

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- May 10, 2011 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, May 10, 2011 in the Commissioners Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Commissioners sign Resolutions/Documents (Chambers - Acres)
- 8:30 a.m. Staff Meeting (Chambers – Acres)
- 10:00 a.m. Matt Quinter – Final Engineer’s Reports, Assessments & Plan for Warman #3 Ditch (Chambers – Acres)
- 11:00 a.m. Connie Pierce - Monthly Meeting at Auglaize Acres (Acres)
- 12:00 p.m. Doug – United Way Meeting (Wapakoneta Chamber of Commerce)
- 2:00 p.m. Jim Herrholtz – State Budget Discussion (Chambers – Acres)
- 3:00 p.m. Cameron Ruppert – IT Meeting (Chambers – Acres)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers - Acres)
- 7:30 p.m. – 8:30 p.m. Airport Authority Meeting (Neil Armstrong Airport)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Regula moved to approve the resolutions as presented with one being held for further discussion. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner’s vote and execution.
- 8:15 a.m. The Commissioners reviewed and signed the check register as presented by the County Auditor’s Office.
- 8:25 a.m. Clerk Leffel read the minutes for May 5th, 2011 meeting. The minutes were approved with some modifications.
- 8:40 a.m. Staff meeting was held.
- 10:00 a.m. Assistant Engineer Matt Quinter reviewed the Warman #3 Ditch Project plans and schedule of assessments in his Engineer’s report to the Commissioners.
- 10:45 a.m. Commissioner Regula moved to approve the resolution about underground tanks. Commissioner Spencer seconded the motion. The resolution was then distributed for each Commissioner’s vote and execution.
- 11:00 a.m. The Commissioners met with Auglaize Acres Administrator Connie Pierce and Business Manager Kim Sudhoff for the monthly update. The Acres had a net income of \$40,906.44 for the month of April. Also the elevator maintenance was done at a cost of \$341.28. Connie is also starting to explore cost saving measures for the facility.
- 1:45 p.m. Administrator Lenhart discussed a request to pressure grout a crack in the wall at the powerhouse.
- 2:00 p.m. The Commissioners met with Auglaize ESC Superintendent Jim Herrholtz to discuss hosting a meeting with multiple governmental agencies and departments to discuss opportunities for cost savings in the day to day operations of each entity. Amy Kronenberger from The Daily Standard was also present. The Board tentatively agreed to September 14, 2011 for the meeting and the meeting will be held at the ESC.
- 3:00 p.m. The Board met with Cameron Ruppert to discuss the expectations of the Information Technology department.
- 4:15 p.m. County Administrator Lenhart presented the resolutions to be considered at the May 12th, 2011 meeting.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board’s Journal by the Clerk of the Board):

#11-169 Authorizing the County Auditor to Draw Warrants for Then and Now Certificate Payments.

- #11-171 Matter of entering into an E-Payment Services Agreement with Point and Pay LLC (PNP) for the Auglaize County Treasurer; and Authorizing the President of said Board to execute the E-Payment Services Agreement.
- #11-172 Authorizing the Execution of a Work Experience Program Agreement with Agape Ministries, Inc. and the Ohio Department of Job & Family Services.
- #11-173 Amending the Contract in Resolution #10-350 Authorizing the President of the Board to execute amendment with Poggemeyer Design Group, Inc. for the additional Fair Housing Services for the F.Y. 2010 CDBG Formula Program.
- #11-174 Approving the Continued Education Expenses for the Auglaize Acres Administrator.
- #11-175 Approving the Plans for one County Bridge; Ratifying the Execution of same; setting bid date for purchase of Box Beams for Bridge LOG-210-07.15.
- #11-176 Authorizing Payment in the amount of \$2,400.00 for the 2011 Petroleum Underground Storage Tank (UST) Financial Assurance Fund Fee.

STAFF MEETING

Clerk Leffel reviewed scheduled appointments for the BOCC calendar through May 31, 2011.

Also shared the following:

- Connie Schafer has submitted her resume for the vacant position on the Auglaize County Public District Library Board. The Board reviewed and instructed Clerk Leffel to prepare the resolution for her appointment to this Board.
- Clerk Leffel talked with Sean Stroh and he communicated to her that the three appointments expiring at the end of June 2011 for the Auglaize County Airport Authority are willing to serve another term.
- Commissioner Spencer asked if there is a new article to be placed on the website. Clerk Leffel stated the new recycle center located at St. Marys Township should be on the website first of next week.

County Administrator Lenhart shared the following:

- Clerk of Courts Sue Ellen Kohler called and stated she was highly disappointed with the windows installed on the south side of the building and that they did not open. Laura Kelley stated the windows could open or close it didn't matter to her. It would have been about \$1,393.93 dollars more for the windows to open. The Board will leave the windows in place at this time due to it is a climate controlled facility for heat and cold.
- Dave Masonbrink was involved in an accident on State Route 501. He was going to turn into the lane to mow the grass at the Auglaize Acres woods. A motorcycle was trying to pass and hit his brakes and lost control. No one had any life threatening injuries and no one was cited for the accident at this time.
- Spoke with County Engineer Doug Reinhart yesterday about the asphalt for the parking areas at Auglaize Acres. Maintenance Supervisor Bob Patton also participated in this discussion. This will be two-fold project: drainage work and then blacktop later this fall. Doug Reinhart stated he would draw up the bid specifications and the County could receive a lower quote from many companies looking for work this year. Also discussed digging a trench and put some conduit to the flagpole so a light can be placed near the flagpole to illuminate the United States flag.
- Doors at the Courthouse were discussed at the weekly progress meeting. Quite a number of doors (about 15 to 20) are not being used in the renovation but Garmann/Miller would like the County to store the doors. County Administrator thought the Red Cross trailer could be used to store the doors. Also there will be about 6 – 7

walnut door frames that will be stored in the box truck and possibly be sold on the online auction site.

- The inserter/folding machine has two bids on the online auction site as of yesterday.
- Discussed the lights in the Courthouse and the 3 & 4 way switches and a lot of them will be eliminated. Most of the areas will be on sensors and some of the sensors will be located at the doors and others will have motion sensors. An override switch will be installed to turn everything off due to the bat problem in the Courthouse.
- County Administrator Lenhart, Tom Koester from Koester Electric and Rob Voisard from Garmann/Miller discussed the door and entrance where the prisoners will enter the Courthouse. A swipe card system would not be a good idea but a buzzer system and cameras would be a better choice. The security personnel would grant access only from inside the building after the verification of the people trying to enter the building. The Board would like County Administrator to discuss this issue with Sheriff Solomon and Courthouse Deputy Mike Baeumel.
- County Administrator had more information concerning the new copier for the Treasurer's office. \$19,867.00 for the purchase price. A 60-month lease would be \$374.00 per month for about \$22,440.00. Also the first year maintenance fee will be \$121.50 per month for 15,000 copies. The Board will discuss this more and let Administrator know their decision.

Commissioner Regula stated he attended the Auglaize County Township Association meeting. Representative Sprague talked to the Auglaize County Township Trustees. Don stated there was great discussion with good questions and answers.

Commissioner Spencer had nothing to report.

Commissioner Bergman only had one question if the underground tank from the Crown hangar was removed. County Administrator Lenhart stated that Crown had removed the tank. John also attended the Auglaize County Township Trustees meeting.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 10th day of May, 2011.



John N. Bergman, President



Douglas A. Spencer, Vice President



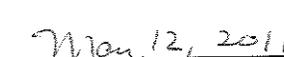
Don Regula, Member



Joseph R. Lenhart, County Administrator



Esther Leffel, Clerk of the Board



Dated May 12, 2011

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- May 12, 2011 --

The Board of County Commissioners convened in its Chambers in regular session at 8:00 a.m. on Thursday, May 12, 2011 with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 7:30 p.m. Joe – CVB Monthly meeting (CVB Office)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers - Acres)
- 8:30 a.m. Staff meeting (Chambers - Acres)
- 9:00 a.m. Donna Grube to talk about Tourism (Chambers – Acres)
- 10:00 a.m. Maintenance Hearing for Mach Ditch Project (Chambers – Acres)
- 11:00 a.m. Meeting with Dave Reichelderfer (Chambers – Acres)
- 11:30 a.m. – 1:00 p.m. Annual State of the County, City & Schools Luncheon (American Legion, Wapakoneta, Ohio)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers – Acres)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:15 a.m. Clerk Leffel read the minutes of the May 10, 2011 meeting. The minutes were approved with several modifications.
- 9:00 a.m. Donna Grube, Mercer/Auglaize CVB Director, met with the Commissioners to update the Board on the upcoming tourism season.
- 10:00 a.m. The Commissioners held the Maintenance Hearing for the Mack Ditch Project. There were no objections filed. There are approved construction plans for said project. County Engineer Doug Reinhart and landowner Joe Mack were also present for the hearing. The Commissioners were in agreement to take this ditch under maintenance.
- 11:00 a.m. Recycling Coordinator Dave Reichelderfer updated the Board on the recycling activities of the District. There will be another recycle collection point in Salem Township to begin in June of 2011. Commissioner Spencer asked Dave Reichelderfer to speak with Grand Lake St. Marys State Park Manager Brian Miller to start enhancing their recycling program.
- 11:30 a.m. The Commissioners attended the Wapakoneta Chamber's State of the County, City and Schools speaking engagement. Commissioner Bergman spoke on behalf for the Auglaize County Commissioners.
- 1:15 p.m. The Commissioners viewed the Adult Probation Office to see how the office is functioning.
- 2:00 p.m. The Board returned to the office.
- 3:00 p.m. Commissioner Regula left the office for the day.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #11-177 Amending the Criteria for the issuance of Procurement Cards for various County Offices and Departments.
- #11-178 Appointing Connie S. Schafer to the Auglaize County Public District Library Board; to fill vacancy on the said Board with the unexpired term ending 12/31/2015.
- #11-179 Matter of Fixing date, time and place for Final Hearing on Engineer's Reports, on estimated Assessments, on the proceedings for the Warman #3 Ditch Project.
- #11-180 Documenting the Receipt of Quotes for the Acquisition of Playground Equipment for the Village of Cridersville Tower Park Project using funding through the F.Y. 2010 CDBG Formula Program Funds.

#11-181 Documenting the receipt of bids for Bituminous Materials to be used by the Highway Department.

3:15 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 12th day of May, 2011.



John N. Bergman, President



Douglas A. Spencer, Vice President



Don Regula, Member

ABSENT

Joseph R. Lenhart, County Administrator



Esther Leffel, Clerk of the Board

Dated: May 17, 2011