

County Commissioners Office  
Auglaize County, Ohio  
October 20, 2015

No. 15-434

**IN THE MATTER OF AMENDING THE CRITERIA FOR THE ISSUANCE OF PROCUREMENT CARDS FOR VARIOUS COUNTY OFFICES AND DEPARTMENTS.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of October, 2015.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, in Resolution #05-164, dated March 29, 2005, the Board of County Commissioners determined the criteria for the issuance of procurement cards for various county offices and department establishing the maximum expense line being \$5,000.00; and,

**WHEREAS**, it has now become necessary to amend the criteria of said Resolution #05-164, and set the maximum expense line at \$10,000.00 for Sheriff's Office.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio does hereby amend the criteria stated in Resolution #05-164, dated March 29, 2005, and does now set the maximum expenses line for the Auglaize County Procurement Cards for Sheriff's Office at \$10,000.00; and,

**WHEREAS**, in Resolution #05-212, said Board authorized the securement of Procurement Cards for said County entities to be completed through First National Bank, New Bremen.

**THEREFORE, BE IT RESOLVED** that said Board of Auglaize County Commissioners does hereby authorize First National Bank, New Bremen to increase the maximum expense line on the Auglaize County procurement cards to \$10,000.00 for Sheriff's Office.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
October, 2015

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

- ✓ cc: First National Bank, New Bremen
  - Jerry Lehman
- ✓ Sheriff – Allen Solomon
- ✓ County Administrator – Erica Preston

**IN THE MATTER OF APPROVING AND AUTHORIZING THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SMALL BUSINESS DEVELOPMENT CENTER OF RHODES STATE COLLEGE AND THE AUGLAIZE COUNTY BOARD OF COMMISSIONERS; AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE SAID MEMORANDUM OF UNDERSTANDING.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of October, 2015.

Commissioner Regula the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board of Commissioners, Auglaize County was contacted by the Small Business Development Center of Rhodes State College, Mr. Todd Fleagle, Consultant Advisor, for possible use of office space in the building located at 209 S. Blackhoof Street, Room 201, office number 4, Wapakoneta, Ohio, from 8:00 a.m. – 12:00 p.m. EST on the first and third Wednesday of every month; and,

**WHEREAS**, the Board of Commissioners, Auglaize County, Ohio does hereby enter into the Memorandum of Understanding with the Small Business Development Center of Rhodes State College effective November 1, 2015 for the use of office in the location mention above.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio does hereby approve and authorize the Memorandum of Understanding with the Small Business Development Center of Rhodes State College for the use of office space located at 201 S. Blackhoof Street, Room 201, office number 4, Wapakoneta, Ohio; and,

**BE IT FURTHER RESOLVED** that the Board does authorize the President of the Board, Douglas A. Spencer, to executed said Memorandum of Understanding as presented to the Board of County Commissioners; and,

**BE IT FURTHER RESOLVED** that said Memorandum of Understanding be hereto attached and thus be made a part of this Resolution.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
October, 2015

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

✓cc: Small Business Development Center of  
Rhodes State College – Kathy Keller

## **MEMORANDUM OF UNDERSTANDING**

**By and Between the**

**SMALL BUSINESS DEVELOPMENT CENTER OF RHODES STATE  
COLLEGE**

**And the**

**AUGLAIZE COUNTY BOARD OF COUNTY COMMISSIONERS**

This Memorandum of Understanding is entered into effective November 1, 2015 by and between the Small Business Development Center of Rhodes State College, hereinafter "Tenant", and the Board of County Commissioners of Auglaize County, Ohio, hereinafter "Board". Said Memorandum of Understanding is entered into to memorialize the agreement by and between the two entities concerning the occupancy of the office space in the building located at 209 S. Blackhoof Street, Room 201, office number 4, Wapakoneta, Auglaize County, Ohio, hereinafter the "Premises".

The Board is the owner of the Premises and was asked to provide the use of said Premises for the operation and official functions of the Tenant by and through, Mr. Todd Fleagle, Consultant Advisor.

Wherefore, the Board and Tenant hereby enter into this Memorandum of Understanding to set forth each parties understanding of their respective responsibilities and obligations.

Therefore, it is understood and agreed by the parties as follows:

1. The Board hereby agrees to provide to the Tenant the use of office space located at 209 S. Blackhoof Street, Room 201, office number 4, Auglaize County, Wapakoneta, Ohio to carry out his official obligations and responsibilities for the Small Business Development Centers from 8:00am – 12:00pm EST on the first and third Wednesday of every month.
2. Tenant shall be allowed to use the Premises at the pleasure of the Board without compensation.
3. The Board shall provide Tenant with a wireless internet connection.
4. Tenant shall be allowed to adjust the use of his hours of the Premises with consent of the Board.
5. Tenant shall not assign any of its rights and privileges contained in this Memorandum of Understanding without the express written consent of the Board.

6. This Memorandum of Understanding may be terminated by the Board at any time with or without cause.

Board of County Commissioners  
Auglaize County, Ohio  
By:

  
\_\_\_\_\_  
Doug Spencer, President

Small Business Development Centers of  
Rhodes State College

By:

  
Kathy Keller  
10-14-15

**IN THE MATTER OF AUTHORIZING BUDGET ADJUSTMENTS.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of October, 2015.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

WHEREAS, the Board has been requested to authorize budget adjustments as follows: and,

**General Fund:**

| <b>Amount:</b> | <b>From:</b>                      | <b>To:</b>                          |
|----------------|-----------------------------------|-------------------------------------|
| \$ 12,000.00   | 001.1701.538000 (Contingencies)   | 001.0202.534000 (Capital Case Exp.) |
| \$ 7,000.00    | 001.0402.530301 (Office Supplies) | 001.0402.530400 (Equipment)         |

THEREFORE BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize the budget adjustments to show the changes as tabulated above.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
October, 2015

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, Yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

- cc: County Auditor
- ✓ County Administrator
- ✓ Common Pleas – Judge Pepple