

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- April 11, 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, April 11, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Andrew Baumer – Meeting with contractor to discuss ditch projects (Chambers)
- 10:30 a.m. Linda Bice – Tax Incentive Review Board meeting for the Village of Minster (Chambers)
- 11:00 a.m. Andrew Baumer & Toby Lee – Bid Opening for Pavement Marking Program (Chambers)
- 11:30 a.m. Linda Bice – Tax Incentive Review Board meeting with the City of St. Marys (Chambers)
- 1:30 p.m. TJ Place – Final Hearing for the Hollman Ditch Project (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 6:45 p.m. Auglaize/Shelby county Airport Zoning Board meeting (Neil Armstrong Airport)
- 6:55 p.m. Auglaize/Shelby County Airport Board Zoning Board of Appeals reorganization meeting (Neil Armstrong Airport)
- 7:00 p.m. Airport Authority Meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

- 8:10 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:33 a.m. Clerk Leffel read the minutes of the April 6, 2023 meeting. The minutes were approved as read.
- 8:35 a.m. Clerk Leffel reported the following:
  - Reviewed the office calendar for the upcoming weeks.
- 8:40 a.m. Administrator Preston conveyed the following:
  - Stated that the east side of the runway has been reopened for instrument landing at night per FAA regulations.
  - Distributed a draft letter for the Board to review to be send to landowners adjacent to the airport.
  - The Board gave approval for the generational training if there is space available for the following people to attend Erica Preston, Cameron Ruppert and Julie Gossard.
  - Displayed a possible modification for the Courthouse mural.
  - Gave an overall update of the county to the Evening Leader reporter.
  - Stated that the Wapakoneta City Schools is getting quote for copy paper as part of shared services.
  - An employee will be leaving the Public Defender Office.
  - Explained the budget adjustment resolution to be signed on Thursday for the Sheriff's Office/Handgun Fund.
  - Working on a public records request.
- 9:00 a.m. The Board, County Administrator, Engineer Andrew Baumer and Drainage Engineer Sam Phlipot met with Brad Liebrecht of Liebrecht Excavating in regards to several incomplete projects or ditches in Auglaize County.
- 10:30 a.m. The Commissioners attended the tax incentive review council meeting for the Village of Minster. The meeting was hosted by the County Auditor Linda Bice. Also in attendance

were Village of Minster representative Don Harrod and Minster School representative Laura Klosterman.

11:00 a.m. The Board opened three bids for the 2023 County Pavement Marking Program. Also present were Engineer's Office representatives Andrew Baumer and Toby Lee. The bids were given to the Engineer's Office to be reviewed. County Engineer will submit a letter of recommendation.

11:30 a.m. The Commissioners attended the tax incentive review council meeting for the City of St. Mary's. The meeting was hosted by the County Auditor Linda Bice. Also in attendance were City of St. Mary representatives Mike Burkholder and Ashley Randolph and St. Marys City School's representative Nick Wilker.

12:00 p.m. Commissioner Bergman left for the day.

1:30 p.m. The Board held the Final Hearing for the Hollman Ditch Project. The ditch minutes will be the ditch file.

4:20 p.m. The resolutions for the April 13, 2023 meeting were presented for review.

6:45 p.m. Auglaize and Shelby County Commissioners met as the Auglaize/Shelby Airport Zoning Board and approved Joint Board resolution for the appointment of Craig Leffel and Brent Schwieterman to the Airport Zoning Board of Appeals.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#23-180 Matter of a resolution authorizing participation in the ODOT Road Salt contracts awarded in 2023.

#23-181 Matter of authorizing a transfer of funds from unclaimed funds to county general fund.

#23-182 Matter of authorizing budget adjustments.

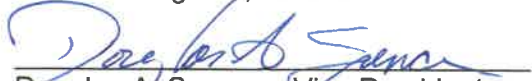
Joint Board - Matter of re-appointing Craig Leffel and appointing Brent Schwieterman to the Auglaize/Shelby Counties Zoning Board of Appeals for the Neil Armstrong Airport.


6:55 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 11th day of April, 2023.

ABSENT

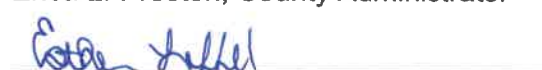
John N. Bergman, President

  
Douglas A. Spencer, Vice President

  
David Bambauer, Member



Erica L. Preston, County Administrator

  
Esther Leffel, Clerk of the Board

April 13, 2023  
Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- April 13, 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, April 13, 2023 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and David Bambauer. The meeting of the Board was called to order by Vice President Spencer.

**AGENDA**

- 7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 8:30 a.m. Elected Officials/Department Heads Quarterly Meeting (Assembly Room)
- 10:00 a.m. Cancelled – TJ Place Engineer's report for the Dowty Ditch Project (Chambers)
- 10:00 a.m. Walkthrough of building (Wapakoneta, Ohio)
- 11:00 a.m. Monthly meeting with Scott Cisco – Solid Waste Coordinator (Chambers)
- 3:00 p.m. Grand Lake Region Visitors Center's Annual Awards Reception (Rush Sports Complex, 6301 S. 127, Celina, OH)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman was excused for the day.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. The Board hosted the elected officials and department heads meeting.
- 10:00 a.m. The Board and County Administrator viewed a building in Wapakoneta.
- 10:44 a.m. Clerk Leffel read the minutes of April 11, 2023 meeting and the minutes were approved as read.
- 10:47 a.m. Clerk Leffel reported the following:
  - Discussed the proclamation and open house for Tri Star Career Compact.
- 10:49 a.m. Administrator Preston conveyed the following:
  - Distributed a letter for their signature to the adjacent landowner around the airport.
  - Discussed getting quotes for the removal of trees adjacent to the airport.
  - Stated the Fairgrounds Manager presented quotes for the installation of fiber to buildings at the fairgrounds. The plan would be to use ADF Funds for broadband for this project.
  - Discussed possible housing unit.
  - Stated that the Airport Manager will be forwarding a quote for the outside moon mural to be replaced at the terminal building.
  - Stated that she will forward the draft mural pamphlet to be printed and distributed to visitors of the airport.
  - Discussed the letter to Liebrecht Excavating and the extension of the contract.
  - Discussed the payoff letter for a CHIP recipient. The Board authorized the payoff letter.
- 11:10 a.m. The Board and County Administrator met with Solid Waste Coordinator to hear his monthly report.
- 11:55 a.m. Commissioner Bambauer moved to go into executive session to discuss employment of a public employee and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Vice Chairman Spencer called the roll: Bambauer-yes and Spencer-yes.
- 11:45 a.m. The Board returned to regular session with no action taken.
- 12:00 p.m. Commissioner Bambauer moved to go into executive session to discuss discipline of a public employee and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Vice Chairman Spencer called the roll: Bambauer-yes and Spencer-yes.

12:16 p.m. The Board returned to regular session with no action taken.

12:30 p.m. The resolutions for the April 18, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #23-183 Matter of amending the annual appropriation due to moneys certified and not appropriated.
- #23-184 Matter of authorizing budget adjustments.
- #23-185 Matter of authorizing the purchase of a Caterpillar Model 232D3 Skid Steer Loader for the use by the Auglaize County Solid Waste District and to be purchased through the State of Ohio through the Sourcewell Purchasing System.
- #23-186 Matter of amending resolution #22-263 appointment of Julie Marchal to the Area #8 Workforce Development Board.
- #23-187 Matter of amending resolution #21-259 appointment of Stacey Pickens-Smith to the Area #8 Workforce Development Board.
- #23-188 Matter of ratifying the promotion of Rebecca Cooper at the Auglaize County Department of Job and Family Services.
- #23-189 Matter of authorizing the continuance/termination of tax incentive agreements within the active enterprise zones located in Auglaize County.
- #23-190 Matter of documenting receipt of bids for the 2023 County Road Pavement Marking and authorizing the bid award to Aero-mark Company LLC.
- #23-191 Matter of awarding grant funds through the Auglaize County Development Fund (ADF) for St. Marks Evangelical Lutheran Church.
- #23-192 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.
- #23-193 Matter of granting an extension of time to present survey, reports and schedules by the County Engineer for the Dowty Ditch Project.

12:30 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of April, 2023.

  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated