

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- April 2, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, April 2, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Deb Zwez – United Way Imagination Library Update and discuss ideas for fundraising location (Chambers)
- 10:00 a.m. Bid Opening for Bituminous material for Highway Dept. (Chambers)
- 10:15 a.m. Bid Opening for Rock & Gravel Aggregate (Chambers)
- 10:30 a.m. Bid Opening for Transit Mix Concrete & Grout for Highway Department (Chambers)
- 10:45 a.m. Bid Opening for 2024 Road Paving Program (Chambers)
- 11:00 a.m. Bid Opening for 2024 Bridge Paving Program (Chambers)
- 1:30 p.m. TJ Place – Public hearing for the reevaluation of the maintenance bases and watershed map for the McName Peterson Ditch (Assembly Room)
- 3:00 p.m. Interview for IT Manager Position (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:45 a.m. Clerk Leffel read the minutes of the March 28, 2024 meeting. The minutes were approved as read.
- 8:48 a.m. Clerk Leffel reported the following.
 - Asked if the one of the bigger vans could be used by Juvenile Probation Summer Program from June 10th – August 16th. The Board gave the verbal approval.
 - Stated that the files for the BOCC expenses and PI expenses were emailed. The Board had no questions at this time.
 - Reviewed the office calendar for the upcoming weeks.
- 8:51 a.m. Administrator Preston conveyed the following:
 - Discussed the topic for the WLIO monthly interview.
 - Stated she is working with the Airport Manager for the use of the van and insurance during the Eclipse event for the Airport Authority. Ted is working to get a lease agreement for the use of the van to be reviewed by our office.
 - Informed the Board that she got a brief update from the Sheriff on the MARCS radio project.
 - Updated the Board on the quote for the reception glass for the Board of Elections is just shy of \$3,000.00.
 - Discussed one of the benches at the new maintenance building.
 - Asked if the Board wanted a quote for a new scanner for the Documents Department. Always wanted to confirm if she should get a sample book for the Documents Department to work on. Also discussed was a policy with the parameters for non-profit agencies to use the scanner.
 - Informed the Board of the YMCA's request for their ADF Grant.
 - Discussed the application for public employment.
- 10:00 a.m. The Board opened bids for bituminous materials used by the Highway Dept. Those present for bid openings were Engineer Andrew Baumer, Toby Lee and three bidders.

- 10:15 a.m. The Commissioners opened bids for the Rock and Gravel Aggregate used by the Highway Department. Those present for the next three bid openings were Andrew Baumer, Toby Lee and one bidder.
- 10:30 a.m. The Board opened bids for the Transit Mix Concrete used by the Highway Department.
- 10:45 a.m. The Commissioners opened a bid for the 2024 road paving program.
- 11:00 a.m. The Commissioners opened a bid for the 2024 Bridge Paving Program. Those present for this bid opening were Andrew Baumer, Toby Lee and two bidders.
- 1:30 p.m. The Board conducted the reevaluation hearing for the McName Peterson Ditch Project. The Board signed resolution #24-212.
- 3:00 p.m. The Board, County Administrator and Assistant IT Manager conducted an interview for the open IT Manager position.
- 4:00 p.m. The resolutions for the April 4, 2024 meeting were presented.
- 4:15 p.m. Commissioner Bambauer moved to go into executive session to discuss possible purchase of real estate and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bergman-yes; Bambauer-yes and Spencer-yes.
- 4:30 p.m. The Board returned to regular session with no action taken.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-205 Matter of authorizing the payment of the county's mandated share of public assistance for April.
- #24-206 Matter of authorizing the Second Amendment to the Ohio Department of Development (ODOD) for the Brownfield Remediation Program – Koenig Property.
- #24-207 Matter of accepting the quote from Running G Farms & Construction for the demolition project for the property located at 606 S. Blackhoof Street.
- #24-208 Matter of authorizing the President of the Board to execute the Workers' Compensation Group Retrospective Rating Plan Agreement for the County's Participation in the County Commissioners Association Service Corporation of Ohio Workers Compensation Group Retrospective Rating Plan.
- #24-209 Matter of authorizing the President of the Board to execute the re-enrollment application for the county's participation in the County commissioners Association of Ohio Workers Compensation Group Retrospective Rating Program.
- #24-210 Matter of authorizing Marvin Steinke, as Fairground Caretaker, to be overtime for hours work for the Solar Eclipse.
- #24-211 Matter of documenting the receipt of the re-bids for the Replacement of the Rotating Beacon Project at the Neil Armstrong Airport and awarding the bid to Jess Howard Electric Company.
- #24-212 Matter of approving the re-evaluation of the assessment base for the Maintenance for the McName Peterson Ditch; changing the watershed map and certifying the maintenance base and authorizes a 2% collection fee to be collected for the following years 2025, 2026 and 2027 to the County Auditor.
- 4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of April, 2024.

ABSENT

Douglas A. Spencer, President

David Bambauer

David Bambauer, Vice President

John N. Bergman

John N. Bergman, Member

Erica L. Preston

Erica L. Preston, County Administrator

Esther Leffel

Esther Leffel, Clerk of the Board

April 4, 2024

Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
April 4, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, April 4, 2024 in the Commissioners' Chambers with the following members present: David Bambauer and John N. Bergman. The meeting of the Board was called to order by Vice President Bambauer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:00 a.m. St. Marys – Tax Incentive Review Council Meeting (TIRC) (Chambers)
- 10:30 a.m. Village of Minster – Tax Incentive Review Council Meeting (TIRC) (Chambers)
- 11:30 a.m. John Leutz & Cheryl Subler – Luncheon/Meeting with CCAO representative (TDB)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer was excused for the day.
- 8:00 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:05 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Bambauer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:40 a.m. Clerk Leffel read the minutes of April 2, 2024 meeting and the minutes were approved as read.
- 8:45 a.m. Administrator Preston conveyed the following:
 - Still awaiting to hear from ODOD on the Demo and Brownfield grants.
 - The carpet project at the JFS building will start in May.
 - Checked on acquiring a new book scanner.
 - Discussed the need to fill a house keeping position.
 - Received a request from Shelby County Commissioners for a letter pertaining to the canal walking/biking path. The Administrator will get more information.
- 9:26 a.m. Commissioner Bergman moved to go into executive session to discuss the sale or purchase of real estate and invited the Treasurer and County Administrator to attend. Commissioner Bambauer seconded the motion. Vice Chairman Bambauer called the roll: Bergman-yes and Bambauer-yes.
- 9:43 a.m. The Board returned to regular session with no action taken.
- 10:00 a.m. The Commissioners and County Auditor participated in the St. Marys' Tax Incentive Review Committee meeting. The minutes will be the TIRC file.
- 10:30 a.m. The Board and County Auditor participated in in the Village of Minster Tax Incentive Review Committee. The minutes will be in the TIRC file.
- 11:30 a.m. Commissioners Bambauer and Bergman met with CCAO representatives for a meeting and luncheon.
- 1:30 p.m. The Board and County Administrator discussed the Housekeeping department.
- 1:40 p.m. The Board discussed with Shelby County Commissioner Tony Bornhorst about the canal in Shelby County.
- 1:45 p.m. The resolutions for the April 9, 2024 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-213 Matter of approving the contract with Jess Howard Electric Company for the replacement of the Airport Rotating Beacon Project at the Neil Armstrong Airport.
- #24-214 Matter of approving the contract with Fenson Contracting, LLC for the Apron Rehabilitation – Phase 2 Project at the Neil Armstrong Airport.

#24-215 Matter of granting an annexation of 1.006 acres, more or less, to the Village of Minster from Jackson Township; petitioned by James R. And Shirley F. Shenk; filed by James R. Shenk, Agent.

#24-216 Matter of documenting the receipt of bids for bituminous materials to be used by the Highway Department.

#24-217 Matter of documenting the receipt of bids for rock & gravel aggregate to be used by the Highway Department during 2024 at the discretion of the County Engineer.

#24-218 Matter of documenting the receipt of bids for transit mix concrete and grout materials to be used by the Highway Department during 2024 at the discretion of the County Engineer.

#24-219 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate payments.

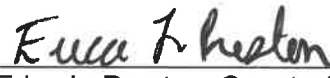
#24-220 Matter of entering into an agreement with the Auglaize County Airport Authority for a van rental and authorizing the Board of County Commissioners to execute said agreement.

2:00 p.m. With no further business to bring before the Board, Vice President Bambauer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 4th day of April, 2024.



Douglas A. Spencer, President



Erica L. Preston, County Administrator




David Bambauer, Vice President



Esther Leffel, Clerk of the Board



John N. Bergman, Member



Dated