

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- April 5, 2016 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, April 5, 2016 in the Commissioners' Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Oliver Fisher & Kim Prueter – Meeting with Health Dept to discuss facility (Chambers)
- 10:45 a.m. April Bowersock and Detective Burke – Discuss ISF Check (Chambers)
- 11:00 a.m. Lynne Skaggs – Discuss office operations (Chambers)
- 11:15 a.m. Mike Morrow – Discuss personnel (Chambers)
- 2:00 p.m. Bid Opening Rock & Gravel Aggregate (Chambers)
- 2:15 p.m. Bid Opening Transit Mix Concrete & Gravel (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer moved to approve the resolutions as presented.
Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the March 31, 2016 meeting. The minutes were approved as read.
- 8:35 a.m. Clerk Leffel reported the following:
 - Treasurer April Bowersock would like to meet with the Board today to discuss an insufficient check for the purchase of a vehicle from the county.
- 8:45 a.m. Administrator Preston conveyed the following:
 - She discussed hours requirements and insurance coverage available to part time employees with the Sheriff.
 - The Board needs to address a Volunteer Peace Officers Dependents Board by April 22, 2016.
 - The Explorer, that was wrecked, has been totaled and a settlement offer has been received.
 - She has received correspondence from Auglaize Acres Administrator pertaining to the striping of a portion of the parking lot at the Acres.
 - Joe Collins has tendered his resignation from the GIS Office. He has taken employment elsewhere.
 - A decision needs to be made on Group Retro or Group Rating with the BWC. The Board would like to remain in Group Retro Program.
- 9:00 a.m. The Commissioners and County Administrator met with Health Commissioner Oliver Fisher and Board members Linda Kitzmiller, Kim Prueter and Dan Harpster. The group discussed the current continuation of operations agreement in the case of a natural disaster between the parties. The group also discussed the possibility of a partnership to discuss future space needs. The group agreed that not enough information was available to continue discussions on the topic but the group agreed to schedule a follow-up meeting.
- 10:45 a.m. Treasurer April Bowersock and Detective Doug Burke met with the Board and County Administrator to discuss the circumstances relating to insufficient funds payment for a county vehicle on the auction site. The Treasurer received notification from the bank that the check from the winning bidder was insufficient. A partial cashier's check was received from the individual with a remaining balance of \$815 remaining to be paid. The Board wants the full payment for the vehicle. The Board will review the policy and

implement steps that if paying by a personal check that the check will have to clear the bank first then arrangements will be made to pick-up the vehicle and title.

11:00 a.m. Veterans Service Director Lynne Skaggs met with the County Administrator and the Board to discuss office communication. Director Skaggs raised two primary concerns: 1) She wanted to ensure that the resources available in her office are being utilized by this office to address veteran service issues, and 2) To make sure her office receives timely notification regarding meetings. The Board acknowledged her concerns regarding full utilization of the resources available within the Veteran's office but did communicate to Director Skaggs that her office was notified about the meeting in question on the same day that the meeting was scheduled.

11:30 a.m. The Board met ACDJFS Director Mike Morrow. Commissioner Bergman moved to go into executive session for the purpose of discussing the possible employment of personnel and invited Mr. Morrow and County Administrator Erica Preston to attend. Commissioner Spencer seconded the motion. Chairman Regula called the roll: Bergman-yes; Spencer-yes and Regula-yes.

11:39 a.m. Commissioner Spencer moved to return to regular session. Commissioner Bergman seconded the motion. Chairman Regula called the roll: Spencer-yes; Bergman-yes and Regula-yes.

Action taken: Commissioner Spencer moved to add an additional position of child welfare to the table of employment. Commissioner Bergman seconded the motion. Motion passed. A resolution will be done to put this into effect.

2:00 p.m. The Commissioners opened bids for rock and gravel aggregate to be used by the county highway department. Gary Kuck from the Engineer's Office was also present. The bids will be reviewed by the Engineer's Office and the Commissioners await a recommendation.

2:15 p.m. The Commissioners opened bids for transit mix concrete and gravel to be used the county highway department. Gary Kuck from the Engineer's Office was also present. The bids will be reviewed by the Engineer's Office and the Commissioners await a recommendation.

3:30 p.m. The resolutions for consideration at the April 7, 2016 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#16-137 Matter of documenting the receipt of bids for Prestressed box beams for County bridge projects: AUG-116-19.06, AUG-158-07.08 and AUG-090-08.86; awarding the bids to Prestress Services, LLC as recommended by County Bridge Engineer.

#16-138 Matter of authorizing the replacement of fifty (50) Cisco phones for various county offices from CDW-G as requested by Information Technology Manager.

#16-139 Matter of authorizing the purchase of switches for the Courthouse from CDW-G as requested by Information Technology Manager.

#16-140 Matter of authorizing the purchase of switches for the Law Enforcement Center from CDW-G as requested by Information Technology Manager.

#16-141 Matter of authorizing a release of mortgage for the CHIP FY'2012 Mortgage of Gloria Rowe; closing out said mortgage by this release of mortgage.

#16-142 Matter of amending the annual appropriation due to moneys certified and not appropriated for the Auglaize County Board of DD Capital Projects Fund.


#16-143 Matter of setting a date and time to receive bids for bituminous materials for the Highway Department.

#16-144 Matter of authorizing the payment on the county's mandated share of public assistance for April.

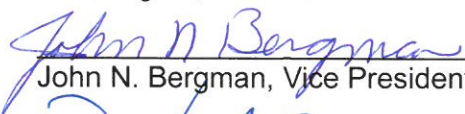
#16-145 Matter of setting date, time and location at which to convene special session of the Auglaize County Board of Commissioners.

4:15 p.m. With no further business to bring before the Board, President Regula adjourned the meeting the day.

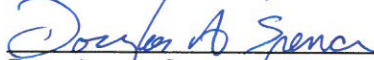
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of April, 2016.



Don Regula, President



John N. Bergman, Vice President



Douglas A. Spencer, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- April 7, 2016 --

The Board of County Commissioners convened in regular session at 7:30 a.m. on Thursday, April 7, 2016 in the St. Marys Community Public Library with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 7:30 a.m. 17th Annual Business Person's Breakfast (St. Marys Community Public Library, 140 S. Chestnut Street, St. Marys, OH)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff Meeting (Chambers)
- 11:00 a.m. Phone conference with the Joint Boards for the Ottawa & Little Ottawa River Meetings (Chambers)
- 1:00 p.m. Doug – Meeting with Kelli Tebbe to discuss school – career connections (Doug's Office)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 7:30 a.m. The County Administrator and Board attended the Business Person's breakfast informational meeting at the St. Marys Community Public library.
- 9:30 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 9:45 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 10:20 a.m. Clerk Leffel read the minutes of the April 5, 2016 meeting. The minutes were approved with some clarifications.
- 10:30 a.m. Clerk Leffel reported the following:
 - Received two PY2016 CDBG project applications. Clerk will contact and request additional information from Moulton Township. An application from City of Wapakoneta for the Maple Street project was also received.
 - The second mandatory public hearing was held for the PY2016 CHIP program.
 - Along with the PY2016 CHIP application the Board will need to submit a Program Income Plan demonstrating a plan to use the moneys from the Program Income Fund.
 - She reviewed the office calendar for the next several weeks.
- 10:45 a.m. Administrator Preston conveyed the following:
 - She spoke with Chad Scott about payment on pavement of an adjoining alley.
 - Based on communication received from Delta Airport Consultants there may be a need for the Airport Sponsor of the Neil Armstrong Airport to request a waiver for un-maned fueling system at the Airport. The BOCC agreed that the Airport Manager should take the lead on this matter.
 - Fire alarm testing was conducted last evening at the Courthouse and the Administration Building. All went well with the testing of the systems.
 - The Prosecutor recommended that the cashier's check be cashed for a vehicle that was purchased from the County. The Board also decided to update the process of paying with a personal check for online auction items. The check will have to clear the bank first before arrangements will be made regarding delivery of the auction item.
 - A Recycling Directory is being compiled by the Solid Waste Coordinator's Office.
- Commissioner Bergman attended the Franklin B. Walter banquet on Wednesday evening. Auglaize County Extension Office will be hosting the OSU Extension legislative luncheon on April 26th at the Atrium in the Ohio State House in Columbus. John is also trying to contact John Mueller, State Forester to tour the county woods.
- 11:00 a.m. The Board participated in the joint board meeting for the Ottawa River project. The approved minutes will be in the river file.

11:22 a.m. The Board participated in the Little Ottawa River project. The approved minutes will be in the river file.

1:05 p.m. The Commissioners and County Administrator Erica Preston met with Auglaize County Educational Service Center Superintendent Ann Harvey and Curriculum Coordinator/Gifted Coordinator Kelli Tebbe for an update of services provided at the center and career connections programming.

3:50 p.m. The resolutions for consideration at the April 12, 2016 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#16-146 Authorizing the President of the Board to execute the Workers' Compensation Group Retrospective Rating Plan Agreement for the County's participation in the County Commissioners Association Service Corporation of Ohio Workers Compensation Group Retrospective Rating Plan.

#16-147 Authorizing the President of the Board to execute the re-enrollment application for the county's participation in the County Commissioners Association of Ohio Workers Compensation Group Retrospective Rating Program.

#16-148 Matter of setting date, time and location at which to convene special session of the Auglaize County Board of Commissioners.

#16-149 Matter of authorizing the establishment of the Volunteer Peace Officers Dependents Fund Board in accordance with the Ohio Revised Code Section 143.01(C) and appointing John Poppe and Erica Preston to the VPODF Board.

#16-150 Matter of amending the contract between Auglaize County Department of Job and Family Services and the Adriel, Inc.

#16-151 Matter of authorizing engineering amendment four (4) to the base agreement with Delta Airport Consultants, Inc. for engineering services at Neil Armstrong Airport for the Airport Utility & Drainage Rehabilitation Project.

#16-152 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate Payments.

4:30 p.m. With no further business to bring before the Board, President Regula adjourned the meeting for the day.

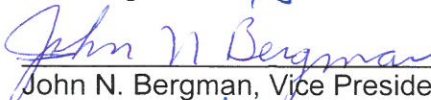
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of April, 2016.




Don Regula, President



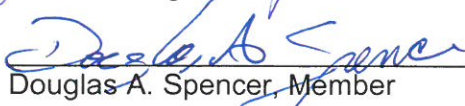
Erica L. Preston, County Administrator




John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member


Dated