

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

-- November 30, 2010 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 30, 2010 in the Commissioners Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

**AGENDA**

- 8:00 a.m. Commissioners sign Resolutions/Documents (Chambers - Acres)
- 8:30 a.m. Staff meeting (Chambers - Acres)
- 11:00 a.m. John – WCDC Meeting (Lima, Ohio)
- 1:30 p.m. Meeting with Sean Stroh (Airport)
- 3:00 p.m. Janet Schuler – Meeting (Chambers – Acres)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers - Acres)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. The Commissioners reviewed and signed the check register as presented by County Auditor's Office.
- 8:15 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:20 a.m. Clerk Leffel read the minutes for November 23, 2010 regular meeting. The minutes were approved with some modifications.
- 8:30 a.m. Staff meeting was held.
- 10:50 a.m. Commissioner Spencer left the office for an appointment.
- 11:00 a.m. Commissioner Bergman left the office to attend meeting with WCDC meeting in Lima.
- 1:20 p.m. Commissioner Bergman returned to the office.
- 1:30 p.m. Commissioners Regula and Spencer and County Administrator Lenhart met with Airport Manager Sean Stroh for the monthly update. Mr. Stroh had a new budget format that he is planning to use next year. Sean reviewed the ACIP for the Airport. He also reviewed the October financial statement and the progress on the lighting upgrade currently being done by Jess Howard Electric.
- 3:10 p.m. County Auditor Janet Schuler met with the Board and County Administrator to discuss the need for clarification on the wording for the reimbursement forms for travel, meals and lodging etc. Auditor Schuler will put together a spread sheet for the mileage form to be used and send this out to the office holders and department heads. The Commissioners will add the word "itemized" to both invoice and receipt to the form used in the personnel handbook. Daily Standard reporter Amy Kronenberger was also present.
- 4:10 p.m. County Administrator Lenhart presented the resolutions to be considered at the December 2, 2010 meeting.

**STAFF MEETING**

Clerk Leffel reviewed the scheduled appointments on the BOCC calendar through December 31, 2010.

County Administrator Lenhart shared the following items:

- Contacted Rinehart Towers to schedule the County and fix the courtesy red light on the Law Enforcement tower. The strobe lights are working fine. This is not an emergency and if the company would schedule this repair with others in the area to help elevate the travel cost.
- County Administrator mentioned the lettering on the front door at Auglaize Acres is complete. The same lettering could be placed on the BOCC and EMA entrance door. The Board agreed to have this completed.

- Received a phone call from Clerk of Courts Sue Ellen Kohler concerning some additional signage needed at the Title Office to direct consumers into the correct offices.
- Don Wright inquired about removing the fence row between Mary Carrig, his property and the Auglaize County property located on St. Rt. 501. The Commissioners stated to contact Mary and if she had no issues with the fence being removed to have Don remove the fence.
- Discussed the possible revolving loan for the Village of Minster in the amount of \$500,000. County Administrator Lenhart spoke with Charlene Kerr from Poggemeyer. Charlene stated that she is waiting to see if Village of Minster is willing to wait for the 45 days to do the environmental evaluation. If the Village does not want to wait then this loan will not proceed.
- Called Village of Cridersville to get their bill for the project by last Wednesday at noon.
- County Administrator wanted to discuss when to have the wainscoting removed from the Court House. The Board discussed selling this as one huge amount on the auction website. Also when all the departments are completely out of the Court House then the wainscoting and railings can be removed.
- Discussed the Change Order #1 for Perfection Group, Inc and the Board agreed this needs to be approved.
- County Administrator and Maintenance Supervisor Rick Bice stated there are more bricks at the Acres and will see how many will be needed at the Court House. Also working on the phone with TSC.
- Dianne and Gayle from Poggemeyer were down yesterday to review CHIP and CDBG files. Also getting everything ready for 2010 and construction for these projects will be the first of the year.

Commissioner Bergman stated that he returned Cory Noonan's phone call about VEETC.

Commissioner Spencer shared the following items:

- Asked County Administrator Lenhart if Charlie George received the resumes for the Auglaize Acres Administrator position. Clerk Leffel took the resumes to his office on Wednesday of last week.
- Questioned Clerk Leffel about the contract that was sent concerning Dietary Solutions, Inc. and she informed the Board that she sent this to them in error. County Administrator Lenhart explained the process pertaining to contracts.
- Inquired about job appraisals and/or evaluations and County Administrator stated he will provide this information to the Board today or at the very latest Thursday.
- Suggested County Administrator Lenhart to call WDN reporter Karen Campbell about doing an article pertaining to the auction website. Also suggested to refer to the items to be auctioned later this month or next coming from the Court House.
- Commissioner Spencer asked while reviewing the contract for Cameron Ruppert if there were additional contracts that are expiring at the end of this year. County Administrator Lenhart stated that there are no contracts expiring.
- Commissioner Spencer stated he will set up a meeting with Dave Wright from Coldwell Banker to review a building for additional storage space.
- Received information on the CIC structure concerning Grand St. Marys from Vorys law firm. The Board will need to review these documents.

Commissioner Regula shared the following items:

- On November 23rd received a phone call from Sam Wiford concerning a dog on his property.


- On Friday night received a phone call from Doris Weber concerning the individual lighted candles in the office windows and the star on the dome of the Court House. Commissioner Regula explained that this might not be done this year due to the Renovation Project.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #10-460 Authorizing the County Auditor to Draw Warrants for Then and Now Certificate Payments.
- #10-461 Setting a Date and Time to receive Bids for the Sale of four John Deere Batwing Mowers and one John Deere Tractor no longer of use to the County Highway Department.
- #10-462 Authorizing Budget Adjustments.


4:30 p.m. With no further business to bring before the Board, Commissioner Regula adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 30th day of November, 2010.

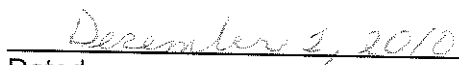
  
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Don Regula, President

  
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Joseph R. Lenhart, County Administrator

  
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John N. Bergman, Vice President

  
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Esther Leffel, Clerk of the Board

  
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Douglas A. Spencer, Member

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- December 2, 2010 --**

The Board of County Commissioners convened in its Chambers in regular session at 8:00 a.m. on Thursday, December 2, 2010 with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers - Acres)
- 8:30 a.m. Staff meeting (Chambers - Acres)
- 1:15 p.m. Dave Wright – Coldwell Banker (Storage Building – Wapakoneta)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers – Acres)

**PROCEEDINGS OF THE DAY**

- 8:10 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:25 a.m. Clerk Leffel read the minutes for November 30, 2010 regular meeting. The minutes were approved with some modifications.
- 8:40 a.m. Staff meeting was held.
- 11:15 a.m. The Commissioners and County Administrator started the review process to finalize the budget for 2011.
- 1:15 p.m. The Administrator and Commissioners met Coldwell Banker representative Dave Wright to view a building he has listed on N. Dixie Highway in Wapakoneta for storage purposes.
- 3:00 p.m. Commissioner Bergman moved to go into executive session for the purpose of discussing contract negotiations and invited County Administrator Lenhart to attend. Commissioner Spencer seconded the motion. Chairman Regula called the roll: Commissioner Bergman-yes; Commissioner Spencer-yes and Commissioner Regula-yes.
- 3:15 p.m. Commissioner Spencer moved to return to regular session. Commissioner Bergman seconded the motion. Chairman Regula called the roll: Commissioner Spencer-yes; Commissioner Bergman-yes and Commissioner Regula-yes. No action was taken.
- 3:30 p.m. County Administrator Lenhart presented the resolutions to be considered at the December 7, 2010 meeting.
- 3:35 p.m. The Board and County Administrator continued discussion on the 2011 budget.
- 4:45 p.m. The Commissioners and County Administrator met with Chuck Kantner at the building on the corner of Krein and Gibbs Streets to view and discuss the possibility of renting said facility for storage.

**STAFF MEETING**

Clerk Leffel shared the following items:

- Informed the Board of some appointments due to expire at the end of this year. Ron Gorby and Mark Buehler for the Auglaize/Shelby County Zoning Board of Appeals and Genevieve Conradi for the Auglaize County Library Board of Trustees. Also Clerk Leffel informed the Commissioners that the Law Library Board will be added to the file of Boards & Appointments. Two appointments for the Auglaize County Solid Waste District Policy Committee are due to expire also. County Administrator stated these appointments are the responsibility of the Solid Waste Policy Committee and Clerk Leffel will call Dave Reichelderfer and inform him of this issue.
- Informed the Board that the snow removal has been finalized for the winter. Dave Krites will be doing the Court House, Administration Building, Law Enforcement Center, OSU Extension Service, Maintenance Garage and Title & License Bureau Building. Kevin

Turner will be doing the St. Marys Court, sidewalks and additional parking lot. Tom Helmstetter will take care of the snow removal for the Veterans Office in Wapakoneta and Brad Bartlett will be responsible for Prosecuting Attorney Office in St. Marys which is included with the price of rent for both offices.

County Administrator Lenhart shared the following items:

- County Administrator stated in the Administration Building – Rick Bice was to meet Central Fire Protection at 7:30 a.m. and shut off the alarms so that they could start moving the sprinklers. This should be a 1 or 2 day job.
- Called Bruce Miller about setting a time for the Judges parking spots from 7 a.m. – 5 p.m. Monday through Friday. Also discussed that the meeting room does not require fire proof doors and the ADA restroom. Bruce will write a letter of exemption for the fire proof doors and the ADA restroom since a handicapped accessible restroom already exists on floor.
- Mike Ritchie has certified electricians working on the project. Also will be using fire-rated 2 x 4 boards for the walls. Mr. Ritchie will ask the inspector about the door frame and the type of wood required and then install the proper type. Also the plumbing inspector did not show up so they will wait 24 hours and then proceed with this portion of the project.
- Rick Bice started building the platform for the Court Room. County Administrator stated this platform could become permanent and change the direction of the meeting room. The Board agreed this would be wonderful idea.
- Julie from Garmann/Miller wanted to inform the Board about the cost for Evergreen to create the interior renderings for the Court House will be about \$2,500.
- County Administrator talked to Rick Bice about removing some of the wainscoting. The Board and County Administrator discussed the maintenance staff and paying them overtime for weekend work for Court House projects and to run the boiler on weekends only until the boiler is no longer needed.

Commissioner Bergman stated the Commissioners need to arrange for a meeting with the Elections Board and Carolyn Campbell concerning their budget. Clerk Leffel will contact Carolyn and put the meeting on the BOCC calendar.

Commissioner Spencer stated the Board will need to review the CIC documents concerning Grand St. Marys today and see if the Board had questions or suggestions.


Commissioner Regula had nothing to report.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

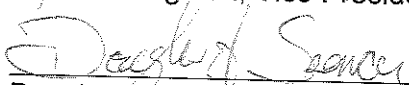
- #10-463 Authorizing the payment of the County's Mandated Share of Public Assistance for December.
- #10-464 Authorizing an Amendment to the Administrative Contract with Poggemeyer Design Group for the FY 2009 Community Development Block Grant (CDBG) Grant; Authorizing the President of the Board to Execute said Amendment.
- #10-465 Authorizing Budget Adjustments.
- #10-466 Authorizing Reimbursement of expenses from various Ditch Construction Funds to various Maintenance Funds, MVGT Funds and County General Fund as requested by the County Engineer.
- #10-467 Authorizing Change Order #1 to the Proposal with Perfection Group, Inc. for Professional Services for the HVAC portion of the Auglaize County Courthouse Renovation Project; Authorizing the President of the Board to execute said Amendment.

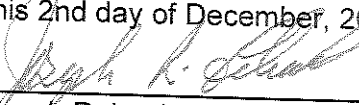
5:30 p.m. With no further business to bring before the Board, Commissioner Regula adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of December, 2010.

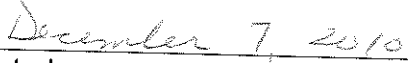
  
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Esther Leffel, Clerk of the Board

  
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Dated: