

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- April 25, 2023 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, April 25, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. TIRC meeting with Village of Minster (Chambers)
- 10:00 a.m. MEBC monthly meeting with Mercer and Arthur Gallagher (220 W. Livingston St., Celina, OH)
- 11:00 a.m. LFA monthly meeting with Mercer County (220 W. Livingston St., Celina, OH)
- 12:00 p.m. Erica – Bar Association Luncheon (Meeting Room)
- 1:00 p.m. Deadline for RFP for Design-Build Services (Chambers)
- 1:30 p.m. Russ Bailey – Monthly meeting for County Dog Warden (Dog Shelter Building)
- 2:30 p.m. Stefanie Motter – Area Agency on Aging 3 to discuss the Coordinated Transportation Plan (Chambers)
- 3:00 p.m. Meeting with Andrew Baumer & TJ Place to discuss assessments (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:33 a.m. Clerk Leffel read the minutes of the April 20, 2023 meeting. The minutes were approved as read.
- 8:36 a.m. Clerk Leffel reported the following:
 - Reviewed the office calendar for the upcoming weeks.
- 8:45 a.m. Administrator Preston conveyed the following:
 - A part time position is being posted at the Recycle Center.
 - Parts have been ordered for the sign at the fairgrounds.
 - Received a proposal from Perry Pro Tech for copier replacements.
 - Received quotes for window cleaning at the Administration Building and Courthouse buildings.
- 9:00 a.m. The Board and County Administrator participated in the Minster TIRC held by the County Auditor.
- 9:10 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible purchase of real estate and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Spencer-yes; Bambauer-yes and Bergman-yes.
- 9:17 a.m. The Board returned to regular session with no action taken.
- 9:20 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible discipline of an employee and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 9:34 a.m. The Board returned to regular session with no action taken.
- 10:00 a.m. The Board attended the MEBC insurance meeting with Mercer County.
- 11:00 a.m. The Commissioners held the LFA in conjunction with the Mercer County as the Lake Facilities Authority.

- 1:14 p.m. Commissioner Bambauer moved to go into executive session to discuss the possible discipline of an employee and invited the County Prosecutor and County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 1:30 p.m. The meeting with the Dog Warden was cancelled due to a schedule conflict.
- 1:40 p.m. The Board returned to regular session with Commissioner Spencer moving to authorize the County Administrator to finalize a last chance agreement for an employee to be presented for signature at the next scheduled board meeting. Commissioner Bambauer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 2:30 p.m. The Board met with Stefanie Motter to discuss coordinated transportation plan for Area Agency on Aging 3.
- 3:00 p.m. County Engineer Andrew Baumer and Drainage Technician TJ Place met with the Commissioners and County Administrator to discuss assessments. TJ Place will call the landowner tomorrow.
- 3:50 p.m. The Board placed a phone call to Brad Liebrecht. The Board left a message for Mr. Liebrecht.
- 3:52 p.m. The Board placed a phone call to Mr. Liebrecht's place of employment. The Board left a message for Mr. Liebrecht.
- 4:00 p.m. The resolutions for the April 27, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #23-206 Matter of accepting the quote from Designer Imaging for the installation of the photographs at the Courthouse.
- #23-207 Matter of granting an annexation of 2.722 acres, more or less, to the City of St. Marys from St. Marys Township; petitioned by Trent A. Schultz; filed by Michael Burkholder, Agent.
- #23-208 Matter of authorizing the addition of a Part Time Clerical Specialist 4 position to the Table of Organization for the Auglaize County Department of Job & Family Services; and approving said addition.
- #23-209 Matter of approving the contractor's Pay Request #2 from Shinn Bros. for the 2021 CDBG Village of Buckland Neighborhood Improvements Project, using PY2021 CDBG NRG Program Funds.
- #23-210 Matter of accepting the quote from Forty Nine Degrees for the exterior lit logo replacement Project for the Neil Armstrong Airport.
- #23-211 Matter of accepting the resignation from an employee as the Eligibility / Referral Specialist II position of the Job & Family Services Department.
- The Board of Directors of Grand Lake St. Marys LFA setting date and time to receive bids for the Chickasaw Creek Stream Restoration and Wetland Project.
- The Board of Directors of Grand Lake St. Marys LFA setting date and time to receive bids for the Mercer Wildlife Area and Southwest Greenspace Project.
- 4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 25th day of April, 2023.

John N. Bergman
John N. Bergman, President

Douglas A. Spencer
Douglas A. Spencer, Vice President

ABSENT
David Bambauer, Member

Erica L. Preston
Erica L. Preston, County Administrator

Esther Leffel
Esther Leffel, Clerk of the Board

April 27, 2023
Dated

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AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Meeting with employee (Chambers)
- 10:00 a.m. TJ Place – View for the Ewald Ditch Project (15496 Cemetery Road, Wapakoneta, OH)
- 11:30 a.m. Museum Meeting (Armstrong Stem Inspiration Center)
- 1:30 p.m. Sam Phlipot – Re-evaluation public hearing for Sic-Mile Ditch (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:30 p.m. – 8:30 p.m. EMA Board Meeting (Assembly Room)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bambauer was excused for the day.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of April 25, 2023 meeting and the minutes were approved as read.
- 8:35 a.m. Clerk Leffel reported the following:
 - Distributed the list of the PY2023 CDBG Allocation funding grant applications.
 - Also stated that the Board had received one Critical Infrastructure grant request from the Village of Waynesfield.
- 8:39 a.m. Administrator Preston conveyed the following:
 - Distributed the invite for the National Day of Prayer.
 - Informed that she will have a phone conference with HDR to discuss the RFP for the Jail Expansion Project.
 - Discussed the phone call to landowner over a ditch assessment.
 - Discussed a rental agreement at the airport.
- 8:51 a.m. Commissioner Spencer moved to go into executive session to discuss the possible purchase/sale of real estate and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Bergman called the roll: Spencer-yes and Bergman-yes.
- 8:55 a.m. The Board returned to regular session with no action taken.
- 9:00 a.m. The Commissioners met with an employee to discuss a last chance agreement offer.
- 10:00 a.m. The commissioners held the view for the Ewald Ditch drainage project in Duchouquet Township. The minutes will be in the ditch file.
- 1:30 p.m. The Board held a public hearing on the revaluation for the Six Mile Ditch drainage project. The minutes will be in the ditch file.
- 2:00 p.m. Commissioner Spencer moved to go into executive session to discuss a complaint against a public employee and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Bergman called the roll: Spencer-yes and Bergman-yes.
- 2:09 p.m. The Board returned to regular session with no action taken.
- 2:10 p.m. Commissioner Spencer gave a brief update that was received from the County Engineer in regards to the Sheipline Ditch project. He reported no additional work has been completed and there has been no communication from the contractor.


2:15 p.m. Commissioner Spencer made a motion to authorize the County Administrator to move forward with calling the bond for Liebrecht Excavating. Commissioner Bergman seconded the motion. A roll call vote was taken Spencer-yes and Bergman-yes.
2:45 p.m. The resolutions for the May 2, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

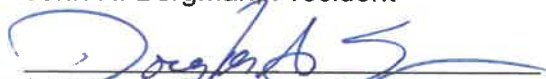
- #23-212 Matter of authorizing the securement of interest cost for a note needed for the balance of money for the Christ Hengstler Ditch Improvement.
- #23-213 Matter of awarding grant funds through the Auglaize County Development Fund (ADF).
- #23-214 Matter of amending Resolution #23-189 for the expiration of the Tax Incentive Agreement with the Minster active enterprise zone located in the county.
- #23-215 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.
- #23-216 Matter of accepting the quote from Baumer Construction for the additional items for Hangar H project for the Neil Armstrong Airport.
- #23-217 Matter of authorizing a Last-Chance Agreement between the Auglaize County Board of Commissioners and the Auglaize County Department of Job and Family Services and Amy Freymuth.
- #23-218 Matter of approving the re-evaluation of the assessment base for the maintenance for the Six mile Ditch; changing the watershed map and certifying the maintenance base and authorizes a 5% collection fee to be collected of the following years 2024, 2025 and 2026 to the County Auditor.

2:45 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

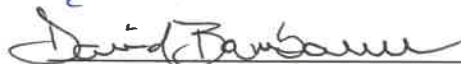
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John N. Bergman, President




Douglas A. Spencer, Vice President



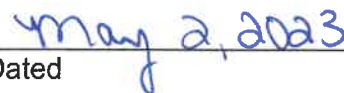
David Bambauer, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated