

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- April 5, 2022 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, April 5, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. David – Dr. Dennis Summers, Ohio State Veterinarian – Meeting to answer questions concerning the potential effect from HPAI outbreak (Mercer County Central Services Building, Conference Room, 220 w. Livingston St., Celina, OH)
- 10:00 a.m. Meeting with L. Arnett to discuss YMCA Project (Chambers)
- 11:00 a.m. Special LFA meeting to approve expense (Virtual – Chambers)
- 1:00 p.m. Presentation with HDR regarding jail project (Chambers)
- 2:30 p.m. Meeting with Sheriff to further discuss medical unit structure (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:10 a.m. Clerk Leffel read the minutes of the March 31, 2022 meeting. The minutes were approved with some clarification.
- 8:12 a.m. Clerk Leffel reported the following:
  - Answered the Board's questions in regards to the BOCC and PI Fund expenses through March, 2022.
  - Stated that the Ohio Department of Agriculture sent a letter accepting the appointment of Thomas Piper as the Deputy Apiarist to serve in Auglaize County.
  - Stated that the Sheriff's Office and GLTF will be taking 33 chairs for their offices from the Administration Building.
  - Informed the Board that the public hearing for the grant amendment for the Village of Buckland's activities was held yesterday. A formal letter will be sent to ODOD and all of the necessary changes will be made in OCEAN later today.
  - Reviewed the office calendar for the upcoming weeks.
- 8:18 a.m. Administrator Preston conveyed the following:
  - Informed the Board that she will be doing a Radio Broadcast tomorrow at Casa Chic.
  - Informed the Board of the quote from Baumer Construction on the feasibility study for the potential fairground building. The Board gave approval to move forward.
  - Stated that she is still waiting on ODOT and she will call and give them two weeks to make a decision on the property in New Hampshire.
  - Updated the Board on the request for a Household Hazardous Day for the Recycling Center after hours. This will be discussed at a later date with the Solid Waste Coordinator.
  - Presented the quote from Wellman Brothers in regards to the snow guards for the east main and inmate entrances. The Board gave their approval to move forward.
  - Discussed the quote for the steps/sidewalk to be installed for the inmate entrance. The Board would like some further information and a meeting with the contractor.
  - Informed the Board of the .05 cents increase request from EMA for the per capita assessment. The Board gave their verbal approval and the Board will sign the resolution on Thursday.


- Discussed flag lowering procedures.
- 8:26 a.m. Commissioner Bambauer attended the meeting in Mercer County to meet with the State Veterinarian Dr. Dennis Summers to discuss HPIA outbreak.
- 8:37 a.m. WDN reporter Bob Tomaszewski entered the Chambers.
- 8:45 a.m. Commissioners Spencer and Bambauer stated that they attended the public hearing for Allen County in regards to S.B. 52.
- 8:54 a.m. Commissioner Spencer moved to go into executive session to discuss employment of a public employee and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Vice Chairman Bergman called the roll: Spencer-yes and Bergman-yes.
- 9:10 a.m. The Board returned to regular session. Commissioner Spencer made the motion to authorize the County Administrator to make offers of employment to candidates for the Recycling Center. Commissioner Bergman seconded the motion. Vice Chairman Bergman called the roll: Spencer-yes and Bergman-yes.
- 10:00 a.m. The Commissioners and County Administrator met with representatives from the YMCA to discuss the YMCA's capital project and related ARPA funding request from the county.
- 11:00 a.m. The Commissioner met with the Mercer County Commissioners as the Lake Facilities Authority.
- 11:30 a.m. Commissioner Bergman left the office for the day.
- 1:00 p.m. The Board, County Administrator, Sheriff, Chief Deputy, Captain Wright met with HDR Representatives to review the plans and estimate for the proposed jail project. HDR is refining their proposal to meet the discussed budget.
- 2:30 p.m. The Board and County Administrator met with the Sheriff, Chief Deputy and Captain Wright to further discuss the medical unit structure. The BOCC is awaiting a formal recommendation from the Sheriff.
- 3:30 p.m. The resolutions for the April 7, 2022 meeting were presented.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #22-156 Matter of authorizing the payment of the county's mandated share of public assistance for April.
- #22-157 Matter of authorizing the President of the Board to execute the re-enrollment application for the county's participation in the County Commissioners Association of Ohio Workers Compensation Group Retrospective Rating Program.
- #22-158 Matter of authorizing the President of the Board to execute the Workers' Compensation Group Retrospective Rating Plan Agreement for the county's participation in the County Commissioners Association Service Corporation of Ohio Workers Compensation Group Retrospective Rating Plan.
- #22-159 Matter of ratifying the employment of Randall Allemeier as the Part-time Family and Children First Community Liaison Position at the Auglaize County Department of Job and Family Services.
- #22-160 Matter of authorizing the purchase of a 2019 Chevrolet Traverse vehicle for the Job and Family Services Department from Evan General Motors (GM).
- #22-161 Matter of selecting CTL Engineering Inc. for professional services for the Brownfield Remediation Grant through the State of Ohio.
- #22-162 Matter of accepting the resignation from an employee as the Account Clerk II position of the Job and Family Services Department.
- #22-163 Matter of accepting the resignation of Joel Etgen as a Laborer for the Auglaize County Recycle Center.
- 3:35 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

Minutes – continued  
April 5, 2022  
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The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of April, 2022.

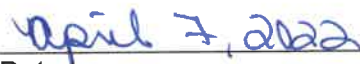
  
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David Bambauer, President

  
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John N. Bergman, Vice President

  
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Douglas A. Spencer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

-- April 7, 2022 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, April 7, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. Interview for Community Development Coordinator Position (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:15 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. WDN reporter Bob Tomaszewski entered the Chambers.
- 8:46 a.m. Clerk Leffel read the minutes of the April 5, 2022 meeting. The minutes were approved with some clarification.
- 8:48 a.m. Clerk Leffel reported the following:
  - Distributed the request from the Mental Health Board for a resolution for the month of May to be designated Mental Health Month.
  - Stated that ODOT has forwarded the fully executed contract for the Airport's Apron Rehab project.
- 8:51 a.m. Administrator Preston conveyed the following:
  - Discussed a possible shortage of special paper needed for the Treasurer's Office. County Administrator will get additional details.
  - Stated that the office received the VAP Phase I for the Buckland School Project and it appears that the Phase II is not necessary.
  - Discussed the cost of up to \$50,000.00 for the consultant for the Brownfield Remediation Grant.
  - Stated that the County Engineer emailed the quote from Mote & Associates for Sherwood Forest.
  - Discussed the Clerk of Courts closing the Title Office for training for all of her new employees. The Clerk of Courts has sent out the notifications.
  - Informed the Board that ODOT did call her back and stated that at this time they have enough right-of-way and are not able to analyze if more is needed at this time.
  - Stated that the CIC will have a special meeting to authorize the sale of the property.
  - Informed the Board that the JFS updated their personnel handbook and the handbook is being approved today with an effective date of April 1st.
  - Distributed the legislative alert in regards to H.B. 488.
- 9:00 a.m. The Board and County Administrator conducted an interview for the Community Development Director position.
- 10:30 a.m. The Board and County Administrator conducted another interview for the Community Development Director position.
- 12:00 p.m. The resolutions for consideration at the April 12, 2022 meeting were presented.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#22-164 Matter of authorizing the quote from Wellman Brothers Inc for the work necessary to install snow retention on the east main and inmate entrances on the Courthouse Building.

- #22-165 Matter of authorizing a repayment from Construction Account Fund (306) to the General Revenue Fund for the advancement to the Sheipline Ditch as requested by the County Engineer.
- #22-166 Matter of documenting the receipt of bids for bituminous materials to be used by the Highway Department.
- #22-167 Matter of documenting the receipt of bids for rock & gravel aggregate and concrete materials and transit mix concrete & grout to be used by the Highway Department during 2022 at the discretion of the County Engineer.
- #22-168 Matter of documenting the receipt of a bid for the filter strip seeding materials to be used by the Highway Department during 2022 at the discretion of the County Engineer.
- #22-169 Matter of supporting the five cent assessment increase for the per-capita assessment for the year 2023.
- #22-170 Matter of authorizing the quote with Baumer Construction, Inc. to provide professional services to conduct a feasibility building study for the potential building project at the Auglaize County Fairgrounds.
- #22-171 Matter of accepting the resignation from an employee as the Foster Care Recruiter and Licensing Specialist position of the Job and Family Services.
- #22-172 Matter of approving, adopting and authorizing the personnel handbook for the employees of the Auglaize County Department of Job and Family Services and declaring other handbooks and amendments null and void.
- #22-173 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

1:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

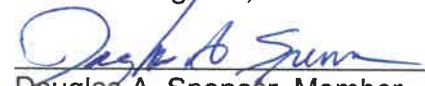
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of April, 2022.

  
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David Bambauer, President

  
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Erica L. Preston, County Administrator

  
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John N. Bergman, Vice President

  
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Esther Leffel, Clerk of the Board

  
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Douglas A. Spencer, Member

  
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Dated