

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- December 13, 2022 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, December 13, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:15 a.m. Meeting with JFS Director (Chambers)
- 10:30 a.m. Andrew Baumer & Marshall Miller – Meeting to discuss and approve guardrail project (Chambers)
- 11:00 a.m. Quarterly Document Imaging Update (Archives Room)
- 2:00 p.m. Meeting with St. Marys School official to discuss career development (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:00 p.m. – 8:00 p.m. Airport Authority meeting (Neil Armstrong Airport)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:45 a.m. Clerk Leffel read the minutes of the December 6 and December 8, 2022 meetings. The minutes were approved with some clarification.
- 8:49 a.m. Clerk Leffel reported the following.
 - Reviewed the office calendar for the upcoming weeks.
- 8:59 a.m. Administrator Preston conveyed the following:
 - Maintenance worker Dave Sunderland will be taking another job elsewhere, thus leaving a vacancy. He submitted his letter of resignation effective December 30, 2022.
 - The Board would like a meeting set-up to view progress of the Airport mural.
 - Discussed the request from the Recycling Coordinator for establishing a service fee at the recycle center. The Board is not in favor of this at this time.
 - Discussed continuing the merit pay program at the recycling center.
 - Reviewed applicant information for the DD Board pending vacancies.
 - Reviewed the letters to the township regarding ADF funding.
 - Discussed the load study for the chiller at the LEC.
 - Discussed the need for software updates at various buildings in the county as related to HVAC controls.
- 9:25 a.m. The Board and County Administrator met with the ACDJFS Director for the monthly update. Discussed the Children's Service budget. One vacancy still exists at the agency.
- 10:35 a.m. County Engineer Andrew Baumer and Bridge Engineer Marshall Miller met with the Board and County Administrator to discuss guardrail needs at various locations in the county. Commissioner Bambauer moved to approve the resolution #22-546. Commissioner Bergman seconded the motion. The resolution was approved.
- 11:05 a.m. The Commissioners met with and received a report from the employee responsible for document imaging.
- 11:40 a.m. The Board and County Administrator called the Recycling Center Coordinator to discuss the merit pay program.
- 2:00 p.m. The County Administrator and Board met with Saint Marys City Schools officials to discuss workforce development and training programs.
- 3:30 p.m. The resolutions for the December 15, 2022 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#22-545 Matter of authorizing the quote from Trisco Systems, Inc. for necessary repairs for the window frame sealing and cell block window glazing for the Law Enforcement Center Building.

#22-546 Matter of approving the plan; ratifying the execution of same; setting date and time to receive bids for Guardrail Improvement Project AUG-CR-VAR-G.R. FY2023.

#22-547 Matter of authorizing the President of the Board to execute the First Amendment for the Ohio Department of Development Building Demolition and Site Revitalization Program Grant Agreement.

4:30 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of December, 2022.



David Bambauer, President



Erica L. Preston, County Administrator



John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- December 15, 2022 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, December 15, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. Technology Dept. monthly update meeting (Chambers)
- 10:30 a.m. TJ Place – View for the Dowty Ditch Project (on Waesch Road approximately 1,500 ft. west of CR 66A, St. Marys, OH)
- 12:00 p.m. Luncheon with VALU Class and discussion about the Commissioners' responsibilities (Assembly Room)
- 1:15 p.m. Review Progress of Mural (Moulton Gun Club)
- 1:30 p.m. Airport Manager – Airport monthly update meeting (Neil Armstrong Airport)
- 2:00 p.m. Meeting with AMBE Board representatives (Neil Armstrong Airport)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:20 a.m. Clerk Leffel read the minutes of December 13, 2022 meeting and the minutes were approved as read.
- 8:23 a.m. Clerk Leffel reported the following:
 - Stated a letter of interest for a reappointment for a DD Board member was received.
 - Stated the tickets for the gala event at the Courthouse are available for purchase.
- 8:28 a.m. County Administrator Preston conveyed the following:
 - Informed the Board of the phone conversation with Crown about the needed repairs for their hangar. Crown will pay for the roof and the County will pay for the HVAC.
 - Suggested that the new Secretary/Treasurer would be Mark Howe for the Airport Authority.
 - Stated that the DRUMA presentation that County Engineer and she gave went very well and they had about 38 individuals join the presentation yesterday.
 - Informed the Board that she had a meeting with Prosecuting Attorney about possible bond hearing legislation. Commissioner Spencer stated that this is out of the bill.
 - Discussed hours at the Courthouse and schedules.
 - Stated the meeting has been set-up today to review the mural progress.
 - Discussed the Engineer's merit pay program.
- 8:44 a.m. Commissioner Bergman moved to go into executive session to discuss a complaint about a public employee and invited County Administrator Erica Preston to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes, Spencer-yes and Bambauer-yes. At 9:10 a.m. the Board invited the IT Manager Cameron Ruppert into the executive session.
- 9:25 a.m. The Board returned to regular session with no action taken.
- 9:25 a.m. The Board and County Administrator continued to meet with the IT Manager for his monthly update and his 2023 budget requests.
- 10:30 a.m. The Board attended the view for the Dowty Ditch Project. County Engineer Andrew Baumer, TJ Place, Sam Philipot and several landowners were also present. The view minutes will be in the ditch file.


- 12:00 p.m. The Board and County Administrator met with the VALU Class for a luncheon and to discuss the role of the Commissioners and the Commissioners' Office.
- 1:00 p.m. Commissioner Bergman left for the day.
- 1:15 p.m. The Board and County Administrator along with the Airport Manager reviewed the mural process and possible completion date.
- 1:30 p.m. The Board continued the meeting with the Airport Manager to discuss his monthly report.
- 2:00 p.m. The Board and County Administrator met with AMBE Board representatives Troy Suchland and Randy Niekamp. Also in attendance was Mercer County ED Director, Jared Ebbing.
- 2:15 p.m. The resolutions for the December 20, 2022 meeting were presented for review.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

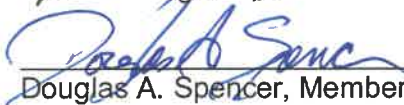
- #22-548 Matter of accepting the resignation of David Sunderland with the Auglaize County Maintenance Department.
- #22-549 Matter of authorizing budget adjustments.
- #22-550 Matter of appointing John N. Bergman as the Auglaize County Board of Commissioners designated representative to the Auglaize County Extension Advisory Committee.
- #22-551 Matter of authorizing a software License update, installing a five year service maintenance agreement (SMA) and performing the updates with Perfection Group, Inc. for the PC at the Auglaize County Law Enforcement Center.
- #22-552 Matter of approving a contract between Auglaize County Department of Job and Family Services and the Marsh Foundation for professional services.
- #22-553 Matter of accepting the retirement from an employee of the Job and Family Services Department.
- #22-554 Matter of amending the annual appropriation due to moneys certified and not appropriated.
- #22-555 Matter of amending the annual appropriation as requested by the Auglaize County Sheriff.

3:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 15th day of December, 2022.

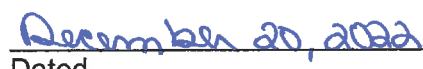

David Bambauer, President


John N. Bergman, Vice President


Douglas A. Spencer, Member


Erica L. Preston, County Administrator


Esther Leffel, Clerk of the Board


Dated