



Members:

David Bambauer

John N. Bergman

Douglas A. Spencer

Board of County Commissioners

209 S. Blackhoof St. - Room 201

Wapakoneta, Ohio 45895-1972

Phone: 419-739-6710 Fax: 419-739-6711

e-mail: commissioners@auglaizecounty.org

January 11, 2021

To: All Employees of Auglaize County, Ohio

Re: Auglaize County Wellness Initiative 2021

We are excited to continue our wellness initiatives in an effort to help control the rising health care costs among all of our employees. Last year, \$3,925.00 was placed into Health Savings Accounts/Flexible Saving Accounts for employees.

For 2021, Auglaize County is offering a two part wellness initiative available to all employees. The program is administered according to federal rules permitting employer-sponsored wellness programs that seek to improve employee health or prevent disease, including the Americans with Disabilities Act of 1990, the Genetic Information Nondiscrimination Act of 2008, and the Health Insurance Portability and Accountability Act, as applicable, among others. If you choose to participate in the wellness program you will be asked to complete a voluntary health risk assessment or "HRA" that asks a series of questions about your health-related activities and behaviors and whether you have or had certain medical conditions (e.g., cancer, diabetes, or heart disease). You will also be asked to complete a biometric screening, which will include a blood test and biometric screening. You are not required to complete the HRA or to participate in the blood test or other medical examinations.

However, employees who choose to participate in the wellness programs will receive an incentive of no extra premium increase. Although you are not required to complete the HRA or participate in the biometric screening, only employees who do so will receive the discounted premium next year (2021).

Additional incentives of up to \$25 per activity completed (maximum of 4 activities) may be available for employees who participate in certain health-related activities. The way we are doing this is by offering you the choice of 6 different challenges involving fitness, nutrition and health. For each challenge completed (Maximum of 4 challenges) you will received \$25 deposited into your Health Savings Account/Flexible Savings Account. There will be specific attachments for each challenge and requirements that you must meet to receive the incentive. If you are unable to participate in any of the health-related activities or achieve any of the health outcomes required to earn an incentive, you may be entitled to a reasonable accommodation or an alternative standard. You may request a reasonable accommodation or an alternative standard by contacting Erica Preston at (419) 739-6710.

The information from your HRA and the results from your biometric screening will be used to provide you with information to help you understand your current health and potential risks, and may also be used to offer you services through the wellness program, such as heart health management You also are encouraged to share your results or concerns with your own doctor.

Protections from Disclosure of Medical Information

We are required by law to maintain the privacy and security of your personally identifiable health information. Although the wellness program and Auglaize County may use aggregate information it collects to design a program based on identified health risks in the workplace, Auglaize County will never disclose any of your personal information publicly, except as necessary to respond to a request from you for a reasonable accommodation needed to participate in the wellness program, or as expressly permitted by law. Medical information that personally identifies you that is provided in connection with the wellness program will not be provided to your supervisors or managers and may never be used to make decisions regarding your employment.

Your health information will not be sold, exchanged, transferred, or otherwise disclosed except to the extent permitted by law to carry out specific activities related to the wellness program, and you will not be asked or required to waive the confidentiality of your health information as a condition of participating in the wellness program or receiving an incentive. Anyone who receives your information for purposes of providing you services as part of the wellness program will abide by the same confidentiality requirements. The only individual(s) who will receive your personally identifiable health information is (are) Joint Township District Memorial Hospital in order to provide you with services under the wellness program.

In addition, all medical information obtained through the wellness program will be maintained separate from your personnel records, information stored electronically will be encrypted, and no information you provide as part of the wellness program will be used in making any employment decision. Appropriate precautions will be taken to avoid any data breach, and in the event a data breach occurs involving information you provide in connection with the wellness program, we will notify you immediately.

You may not be discriminated against in employment because of the medical information you provide as part of participating in the wellness program, nor may you be subjected to retaliation if you choose not to participate.

If you have questions or concerns regarding this notice, or about protections against discrimination and retaliation, please contact Erica Preston at (419) 739-6710.

Sincerely,



Erica Preston
Auglaize County Administrator