

REQUEST FOR QUALIFICATIONS/PROPOSALS

The Auglaize County Board of Commissioners will be receiving Statements of Qualifications (SOQ) from qualified service offers to perform necessary function related to its PY2026 Community Housing Impact and Preservation Program (CHIP). Scope of work includes development of grant application, convening the Auglaize County Housing Advisory Committee as required for grant application, preparing an environmental review record, carryout out a fair housing program, performing residential property inspections (including lead-based paint risk assessments and clearances), overseeing pest inspection, and administration and implementation of the CHIP Grant. Scope of work includes providing fair housing services and including the 2026 Analysis of Impediments fair housing.

Service offerors interested in being considered to provide these services should submit a Statement of Qualifications. It should include information regarding the service offeror's ability to perform professional design services, the technical training, education, and experience of the service offeror's personnel who will be assigned to project within Auglaize County. Statement of Qualifications should also include information relative to the following: workload, availability of qualified personnel, equipment, and facilities to perform requested services, past performance of the service offeror as reflected by evaluations of pervious clients in areas of controlling costs, qualify of work, deadlines, and familiarity with Auglaize County.

It is our understanding grant recipients are to provide for open competition for professional services whereby, at a minimum, competitors' qualifications are evaluated (cost or price will be an evaluation factor; and once a firm or individual is tentatively selected, fair and reasonable compensation is negotiated. We are, therefore, inviting interested individuals and firms located within a reasonable distance of Auglaize County to submit evidence of their professional qualification, a cost/price proposal, and related information as follows:

State of Qualifications should be sent to Auglaize County Commissioners, 209 South Blackhoof Street, Suite 201, Wapakoneta, Ohio 45895 no later than December 19, 2025 at 4 p.m. The complete SOQ may be requested from Erica Preston at (419) 739-6710. SOQ/RFP also is available at the following website address: <https://www2.auglaizecounty.org/legal-notices-and-bid-specifications>.

Board of Commissioners,
Auglaize County, Ohio

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