

**IN THE MATTER OF A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026.**

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The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the County Engineer, Auglaize County, 1014 South Blackhoof Street, Wapakoneta, Ohio 45895 (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, 2026 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract.

Commissioner Spencer seconded the Resolution, and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
21st day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Absent,  
John N. Bergman

Douglas A. Spencer,  
Douglas A. Spencer

David Bambauer,  
David Bambauer

cc: County Engineer  
(Certified copy)

**IN THE MATTER OF AMENDING THE ANNUAL APPROPRIATION DUE TO MONEYS CERTIFIED AND NOT APPROPRIATED.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board has received a request from the Director of Business & Finance of the Auglaize County Board of Developmental Disabilities, to increase the Annual Appropriation with moneys that were certified and unappropriated; and,

**WHEREAS**, the DD Donations Fund:

**Increase 502.1502.530400 (Equipment) by \$15,000.00.**

**THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize the 2026 Annual Appropriation Resolution to be amended to show the increase as tabulated above.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
21st day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Absent  
John N. Bergman

Douglas A. Spencer, yes  
Douglas A. Spencer

David Bambauer, yes  
David Bambauer

cc: County Auditor  
Auglaize CBDD

**IN THE MATTER OF ACCEPTING THE QUOTE FROM FROST ROOFING, INC. FOR THE REPAIR OF THE ROOF OF HANGAR B LOCATED AT NEIL ARMSTRONG AIRPORT; AND AUTHORIZING THE EXECUTION OF SAID QUOTE.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

RESOLUTION

**WHEREAS**, Frost Roofing, Inc. has submitted a quote to provide labor and materials for the repair and re-roof of the Hangar B roof located at Neil Armstrong Airport for a total project amount not to exceed the sum of \$34,750.00 for the following work:

- Provide and install all necessary safety equipment to conform to OSHA guidelines.
- Remove all panels that are still existing on the roof.
- Remove ridge cap and remaining ridge vents.
- Provide and install white metal roof panels that match existing panels fastening them 18”OC between every rib.
- Install foam enclosures in the ridge cap and eaves.
- Install new ridge cap and 6 ridge vents, matching those that were damaged.
- Remove 1 panel that is damaged on the north side of the roof and replace with like kind.
- Clean up and dispose of all debris caused by our work.

**THEREFORE BE IT RESOLVED** by the Board of Commissioners of Auglaize County, Ohio does hereby approve the quote from Frost Roofing, Inc. in the amount of \$34,750.00 for the repair and re-roof of Hangar B; and,

**BE IT FURTHER RESOLVED** the Board of Commissioners of Auglaize County, Ohio does hereby authorize the County Administrator Erica Preston to schedule this project.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
21st day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Abent  
John N. Bergman

Spencer  
Douglas A. Spencer

Yes  
David Bambauer

cc: Frost Roofing, Inc.  
Airport Manager  
County Administrator

**IN THE MATTER OF APPOINTING NICHOLAS ZIRCHER TO THE POSITION OF IT SYSTEMS ADMINISTRATOR FOR AUGLAIZE COUNTY.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, IT Manager, Scott Stanford, recommended to the Board of County Commissioners the employment of a IT Systems Administrator for the IT department; and,

**WHEREAS**, the Board solicited resumes for the position, receiving resumes; and,

**WHEREAS**, an interview was conducted for the position by the IT Manager Scott Stanford and County Administrator, Erica Preston; and,

**WHEREAS**, after the interview, Mr. Stanford and Ms. Preston recommended to the Board that the appointment for the position be made to Nicholas Zircher.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio does hereby appoint Nicholas Zircher to the position of IT Systems Administrator for the Auglaize County IT Department, appointment contingent upon a successful completion of his background check; and,

**BE IT FURTHER RESOLVED** that Mr. Zircher's rate of pay to be established at \$37.50 per hour with a potential increase to \$39.43 per hour following the successful completion of the 180 day probationary period.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
21th day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

John N. Bergman	Absent
Douglas A. Spencer	Yes
David Bambauer	Yes

cc: IT Manager  
Auditor  
Nicholas Zircher

**IN THE MATTER OF GRANTING AN ANNEXATION OF 1.320 ACRES, MORE OR LESS, TO THE VILLAGE OF MINSTER FROM JACKSON TOWNSHIP; PETITIONED BY ISSAC J. AND DANA E L. HOYING; FILED BY KEITH M. SCHNELLE, AGENT.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, on April 17, 2026, a petition for annexation of a total of 1.320 acres, more or less, was filed as an Expedited Type 1, with the Office of the Board of County Commissioners by Keith M. Schnelle, Agent; and,

**WHEREAS**, the requirements for the filing of said petition were all met, including:

- 1.) The petition meets all the requirements set forth in, and was filed in the manner provided, in the Ohio Revised Code Section 709.022.
  - 2.) The persons who signed the petition represent 100% of the owners of the property; signatures having been obtained in the time frame required.
  - 3.) An accurate legal description of the perimeter of the territory proposed to be annexed.
  - 4.) An accurate map or plat of the territory.
  - 5.) Named the party acting as agent for the petitioners.
  - 6.) A list of all tracts, lots or parcels in the territory proposed to be annexed and all tracts, lots or parcels located adjacent to the territory to be annexed, listing the name of owner, mailing address and permanent parcel number from the County Auditor's system (ORC 319.28).
  - 7.) An annexation agreement of the Village of Minster and Jackson Township as provided for in ORC 709.192.
- and,

**WHEREAS**, the petitioner requested that the special procedure be used and waived their right to appeal any action taken by the Board of County Commissioners; and,

**WHEREAS**, the Board determined that this annexation is in order, meeting all criteria.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners, Auglaize County, Ohio does hereby approve and grant the annexation of 1.320 acres, more or less, to the Village of Minster as petitioned by Issac J. and Danae L. Hoying filed by Keith M. Schnelle, Agent, by pursuant to ORC Section 709.022.

Commissioner Spencer seconded the Resolution and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows:

Adopted this  
21st day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Absent  
John N. Bergman

Yes  
Douglas A. Spencer

Yes  
David Bambauer

cc: County Auditor ✓  
County Engineer ✓  
Keith M. Schnelle, Agent ✓  
Jackson Township Trustees ✓  
Village of Minster ✓

**IN THE MATTER OF AMENDING THE ANNUAL APPROPRIATION DUE TO MONEYS CERTIFIED AND NOT APPROPRIATED.**

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The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 21st day of April, 2026.

Commissioner Bambauer moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board has received a request from the Assistant Director of Auglaize County Job & Family Services to increase the 2026 Annual Appropriation with moneys that were certified and unappropriated; and,

**WHEREAS**, Public Assistance Funding:

**Increase 006.0008.530600 by \$115,000.00.**

**THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize the 2026 Annual Appropriation Resolution to be amended to show the increase as tabulated above.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
21st day of  
April, 2026

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Absent,  
John N. Bergman

Douglas A. Spencer, Yes  
Douglas A. Spencer

David Bambauer, Yes  
David Bambauer

cc: County Auditor  
Job & Family Services