

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

**-- January 9, 2017 --
Reorganizational meeting**

The Board of County Commissioners convened the reorganizational session at 8:50 a.m. on Monday, January 9, 2017 with the following members present John N. Bergman, Douglas A. Spencer and Don Regula. The meeting was called to order by President Regula.

AGENDA

8:30 a.m. Reorganizational Meeting of the BOCC (Chambers)

9:00 a.m. CIC Meeting (Chambers)

PROCEEDINGS OF THE DAY

8:50 a.m. Commissioner Regula turned the reorganizational meeting over to Clerk Esther Leffel to conduct the election of officers. Also in attendance were County Administrator Erica Preston and IT Manager Cameron Ruppert.

8:51 a.m. Clerk Leffel asked for a nomination for the election of officers for the 2017 year. Commissioner Regula moved that Commissioner John N. Bergman serve as President and Commissioner Douglas A. Spencer serve as Vice President of the Board of County Commissioners, Auglaize County, Ohio for 2017 and in the absence of the President of the Board of County Commissioners, the Vice President will preside; Commissioner Bergman seconded the motion. Roll call vote taken: Mr. Regula, yes; Mr. Bergman, yes and Mr. Spencer, yes. Motion carried.

Commissioner Bergman moved to retain the regular session meeting times for the Board of County Commissioners for 2017. The Board of County Commissioners, Auglaize County, Ohio shall meet in regular session every Tuesday and Thursday from 8:00 a.m. to 4:30 p.m. or until the conclusion of that day's business. Commissioner Spencer seconded the motion. Roll call vote was taken: Mr. Regula, yes; Mr. Spencer, yes and Mr. Bergman, yes. Motion Carried.

IT Manager, Cameron Ruppert, explained the IT continuation of operations procedure and distributed materials to the Board related to the continuation of operations plan.

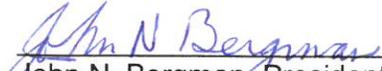
9:08 a.m. Pursuant to O.R.C. Section 305.07, the Board has set a Special Session allowing the Commissioners to participate in the CIC annual meeting. Also present with the Commissioners and County Administrator Erica Preston were CIC members Larry Johns, Tom Fledderjohann and Dennis Kitzmiller. The approved minutes from this meeting can be found in the CIC file.

The following Resolution was presented to the Board throughout its meeting time (the entire texts of same are documented in the Board Journal):

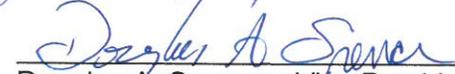
#17-009 Reorganization of the Board.

9:15 a.m. There being no further business to present to the Board, President Bergman adjourned the day's meeting.

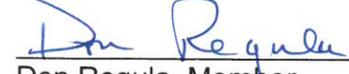
The MINUTES constitute a true and accurate synopsis, to the best of the Clerk's knowledge, on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 9th day of January, 2017.



John N. Bergman, President

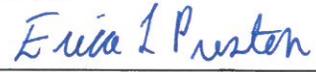


Douglas A. Spencer, Vice President

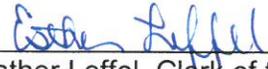


Don Regula, Member

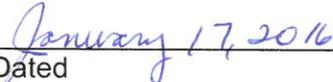
ATTEST:



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- January 10, 2017 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 10, 2017 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Gary Leppla – Meeting to discuss employee matters (Chambers)
- 10:00 a.m. Blaise Katter & Dennis Katter – Meeting to discuss Ritter #2 drainage (Chambers)
- 11:00 a.m. Monthly meeting with Auglaize Acres (Auglaize Acres)
- 1:30 p.m. Ryan Brandt – Discussion regarding feasibility study (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:30 p.m. – 8:30 p.m. Airport Authority meeting (Neil Armstrong Airport)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the January 5, 2017 meeting. The minutes were approved as read.
- 8:40 a.m. Clerk Leffel reported the following:
 - Elizabeth Baxter from Ohio Development Services Agency will be doing monitoring for the B-F-14-1AF-1 and B-F-15-1AF-1 grants on January 30, 2017.
 - Reviewed the office calendar for the next several weeks.
- 8:50 a.m. County Administrator Preston conveyed the following:
 - The safety capital grant was submitted for \$100,000.00 for E-911 next gen services.
 - Masonry work on the Acres Elevator Project should be completed this week.
 - Solid Waste Coordinator Scott Cisco indicated there may be another alternative for the Recycling Center. The Board will plan to discuss at their next meeting with Mr. Cisco.
 - Maintenance is working on some inside storage area at the Recycle Center.
 - The Board of Elections received notification on the ADA compliance at the voting locations throughout the county and has recommended some changes.
 - Miami County is working on finalization with the State of Ohio to provide commercial inspection services.
 - Maintenance supervisor Rick Bice presented a proposal from the Perfection Group to provide additional maintenance services.
 - The Sheriff would like to know if Board has approved an increase in hours for kitchen help at the ALEC. The Board reaffirmed their approval.
- 9:00 a.m. Commissioner Bergman indicated that Maggie Neely stopped by yesterday to introduce Shawn Bogenreif.
He received a call from Fair Board Secretary Fred Piehl who wanted to know if the Board had reached a decision on the Fair Board's request of paying half of a proposed asphalt paving project at the fairgrounds.
- 9:10 a.m. Commissioner Spencer reported that he attended the DD meeting last evening. He also reported that Matt Kinkley is recommending Justin Blumhorst to be appointed to the WIOA Board. He also wanted to know if someone is going to the airport authority meeting tonight. The County Administrator and/or Commissioner Bergman will attend.

- 9:40 a.m. Fairgrounds caretaker Gary Leppla met with the Board to indicate that he is considering retirement sometime later this year.
- 10:00 a.m. Dennis Katter, attorney Blaise Katter, representing landowner Sheryl Price, and County Engineer Doug Reinhart met with the Commissioners and County Administrator to discuss the Ritter#2 Drainage project. Sheryl Price participated by phone later in the meeting once a tentative resolution was reached. Blaise presented two options that the landowner would consider. One option would require involvement from ODOT to realign a concrete culvert under SR 197 and allowing for dip out of the open ditch with an easement. The County Engineer will contact the ODOT's engineers for their input. The other would allow for a one time dip out without ODOT participation. The dip out for either would only be for seven hundred feet. Their concerns will be put in the file. When the Katters were questioned about the culvert and if ODOT states that the culvert was installed correctly that they would not grant an easement.
- 11:00 a.m. The Board and County Administrator met with Auglaize Acres Administrator Kim Sudhoff for the monthly update. She indicated that there were ten residents who passed away recently. She has adjusted staffing appropriately.
- 1:35 p.m. Ryan Brandt met with the Board to discuss building design scenarios for possible future office space. Health Commissioner Oliver Fisher and County Administrator Erica Preston were also present.
- 3:30 p.m. The resolutions for consideration at the January 12, 2017 meeting were presented.
- 3:35 p.m. Maintenance personnel Rick Bice and Jeff Perry met with the Board and County Administrator to discuss a proposed maintenance contract with The Perfection Group. This will be discussed further once a meeting is set with all parties. Also discussed was the proposed additional storage space at the Recycle Center. The Board has a meeting with the Recycling Coordinator on Thursday and will reach a decision then.

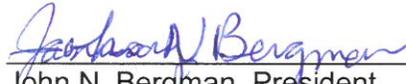
The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #17-010 Matter of accepting the termination notice from KGS Investments, LLC said company from Auglaize County Neil Armstrong Airport hangar lease.
- #17-011 Matter of accepting the resignation of Charles L. Kantner to the Auglaize County Airport Authority Board.
- #17-012 Matter of ratifying the promotion of Amy Freymuth at the Auglaize County Department of Job and Family Services.
- #17-013 Authorizing expenditures from the County Administrator and the Board of County Commissioners for various meetings or organizations as pertains to the Commissioners' Office for calendar year 2017.
- #17-014 Authorizing the County Engineer to use the "Force Account" pursuant to the Ohio Revised Code – Section 55431.19; setting allocation of revenue to Townships from Permissive Tax Revenue.
- #17-015 Matter of approving lease at the Neil Armstrong Airport from hangar space for Hovey's Aviation; authorizes the execution of the lease.
- #17-016 Matter of approving the lease at the Neil Armstrong Airport for hangar space for KGS Investments, LLC; authorizes the execution of the lease.
- #17-017 Matter of authorizing the application for the Ohio Pet Fund for the 2017 Grant to be used by the County Dog Warden.
- #17-018 Matter of authorizing the execution of an agreement with St. Marys Township for Police Protection.
- #17-019 Matter of authorizing a transfer of funds from MVGT Fund to OPWC Bridge Loan Fund requested by the County Engineer.

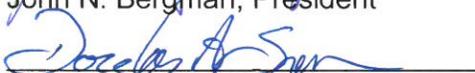
- #17-020 Matter of making an appointment to the Ohio Area #8 Workforce Investment Opportunity Act (WIOA) Policy Board.
- #17-021 approving an agreement with Bonnie Wurst as an education specialist for the Auglaize County Solid Waste/Recycle District; authorizes the execution of said agreement.
- #17-022 Matter of accepting the resignation of Brian Styer to the Ohio Area #8 Workforce Investment Opportunity Act (WIOA) Policy Board.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting the day.

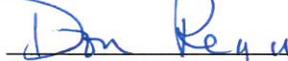
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 10th day of January, 2017.



John N. Bergman, President



Douglas A. Spencer, Vice President



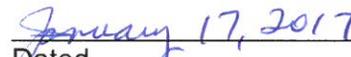
Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- January 12, 2017 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 12, 2017 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by Vice President Spencer.

AGENDA

- 7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Elected Officials & Department Heads Quarterly Meeting (Assembly Room)
- 10:00 a.m. Richard Osgood – Miami County Building Inspection Update (Chambers)
- 11:00 a.m. Monthly meeting with Scott Cisco – Solid Waste Coordinator (Recycle Center)
- 2:00 p.m. Doug Reinhart & TJ Place – Meeting to discuss ditch by Brent Henschen be added to permanent county maintenance ditch - East Shelby Ditch (Chambers)
- 2:30 p.m. Larry Rinehart – Meeting to discuss tower maintenance quote (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 3:30 p.m. Michael Hohmann – Enterprise Fleet Management discussion regarding vehicle services (Chambers)
- 4:00 p.m. Janet Schuler – John Wale – First National Bank – Sign Doorley #2 Ditch note (Chambers)

PROCEEDINGS OF THE DAY

- 7:30 a.m. Commissioner Bergman attended the Greater Grand Lake Visitors Region monthly meeting.
- 8:00 a.m. Commissioner Spencer moved to approve the resolutions. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:30 a.m. The Commissioners hosted the elected officials/department heads quarterly meeting.
- 10:00 a.m. Richard Osgood, from the Miami County Development Office, met with the Board and County Administrator to discuss final preparations applying to the State for Miami County to take over commercial inspections. Mr. Osgood reported that the State is seeking additional legislation from the villages and cities before the process can be finalized within their jurisdictions. Mr. Osgood will be making individual contact with each of the villages and cities to discuss this new requirement but the Board also asked the County Administrator to invite the administrators of each village and city to attend another meeting with the County on the matter.
- 11:10 a.m. The Commissioners and County Administrator met with Solid Waste Coordinator Scott Cisco for his monthly meeting at the Recycling Center. Coordinator Scott Cisco discussed the following:
 - He asked about the internal interview format for the foreman position. The Board and Scott agreed to set the interviews for next Thursday at the Commissioners' Chambers.
 - Mr. Cisco informed the Board that he had been approached by a private company that has interest in the Auglaize County Solid Waste District taking over a cardboard route of the Company's. The endeavor would result in additional materials being brought into the facility but would also result in increased cost. The Board asked Mr. Cisco to gather more information and to prepare a business plan for review and consideration by the Board.
 - Mr. Cisco also asked the Board to consider having a conversation with Mercer County about a joint recycling effort.

- Scott asked the Board about the proposed computer system in the dock area. The computer system would help stream line efforts and would eliminate the paper recording of weights. The Board approved Mr. Cisco's plan to move forward with the computer system. The solid waste district will be responsible for the cost of the installation of the system.
- Mr. Cisco also confirmed with the Board that he would like to adjust the plans of the new storage area to accommodate for a larger break room area. After discussing the cost with the Board, Mr. Cisco determined that he would like to move forward with the proposed expansion. The Board agreed.
- Mr. Cisco and the Board also discussed Mr. Cisco's policy of charging departments for household hazardous materials brought to the recycling center. The Board stated that they understood the charging of departments outside of the general revenue fund but questioned the charging of the general revenue fund. Mr. Cisco indicated that he is charged by other departments and that there is a cost to his department for disposing of the materials. The Board said that they would discuss and that a final determination on how to handle the cost allocation/billing would be made at a later date.

11:31 a.m. Commissioner Regula moved to go into executive session for the purpose of discussing the possible purchase/sale of real estate and invited Scott Cisco, Alexa Rohm and Erica Preston to attend. Commissioner Spencer seconded the motion. Vice Chairman Spencer called the roll: Regula-yes and Spencer-yes.

11:41 a.m. Commissioner Regula moved to return to regular session. Commissioner Spencer seconded the motion. Vice chairman Spencer called the roll: Regula-yes and Spencer-yes. No action taken.

1:15 p.m. Commissioner Bergman arrived at the office.

2:00 p.m. The Board met with Auglaize County Drainage Engineer Kevin Schnell, TJ Place and Ross Wuebker from the Engineer's Office were also present to discuss the possible acceptance of properties into the county's permanent maintenance program. The work performed by the property owners would need to meet the county specifications and a maintenance hearing will need to be scheduled.

2:30 p.m. Larry Rinehart, from Rinehart Tower Services, Inc., met with the Board, Maintenance Supervisor Rick Bice and the County Administrator to discuss potential options for upgrades/repairs to the tower located near the Auglaize County Law Enforcement Center.

3:30 p.m. The resolutions for consideration at the January 17, 2017 meeting were presented.

3:38 p.m. Michael Hohmann with Enterprise Fleet Management, met with the Board, Maintenance Supervisor Rick Bice and the County Administrator to discuss the services available through Enterprise for fleet cost analysis.

4:00 p.m. County Auditor Janet Schuler and First National Bank representative John Wale met with the Board to sign a ditch note for the Doorley #2 Ditch project.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

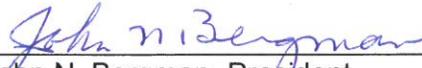
#17-023 Matter of authorizing the County Auditor to draw warrants for Then & Now Certificate payments.

#17-024 Matter of authorizing the securement of a note for the Doorley #2 County Ditch Improvement from First National Bank.

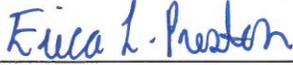
- #17-025 Making an appointment to the Ohio Area #8 Workforce Investment Opportunity Act (WIOA) Policy Board.
- #17-026 Matter of rejecting the Ritter #2 Ditch Project from Auglaize County Soil and Water Conservation District.
- #17-027 Matter of setting the date and time at which to receive qualification statements and proposals from firms qualified to provide administrative services and technical assistance for the PY 2017 Community Development Block Grant (CDBG) Program.
- #17-028 Matter of reappointing Tom Piper as the Auglaize County Apiary Inspector for 2017.
- #17-029 Matter of entering into an agreement with Buckeye Exterminating, Inc. for insect control at Auglaize Acres.
- #17-030 Matter of approving a contract between Auglaize County Department of Job and Family Services and the Marsh Foundation for professional services.
- #17-031 Matter of approving a contract between Auglaize County Department of Job and Family Services and Specialized Alternatives for Families and Youth of Ohio, Inc. for professional services.
- #17-032 Matter of approving the 2017 agreement of understanding for transportation between Auglaize Acres and Auglaize County Council on Aging, Inc.; authorizing the execution of said agreement.
- #17-033 Matter of entering into an agreement with the Auglaize County Council on Aging for support of its transportation program.
- #17-034 Matter of approving a transportation contract with the Auglaize County Coordinated Transportation Committee and the Auglaize County Board of Commissioners.
- #17-035 Matter of entering into an agreement with the Auglaize County Council on Aging for support of its transportation program.
- #17-036 Matter of authorizing expenditures for attendance at various meetings by the Clerk of Courts and Deputy Clerks of the Legal Department and Title Department, and expenditures funded by the Clerk's Computer Fund – Common Pleas Court for the year 2017.
- #17-037 Matter of authorizing expenditures for the employees of the department of Job & Family Services to attend meetings or organizations specified herein during calendar year 2017.
- #17-038 Matter of authorizing expenditures for the Municipal Court Clerk and Deputies to attend conferences, meetings and seminars in conjunction with the business of said office throughout 2017.
- #17-039 Matter of authorizing expenditures for the Veterans Service Commission, Officers & Staff to attend State/District/Regional Conventions/Seminars throughout the remainder of 2017.
- #17-040 Matter of authorizing a financial commitment to support the Hometown Opportunity Program to the Mercer County Community Development.
- #17-041 Matter of assigning authority to Mike Morrow, Director of Job and Family Services to act as the Auglaize County Board of Commissioners' designee for approving inter-county adjustments of allocated funds.
- #17-042 Matter of recording inventories filed by January 9, 2017.
- #17-043 Matter of approving the memorandum of understanding between Auglaize County Department of Job & Family Services and Auglaize County Child Support Enforcement Agency to provide TANF Funding to the ACCSEA; and authorize the execution of the MOU.
- #17-044 Matter of approving and authorizing the transfer agreement between Auglaize Acres and Cridersville Healthcare Center.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 12th day of January, 2017.



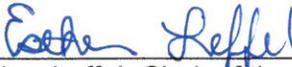
John N. Bergman, President



Erica L. Preston, County Administrator



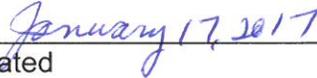
Douglas A. Spencer, Vice President



Esther Leffel, Clerk of the Board



Don Regula, Member



Dated