

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

-- June 30, 2009 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, June 30, 2009 with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order in its Chambers by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners work on Resolutions/Documents (Chambers)
- 8:30 a.m. Staff meeting (Chambers)
- 9:00 a.m. Pat Hire, Nick Scheck to talk about Contract – Executive Session (Chambers)
- 10:00 a.m. John Moeller – OSU Forester (Chambers then to Co. Home Woods)
- 1:30 p.m. Perfection Group to talk with Commissioners (Chambers)
- 2:00 p.m. Connect Ohio (Meeting Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. Clerk Connie Cordonnier read the minutes of the previous Regular Session meeting, being June 25, 2009. One clarification was made. The minutes were then approved by the President of the Board.
- 8:15 a.m. Commissioner Regula moved to approve the Resolutions as presented. Commissioner Bergman seconded the motion. Resolutions were then distributed for each Commissioner's vote and execution.
- 8:20 a.m. Board signed the weekly check register as presented by the County Auditor.
- 8:30 a.m. Staff meeting was held.
- 9:05 a.m. Board met with Pat Hire of Clemans Nelson and Auglaize Acres Administrator Nick Scheck.
- 9:15 a.m. Commissioner Bergman moved to enter into Executive Session for the purpose of discussing Contract Negotiations. Admin. Lenhart, Pat Hire and Nick Scheck were invited to participate in the session. Commissioner Regula seconded the motion. Roll call vote taken: Mr. Regula, yes; Mr. Bergman, yes; Mr. Spencer, yes. Motion carried.
- 10:14 a.m. Commissioner Regula moved to return to Regular Session. Commissioner Bergman seconded the motion. Roll call vote taken: Mr. Regula, yes; Mr. Bergman, yes; Mr. Spencer, yes. Motion carried. Upon returning to Regular Session the Board advised that a Resolution should be drafted to ratify the collective bargaining agreement with the employees of Auglaize Acres represented by District 1199, The Health Care and Social Service Union.
- 10:20 a.m. Board met with John Mueller, Forester from the Findlay office. The Board and Mr. Mueller immediately left to travel to the County Home Woods to inspect the timber. The prospect of a timber harvest was discussed. After viewing the timber in the woods, it was decided to have Mr. Mueller conduct a survey of the woods to determine the number and species, along with the size, of each type of tree that needs to be harvested. Mr. Mueller will provide the information to the Commissioners in approximately three weeks.
- 11:10 a.m. Board arrived back in the office.
- 11:18 a.m. Sheriff Al Solomon met the Board. The Sheriff talked about the employment of some of his employees. The Board talked to the Sheriff about the Noncompliance finding on the Audit report. A follow up letter will be sent to the Sheriff.
- 1:30 a.m. Board met with Perfection Group representatives Al Lindeman, John Albrecht and Dave Blevins. The Energy Savings RFP which was submitted by Perfection Group was reviewed.
- 3:00 p.m. Commissioner Spencer met with EMA Coordinator Troy Anderson and Fairboard Secretary Fred Piehl to discuss an agreement for use of a lot on the fairgrounds during the week of the County Fair.
- 3:45 p.m. Upcoming Resolutions were discussed and presented to the Board.

### **STAFF MEETING**

Clerk Cordonnier informed the Board that Dave Reichelderfer, Solid Waste Management District Coordinator, would like to have a Solid Waste Management District Policy Planning meeting either the week of July 27 or August 3. Mary Waird of Waste Alternatives can be present during those two weeks. The Board determined that the meeting should be scheduled for July 28, 2009 at 10:00 a.m.

The Board was also informed that Mr. Reichelderfer would like a decision on whether to have a local printer print the policy plan books, or have Mary Waird handle the printing. Forty to forty-five copies will be needed.

Co. Admin. Lenhart presented the following:

- 1.) Reported that the van being used in St. Marys by the Juvenile Probation Summer Work Program is being parked behind the County Municipal Court – West building. Clerk of Courts Sue Ellen Kohler has been informed of this and she is all right with it.
- 2.) Representatives of Perry Corporation met with Admin. Lenhart on Wednesday, 6/24. They asked permission to do a survey of how many independent printers are in the various county offices and how much they are used. It is more economical to use copiers instead of printers for printing purposes. Brian Fisher, Computer Operations Manager, joined the meeting and informed the representatives that a survey could be done quite easily as all printers of the county offices are on one server. Perry Corp. will run this survey some time in the near future.
- 3.) Related that Maintenance Supervisor Rick Bice will be absent from work for possibly a few days.
- 4.) Some of the Cisco phones used in all county offices have had operational problems which stems from a small piece of soft molded material. Brian Fisher, Computer Operations Manager, has found a supplier on the internet which can furnish this small replacement part. The cost was \$25.49 for a box of ten and a credit card was needed to make the purchase. Admin. Lenhart used the office procurement card for the purchase.
- 5.) Mentioned an email from Patricia Geissman, Commissioner of Medina County, which requested information about conveyance fees. Admin. Lenhart asked is one of the Commissioners was planning on answering the email. Commissioner Bergman stated that he would answer it.
- 6.) Informed the Board of problems in registering the webcam training for the Midwest Risk Pool Management Association (MPRMA). It seems the tax identification number (TIN) is not on file with the Federal Government. Admin. Lenhart is contacting other pool county participants and Jim Howell of Arthur J. Gallagher to try to find out the status of the TIN for MPRMA.

Commissioner Regula had nothing to present.

Commissioner Bergman reported the following:

- The Auglaize County Emergency Food & Shelter Program (EFSP) Phase AR held a meeting on 6/25 which was attended by Commissioner Bergman. It was determined by those present at the meeting that client eligibility will remain those at or below 150% of the poverty level. Housing assistance will also remain limited to \$350.00 per household. Requests were received from Sources - \$10,000 for housing assistance; Agape Ministries - \$7,200 for food; Aug. Co. Crisis Center - \$3,000 for food and diapers. After some discussion Sources agreed to take the \$7,200 left over after the other \$10,000 in requests. A motion was made to allocate \$7,200 to Sources, \$7,000 to Agape, and \$3,000 to the Crisis Center.

Commissioner Spencer shared the following:

- The Commissioners must decide who is interested in attending the WBGU Economic Development Summit Workshop on July 7<sup>th</sup> in Bowling Green. Commissioners Bergman and Regula indicated that they are not able to attend.

- Inquired if the Web Calendar for the Board has been upgraded as has been decided. It was stated that Brian Fisher, Computer Operations Manager, has not composed a new email address for this upgrade.
- Reported on the EMA meeting which was held on 6/25. Items discussed at the meeting were:
  - a) After the meeting concluded, discussion was held, as finances are “tight”, should the EMA consider selling the '98 Dodge pickup truck. The question was raised as to the purchase payment of the truck – was it the County or EMA, and which entity would receive the sale proceeds. This is being researched.
  - b) An insurance question was raised as it pertains to an EMA trailer which is stored at the airport and contains the foam used in an emergency situation. An agreement, with the New Knoxville Fire Department is either in effect or being contemplated, for the trailer to be hooked up to one of the fire trucks. The insurance question becomes is N. K. Fire Dept. liability or is the County liability when the trailer is connected to the truck.
  - c) Again finance being an issue, the topic of paying for passes to the Auglaize County Fair was discussed. As this topic comes up repeatedly, Commissioner Spencer suggested that he and EMA Director Troy Anderson met with Fairboard Secretary Fred Piehl and determine once and for all if this is a service or not a service to the fair operation. Admin. Lenhart asked how much of a “EMA/HS presence” if needed at the fairgrounds during fair time. The motor home may not be necessary. Commissioner Spencer will try to contact Mr. Piehl to arrange a meeting.
- A warrant listed on the weekly check register was questioned. A payment from 066 account made to Van Wert County for contract 4<sup>th</sup> quarter Infrastructure Grant. Mr. Spencer asked what office would use the 066 fund. Admin. Lenhart believes it to be for Hazmat.
- A procedure for scheduling solicitation appointments by insurance companies, etc. was discussed. It was determined that at the time of request for appointment, the Clerk or Administrator take informational materials from the company representatives for the Board's review. After review, the Board will get back with the companies, if interested.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #09-236 Ratifying the Collective Bargaining Agreement with the employees of Auglaize Acres represented by District 1199, The Health Care and Social Service Union.
- #09-237 Approving contract and bond of Gene Topp Drainage Service for the Barrington Ditch project.
- #09-238 Accepting the petition and bond for the Bryant Single County Ditch improvement; fixing date of view and hearing for same.
- #09-239 Ratifying the execution of an agreement between Auglaize County Department of Job and Family Services and Heidi and Ryan Edwards for janitorial services at the Department.
- #09-240 Authorizing the Auglaize County Department of Job and Family Services to enter into a service agreement with Miller's Textile Services for supplying floor mats.
- #09-241 Documenting receipt of bid for the 2009 County & Township Road Resurfacing Program; authorizing bid award to The Shelly Company.
- #09-242 Approving County Auditor to draw warrants for Then and Now Certificate payments.


4:35 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 30th day of June, 2009.

  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

  
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Joseph R. Lenhart, County Administrator

  
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Connie Cordonnier, Clerk of the Board

Dated: July 2, 2009

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- July 2, 2009 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, July 2, 2009 with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order in its Chambers by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff meeting (Chambers)
- 10:00 a.m. Review insurance on buildings (County)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:10 a.m. Clerk Connie Cordonnier read the minutes of the previous Regular Session meeting of June 30th. One clarification was made. The minutes were then approved by the President of the Board.
- 8:20 a.m. Commissioner Bergman moved to approve the Resolutions as presented with none being held for further discussion. Commissioner Regula seconded the motion. Resolutions were then distributed for each Commissioner's vote and execution.
- 8:40 a.m. Staff meeting was held.
- 9:30 a.m. During Staff Meeting, Sheriff Al Solomon reported that the car used by Detective Rusty Krugh is no longer in running condition. Repair for the car would cost approximately \$5,000. The Sheriff informed the Board that he is going to contact local car dealers about a low mileage, 2 or 3 year old basic vehicle to purchase for the detective to use. The Board approved this action.
- 10:30 a.m. Board left the office to view county owned buildings to determine their value for the County Insurance Plan.
- 2:45 p.m. Board returned to the office.
- 3:20 p.m. Janet Schuler met with the Board to discuss the budget of the County.
- 4:00 p.m. Received a call from David Reichelderfer, Solid Waste Coordinator. He will obtain quotes for the cost of printing the Solid Waste Management District Policy Planning Books. These quotes will then be shared with the Board of County Commissioners in a few weeks.

**STAFF MEETING**

Clerk Cordonnier presented the Percentage of Appropriation Spent of the various Commissioners' funds. Discussed the information in the report. Admin. Lenhart explained how the amount which was given in the 2009 Annual Appropriation is not necessarily the amount the Auditor's office had in January, 2009 in each of the Commissioners line items due to encumbrances and carryovers from 2008.

County Administrator Lenhart offered the following:

- 1.) Mentioned that the foam trailer at the airport will have county insurance coverage if it is being hooked to a New Knoxville Fire truck or not hooked and just being stored.
- 2.) The '98 Dodge truck used by the EMA/HS office was purchased in February 2001. The EMA funded the purchase. If the truck is sold on the County Auction Website, the EMA office will have to pay the 6% fee associated with all sales.
- 3.) Rick Bice, Maintenance Supervisor will be off until Tuesday, 7/7.
- 4.) Linda King, Deputy Auditor, inquired as to what account the parcel fee proceeds should be placed. She asked about the 004 account – setting up a new line. Also, inquired if the Commissioners wished to have the parcel fee proceeds separate from other income to trace how much has been collected through the parcel fee. The Board asked that the proceeds be kept separately. Admin. Lenhart will see about having a new line item established by the Auditor.
- 5.) Reported that the main server of the County IT system went down early this morning. Everything was effected except the E9-1-1 system. Computer Operation Manager Brian Fisher did a fantastic job of taking care of this very complicated problem.

Commissioner Regula shared that he attended the LEPC meeting which was held yesterday, 7/1. The attendance was very good this time.

Commissioner Bergman stated that he responded to the email of Pat Geissman, Commissioner of Medina County, concerning information on conveyance fees. Mr. Bergman also reported that Frances Brown expressed a concern about the southern part of Auglaize County in relation to 9-1-1 call responses being made in a timely manner. Shelby County covers some of that area of the County. Jim Schaub, Pusheta Township Trustee, will be contacted about this concern. Admin. Lenhart suggested that Steve Stienecker of the Sheriff's Dept. who also works on the E9-1-1 system, be informed of the situation.

Commissioner Spencer related the following:

- ❖ A decision should be made about the printing of the Solid Waste District Policy Plan book. Commissioner Bergman will phone Dave Reichelderfer, Solid Waste Coordinator, this morning.
- ❖ Mr. Spencer received an email, which he shared with Russ Bailey, County Dog Warden. The email related to the timeline for a new dog shelter. Mr. Bailey suggested that if the dog shelter is to remain at the present location for some time to come, new pens should be installed. Commissioner Spencer directed Dog Warden Bailey to obtain quotations for new pens and report to the back to the Board.
- ❖ As Admin. Lenhart will not be in the office from July 16 through July 24<sup>th</sup>, Commissioner Spencer inquired if the office will be covered during those dates. Clerk Cordonnier stated that she is not anticipating taking any days off during that time.
- ❖ Mentioned an email received from Co. Engineer Doug Reinhart about the Commissioners attendance at the NACO Summer Conference. Voting will take place at this conference for NACo officers for which Lenny Eliason is running for Vice President. The Board must authorize Eng. Reinhart to vote on behalf of Auglaize County.

Clerk Cordonnier reviewed scheduled appointment through July.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #09-243 Re-appointing Brad Smith and Todd Kitzmiller to the Auglaize County Airport Authority.
- #09-244 Authorizing payment of County's mandated share of Public Assistance for July.
- #09-245 Granting extension of time to complete survey, reports and schedules by the County Engineer for the Spencer #2 Ditch.
- #09-246 Approving the contract of Mahan Paint Striping Service, Inc. for County and Township Roadway pavement marking; ratifying the execution of said contract.
- #09-247 Setting dates, time and locations at which to convene in Special Sessions on July 22 & 27, 2009 of the Auglaize County Board of Commissioners.

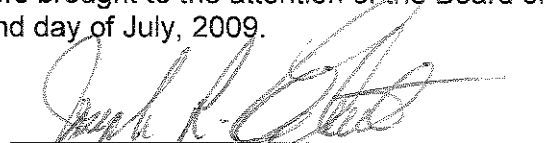
4:40 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of July, 2009.

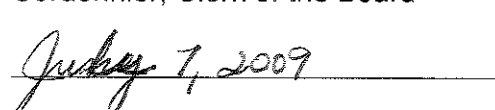
  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

  
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Joseph R. Lenhart, County Administrator

  
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Connie Cordonnier, Clerk of the Board

Dated:   
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July 1, 2009