

**IN THE MATTER OF AUTHORIZING CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 TO THE CONTRACT WITH THE PS CONSTRUCTION FABRICS, INC. FOR THE NEIL ARMSTRONG AIRPORT TERMINAL APRON PCC CRACK SEALING AND JOINT REPAIR ; RATIFYING THE EXECUTION OF SAID CHANGE ORDERS.**

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The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 22nd of October, 2009.

Commissioner Bergman moved the adoption of the following

**RESOLUTION**

**WHEREAS**, the Board of County Commissioners entered into a contract with PS Construction Fabrics, Inc. for Terminal Apron PCC Crack Sealing and Joint Repair project (Federal project 3-39-0084-1209 and 3-39-0084-1309) for the Neil Armstrong Airport at the contract price of \$81,161.75; and,

**WHEREAS**, Delta Airport Consultants, Inc. , the Engineering firm for the project, has determined that it is necessary to process two (2) change orders for the project which allows for the following on each Change Order as presented in a breakdown submitted to the Board of County Commissioners:

**Change Order #1 ---**  
Description of Change – Adjust unit quantities to contract unit quantities per field conditions.  
Cost of Increase: \$13, 381.50  
New Contract Cost: \$94,543.25

**Change Order #2 –**  
Description of Change – Adjust unit quantities to contract unit quantities per field conditions.  
Cost of Increase: \$11,971.95  
New Contract Cost: \$106,515.20; and,

**WHEREAS**, Change Order # 1 causes an increase of \$669.08 in the local match and Change Order #2 causes an increase of \$598.60 in the local match; making the Total Additional Local Match \$1,267.68; and,

**WHEREAS**, the Board does understand that the change order amounts are within the 15% overage limit of the grant and that the FAA anticipates up to a 15% overrun for each grant they issue, so there should be funds available to increase the grant to cover the change orders at the end of the project when the grant is closed out; also, if the FAA denies or does not have the funds to increase the grant at the end of the project, the County may still be reimbursed for 95% of the change order amounts out of the FY 2010 FAA entitlement funds.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize Change Order #1 and Change Order #2 for PS Construction Fabrics, Inc. contract in the amounts of \$13,381.50 and \$11,971.95, respectively, as presented to said Board by Delta Airport Consultants, Inc., making the total contract cost \$106,515.20; and,

**BE IT FURTHER RESOLVED** that Auglaize County assumes the responsibility of financing these Change Orders if the need arises; and,

**BE IT FURTHER RESOLVED** that if, due to the 15% overage limit, any County funds must be used, the amount expended, excluding the Local Match, will be deducted from the 2010 Airport Annual Appropriation amount; and,

**BE IT FURTHER RESOLVED** that the Board of County Commissioners does authorize Douglas A. Spencer, President of the Board, to execute approved Change Orders.

Commissioner Regula seconded the Resolution, and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows:

Adopted this  
22nd day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer  
Don Regula, yes  
Don Regula  
John N. Bergman, yes  
John N. Bergman

cc: ✓ Todd Kitzmiller – Airport Authority  
✓ PS Construction Fabrics, Inc.  
✓ Delta Airport Consultants, Inc. – Steven A. Potoczak

CHANGE ORDER NO: 1

DATE: October 14, 2009

CONTRACT: 09032--Terminal Apron PCC Crack Sealing and Joint Repair at the Neil Armstrong Airport (AXV), Wapakoneta/New Knoxville, Ohio

FEDERAL PROJECT(S): 3-39-0084-1209; 3-39-0084-1309

STATE PROJECT: N/A

CONTRACTOR: PS Construction Fabrics, Inc.
10361 Pifer Road
Wadsworth, Ohio 44281
Contact: Mr. William Leahy, Vice President-Sales
Office: 330-335-3635
Fax: 330-334-1130
Cell: 330-807-4254
Email: bleahy@psconstfabrics.com

OWNER/SPONSOR: AUGLAIZE COUNTY COMMISSIONERS
209 S. BLACKHOOF STREET, ROOM 201
WAPAKONETA, OHIO 45895
PHONE: (419) 739-6710
FAX: (419) 739-6711
CONTACT: MR. JOE LENHART, COUNTY ADMINISTRATOR
Email: jlenhart@auglaizecounty.org

AUGLAIZE COUNTY AIRPORT AUTHORITY
BOX 400, STATE ROUTE 219
NEW KNOXVILLE, OHIO 45871
PHONE: (419) 753-2810
FAX: (419) 753-2946
CONTACT: MR. TODD KITZMILLER, PRESIDENT
Email: Todd.Kitzmiller@minster.com

Description of Change:

Adjust unit quantities to contract unit quantities per field conditions as per attached summary and justification.

Cost of Change:

Per attached summary

Contract Recap:

Table with contract details: Original Contract Price (\$81,161.75), Prior Change Orders (0.00), Contract Price Prior to this Change (\$81,161.75), Cost of this Change Order (\$13,381.50), New Contract Price (\$94,543.25), Original Contract Time (30 days), Prior Change Orders (0 days), Contract Time Prior to this Change (30 days), Added Time for this Change Order (0 days).

Recommended by Engineer: [Signature] Delta Airport Consultants, Inc. 10-14-09 Date

Accepted for Contractor: PS Construction Fabrics, Inc. Date

Accepted for Owner: [Signature] Auglaize County Commissioner 10-22-09 Date

CHANGE ORDER NO: 2

DATE: October 14, 2009

CONTRACT: 09032--Terminal Apron PCC Crack Sealing and Joint Repair at the Neil Armstrong Airport (AXV), Wapakoneta/New Knoxville, Ohio

FEDERAL PROJECT(s): 3-39-0084-1209; 3-39-0084-1309

STATE PROJECT: N/A

CONTRACTOR: PS Construction Fabrics, Inc.  
10361 Pifer Road  
Wadsworth, Ohio 44281  
Contact: Mr. William Leahy, Vice President-Sales  
Office: 330-335-3635  
Fax: 330-334-1130  
Cell: 330-807-4254  
Email: [bleahy@psconstfabrics.com](mailto:bleahy@psconstfabrics.com)

OWNER/SPONSOR: AUGLAIZE COUNTY COMMISSIONERS  
209 S. BLACKHOOF STREET, ROOM 201  
WAPAKONETA, OHIO 45895  
PHONE: (419) 739-6710  
FAX: (419) 739-6711  
CONTACT: MR. JOE LENHART, COUNTY ADMINISTRATOR  
Email: [jlenhart@auglaizecounty.org](mailto:jlenhart@auglaizecounty.org)

AUGLAIZE COUNTY AIRPORT AUTHORITY  
BOX 400, STATE ROUTE 219  
NEW KNOXVILLE, OHIO 45871  
PHONE: (419) 753-2810  
FAX: (419) 753-2946  
CONTACT: MR. TODD KITZMILLER, PRESIDENT  
Email: [Todd.Kitzmilller@minster.com](mailto:Todd.Kitzmilller@minster.com)

**Description of Change:**

Adjust unit quantities to contract unit quantities per field conditions as per attached summary and justification.

**Cost of Change:**

Per attached summary

**Contract Recap:**

Original Contract Price:.....	\$81,161.75
Prior Change Orders :.....	\$13,381.50
Contract Price Prior to this Change:.....	\$94,543.25
Cost of this Change Order:.....	\$11,971.95

New Contract Price:..... \$106,515.20

Original Contract Time:.....	30 days
Prior Change Orders:.....	0 days
Contract Time Prior to this Change:.....	30 days
Added Time for this Change Order:.....	14 days

Recommended by Engineer:

  
Delta Airport Consultants, Inc.

10-16-09  
Date

Accepted for Contractor:

PS Construction Fabrics, Inc.

Date

Accepted for Owner:

  
Auglaize County Commissioner

10-22-09  
Date

**IN THE MATTER OF APPROVING CONTRACTS FOR CHILD CARE SERVICES BETWEEN THE AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND LITTLE FLOWER LEARNING CENTER, CAMMY'S LEARNING PLACE, TLC LEARNING CENTER, AND MALJADLEE TENDER CARE AS FULL SERVICE CARE PROVIDERS.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22nd day of October, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Auglaize County Department of Job & Family Services presented the Board with contracts for full child care services as follows,:

- Provider: **Little Flower Learning Center – effective October 1, 2009 to September 30, 2010;**
- Provider: **Cammy's Learning Place – effective October 1, 2009 to September 30, 2010;**
- Provider: **TLC Learning Center - effective October 1, 2009 to September 30, 2010;**
- Provider: **Maljadlee Tender Care - effective October 1, 2009 to September 30, 2010;**

and,

**WHEREAS**, the Board was solicited to approve and execute said contracts.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio, does hereby approve the contracts, as presented, for effective dates as mentioned above, between Auglaize County Department of Job & Family Services and Little Flower Learning Center, Cammy's Learning Place, TLC Learning Center and Maljadlee Tender Care for child care services for said department; and,

**BE IT FURTHER RESOLVED** that the Board ratifies the execution of said contracts.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
22nd day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, Yes  
Douglas A. Spencer

Don Regula, Yes  
Don Regula

John N. Bergman, Yes  
John N. Bergman

cc: County Job & Family Services Dept. –  
Michael Morrow

**IN THE MATTER OF AUTHORIZING A BUDGET ADJUSTMENT FOR AUGLAIZE ACRES FUND AS REQUESTED BY NICK SCHECK.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22<sup>nd</sup> day of October, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the following budget adjustment was submitted by Nick Scheck, Auglaize Acres Director:

Dear Gentlemen:

Please move \$2,800 from 0097.0097.536700 (PERS) to 097.0097.535000 (Unemployment).

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio does hereby authorize the County Auditor to make the following budget adjustment within Auglaize Acres as mentioned above:

**From: 0097.0097.536700 – PERS**

**Amount: \$2,800.00**

**To: 097.0097.535000 – Unemployment**

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
22<sup>nd</sup> day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

cc: ✓ County Auditor  
✓ Auglaize Acres, Nick Scheck

**IN THE MATTER OF APPROVING CONTRACTS FOR CHILD CARE SERVICES BETWEEN THE AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THERESA HUEBNER AND LISA MULLINS AS TYPE B CARE PROVIDERS.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22nd day of October, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Auglaize County Department of Job & Family Services presented the Board with contracts for child care services from the following as a Type B day care providers:

- Theresa Huebner – October 1, 2009 to September 30, 2010;
  - Lisa Mullins - October 1, 2009 to September 30, 2010;
- and,

**WHEREAS**, the Board was solicited to approve and execute said contracts.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio, does hereby approve the contracts, as presented, for effective dates as mentioned above, between Auglaize County Department of Job & Family Services and Theresa Huebner and Lisa Mullins for child care services for said department; and,

**BE IT FURTHER RESOLVED** that the Board ratifies the execution of said contracts.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
22nd day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer Yes  
Douglas A. Spencer

Don Regula yes  
Don Regula

John N. Bergman  
John N. Bergman

cc: County Job & Family Services Dept. –  
Michael Morrow

**IN THE MATTER OF AUTHORIZING AN ANNUAL INSPECTION BY SECURCOM OF THE FIRE ALARM SYSTEM IN THE ADMINISTRATION BUILDING.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22<sup>nd</sup> day of October, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, SecurCom has informed the Board of County Commissioners that it is necessary to perform an annual inspection of the fire alarm system installed in the Administration Building; and,

**WHEREAS**, a quotation has been submitted to the Board by SecurCom to perform a complete inspection pursuant to the Ohio Revised Code and NFPA Code which is based upon the devices/equipment listed in quotation but does not include any costs for repairs not found necessary which are not covered by warranty; and,

**WHEREAS**, after completion of the inspection, SecurCom will provide the County with proper documentation and an inspection report which is necessary for the County's records as proof of inspection/testing for the local Fire Department; and,

**WHEREAS**, the cost of this offered fire alarm inspection by SecurCom is quoted at \$582.00.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio, does hereby approve and authorize the fire alarm system inspection by SecurCom as quoted; and,

**BE IT FURTHER RESOLVED** that the Board directs the Clerk of the Board to encumber \$582.00 to SecurCom for payment of above authorized inspection.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
22<sup>nd</sup> day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

cc: ✓ SecurCom  
✓ Maintenance staff  
✓ Clerk of the Board

**IN THE MATTER OF AUTHORIZING THE COUNTY AUDITOR TO ISSUE A WARRANT TO VILLAGE OF BUCKLAND FROM THEIR PERMISSIVE LICENSE PLATE TAX FUND AS RECOMMENDED BY THE COUNTY ENGINEER.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22nd day of October, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the following letter of request was submitted to the Board of County Commissioners by Doug Reinhart, County Engineer:

Gentlemen:

The Village of Buckland has provided to me a paid invoice in excess of \$17,000 for improvements to streets planned for 2009 which qualifies for Permissive License Plat Tax funding. Please authorize the Auglaize County Auditor to reimburse the Village of Buckland \$9,272.76 from their Permissive License Plate Fund..

s/Douglas Reinhart  
Douglas Reinhart, P.E., P.S.  
Auglaize County Engineer

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners, respective of Engineer Reinhart's request, does hereby authorize the County Auditor to issue a warrant in the amount of \$9,272.76 made payable to the Village of Buckland with funds to be drawn from their Permissive License Plate Tax Fund.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution a follows:

Adopted this  
22nd day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer    Yps  
Douglas A. Spencer

Don Regula    YED  
Don Regula

John N. Bergman  
John N. Bergman

cc:  County Engineer  
 County Auditor  
 Village of Buckland

**IN THE MATTER OF AUTHORIZING AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND FAIRFIELD COMPUTER SERVICES, LLC FOR USE OF ONLINE DOG LICENSING SYSTEM.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 22nd day of October, 2009.

Commissioner Bergman moved the adoption of the following:  
**RESOLUTION**

**WHEREAS**, the Board of County Commissioners, the County Auditor and the Auglaize County Dog Warden have discussed the necessity of having a County dog tag/licensing software system to provide a more accurate and efficient record of dog tags sold by the County Auditor; and,

**WHEREAS**, after much investigation into systems and methods available, it was agreed by all concerned that Fairfield Computer Services, LLC provided the most effective record keeping, as well as offering other services, at an acceptable rate; and,

**WHEREAS**, an Online Dog Licensing System Agreement, including project specifications and cost summary of setup fee in the amount of \$1,500.00, a monthly service subscription of \$100.00 and a Surcharge of \$2.00 per license, was prepared and submitted to the Board of County Commissioners for its review and acceptance.

**THEREFORE BE IT RESOLVED** by the Board of Commissioners of Auglaize County, Ohio does hereby approve the Online Dog Licensing System Agreement including project specifications and cost summary, submitted by Fairfield Computer Services, LLC; and,

**BE IT FURTHER RESOLVED** that the payment of all charges for this agreement will be made through the Dog & Kennel Fund; and,

**BE IT FURTHER RESOLVED** that said Online Dog Licensing System Agreement be hereto attached and thus become a part of this Resolution.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
22nd day of  
October, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer      Yes  
Douglas A. Spencer

Don Regula      Yes  
Don Regula

John N. Bergman  
John N. Bergman

cc: ✓ Fairfield Computer Services, LLC  
✓ County Auditor – Janet Schuler  
✓ Dog Warden – Russ Bailey

## ONLINE DOG LICENSING SYSTEM AGREEMENT

OVERVIEW. This is an agreement between the County Commissioners of     AUGLAIZE     County, Ohio, (COUNTY) of 209 SOUTH BLACKHOOF STREET, WAPAKONETA, OHIO 45895 and Fairfield Computer Services, LLC, (FCS) of 1246 Sheridan Dr. Unit K, Lancaster, Ohio 43130 for use of the Online Dog Licensing System (SYSTEM) and related website development (WEBSITE).

DURATION. This agreement is in force for two (2) years from the date of signing. After completion of the initial term, the following apply: this agreement remains in force until terminated; either party may terminate this agreement with a sixty (60) day written notice; either party may request renegotiation of terms with a sixty (60) day written notice.

SPECIFICATIONS. FCS will provision and develop SYSTEM and WEBSITE in accordance to the terms given in "Exhibit 1. Project Specifications."

DELIVERY. FCS will use reasonable diligence to make available for use SYSTEM and WEBSITE no later than eight weeks after receiving all the necessary information relating to the project from COUNTY. COUNTY acknowledges, however, that this is an estimate and not a guarantee of the delivery time.

OWNERSHIP RIGHTS. COUNTY shall retain all its rights in any text, images, or other material it owns and transmits to FCS for use in SYSTEM or WEBSITE. COUNTY shall have a nonexclusive and nontransferable lease for use of SYSTEM and WEBSITE for the duration of this agreement. FCS shall hold all right, title, and interest in and to all interfaces, navigational devices, menu structures or arrangements, and all other components of any source or object computer code that make up SYSTEM and WEBSITE. COUNTY shall not do anything that may infringe upon or in anyway undermine the right, title, and interest of FCS in SYSTEM and WEBSITE.

COMPENSATION. For all the services provided under this agreement, COUNTY shall compensate FCS in accordance to the terms given in "Exhibit 2. Cost Summary."

TRIAL PERIOD. COUNTY may terminate this agreement with a written notice within 90 days from the deployment of SYSTEM and WEBSITE. COUNTY shall compensate FCS for any work done prior to the termination date in accordance to the terms given in "Exhibit 2. Cost Summary".

DEVELOPER BRAND. COUNTY shall allow FCS to place on WEBSITE an inconspicuous phrase or mark identifying FCS as the developer of the system with a hyperlink back to the website of FCS.

DISCLAIMER. FCS DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES AS TO THE SUITABILITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE OR NON-INFRINGEMENT OF THE EQUIPMENT, SOFTWARE OR SERVICES PROVIDED HEREUNDER. FCS DOES NOT WARRANT THAT THE EQUIPMENT OR SOFTWARE PROVIDED HEREUNDER WILL OPERATE UNINTERRUPTED OR ERROR-FREE. FCS DOES NOT WARRANT THAT SYSTEM OR WEBSITE WILL WORK ON ALL PLATFORMS. NO REPRESENTATION OR OTHER AFFIRMATION OF FACT, INCLUDING, BUT NOT LIMITED TO, STATEMENTS REGARDING CAPACITY, SUITABILITY FOR USE OR PERFORMANCE OF THE SERVICES, WHETHER MADE BY FCS'S EMPLOYEES OR OTHERWISE THAT IS NOT CONTAINED IN THIS AGREEMENT SHALL BE DEEMED TO BE A WARRANTY BY FCS FOR ANY PURPOSE, OR GIVE RISE TO ANY LIABILITY OF FCS WHATSOEVER.

LIMITATION. IN NO EVENT SHALL FCS OR COUNTY BE LIABLE FOR ANY LOST OR ANTICIPATED PROFITS, OR ANY INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL, RELIANCE, OR CONSEQUENTIAL DAMAGES, REGARDLESS OF WHETHER FCS OR COUNTY HAS BEEN ADVISED OR HAS REASON TO KNOW OF THE POSSIBILITY OF SUCH DAMAGES. Notwithstanding any provision contained herein to the contrary, the maximum liability of FCS to COUNTY or any person whatsoever arising out of or in connection with this agreement or any use of or inability to use services, whether

such liability arises from any claim based upon contract, warranty, tort, or otherwise, shall in no case exceed the actual amount paid to FCS by COUNTY during the six-month period preceding the claim. The foregoing limitations of liability will not apply to claims for personal injury caused by FCS's intentional misconduct or negligence, or claims for infringement, whether actual or alleged.

**LIMITATION ON ACTIONS.** Neither FCS nor COUNTY may institute any action in any form arising out of this agreement more than fifteen (15) years after the cause of action has arisen.

**FORCE MAJEURE.** FCS shall not have any liability whatsoever or be deemed to be in default for any delay or failure in performance under this agreement resulting from acts beyond the control of FCS, including, but without limitation, acts of God, emergency, accident, fire, lightning, riot, strikes, lock-outs, industrial disputes (whether or not involving FCS's employees) or epidemics.

**GOVERNING LAW AND JURISDICTION.** The laws of the State of Ohio govern this agreement and COUNTY and FCS hereby submit to the exclusive jurisdiction of the Ohio courts.

**ACCEPTANCE.** By signature below the parties agree to the terms and conditions identified in this document. Parties further agree that they are authorized to act on behalf of their respective organizations and to bind said organizations to the terms and conditions outlined herein.

CUSTOMER ACKNOWLEDGES THAT HE HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE LEGALLY BOUND BY IT.

WHEREFORE, the parties have caused this Agreement to be executed by their duly authorized representatives.

COUNTY COMMISSIONER(S)

WITNESS(ES)

*Donald A. Simon*  
*Don Regule*  
*John W. Bergman*  
Date: *October 22, 2009*

*Connie Cordman*  
\_\_\_\_\_  
\_\_\_\_\_

FAIRFIELD COMPUTER SERVICES, LLC

By: \_\_\_\_\_  
(signature)  
\_\_\_\_\_  
(printed)  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to form

By: *[Signature]*  
Prosecuting Attorney  
Date: *October 16, 2009*

## Exhibit 1. Project Specifications

Fairfield Computer Services, LLC will provide a website for the sale of dog licenses at <http://www.doglicenses.us/OH/<county name>/>. The County's current owner and license data will be uploaded into the system. An informative website to support the online sales and searchable license database will be created. Mail-in, walk-in, and online registrations will reside in the same system. Annual renewal forms and receipts will be generated by the system.

### **Setup Deliverables**

#### Website Design

- ✦ Design a webpage template featuring the Auditor's picture and the County seal.
- ✦ Build 4-page website to support dog licensing. The website includes a Home page; a FAQ on licensing; dog licensing forms of the county (e.g. transfer forms); and auditor contact information.

#### Data Load

- ✦ Support County in producing owner and license data file.
- ✦ Check data file for syntax and data integrity errors.
- ✦ Load data file into Online Dog Licensing system.
- ✦ Configure web-server and Online Dog Licensing system.

#### Onsite Configuration and Training

- ✦ Onsite setup of bar-code scanners.
- ✦ Calibrate forms for printing to ensure proper tri-fold alignment.
- ✦ 8 hours of training.

### **Key Requirements of County**

- ✦ Identify person within the organization to lead from the County's side.
- ✦ Generate the owner and license data file.
- ✦ Supply a list of all administrative and safety officials who need accounts.
- ✦ Supply a photo of Auditor, county seal, and copies of licensing forms.

### **Time to Deployment**

Presuming the key requirements are met, we estimate a time to deployment of six to eight weeks.

## Exhibit 2. Cost Summary

### Setup

Description	Total
Website Design. Data Load. Onsite Configuration and Training.  The details on the setup deliverables was provided in the previous section. The costs for equipment, such as bar-code scanners, are not included. Travel, lodging, and food expenses for onsite training will be billed to the County.  Setup work is billed at \$60.00/hr. County will be billed the lesser of the hourly work and the Total.	\$1500.00

### Monthly

Description	Total
Service Subscription.  The fee covers hosting and use of the system and website; new releases; system patches; email support; phone support, M-F 8am-5pm.	\$100.00

### Surcharge for Licenses Purchased Online

Description	Total
Surcharge.  Owners buying online incur a surcharge of \$2.00 per license. For example, an owner purchasing two tags online where an individual tag is \$12.00 will pay $2 * (\$12.00 + \$2.00) = \$28.00$ of which the county receives \$24.00.  The surcharge covers all costs associated with online credit card processing.	\$2.00