

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- December 2, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, December 2, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

8:00 a.m. Commissioners sign resolutions/documents (Chambers)  
8:15 a.m. Staff Meeting (Chambers)  
10:00 a.m. John – Grand Lake Visitors Bureau – Finance Committee Meeting (CVB Office)  
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

8:05 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

8:40 a.m. Administrator Preston presented the minutes of the November 25, 2025. The minutes were approved as presented.

8:45 a.m. Administrator Preston conveyed the following:

- Discussed with the Board the status of interview candidates for the Clerk position.
- Informed the Board that the Maintenance Supervisor recommended Cotterman for the roof repair at the Auglaize Industries.
- Reviewed with the Board the solution for solar cameras at the Kruse property.
- Discussed with the Board a funding request from Back the Blue.
- Discussed with the Board a Lead Abatement issue.

10:00 a.m. Commissioner Bergman attended the Grand Lake Visitors Bureau Finance Committee Meeting at the CVB Office in St. Marys, Ohio.

11:55 a.m. The resolutions for the December 4, 2025 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#25-599 Matter of Amending the Annual Appropriation due to Moneys Certified and Not Appropriated.

#25-600 Matter of Ratifying the Lateral Position Change Faith Christy at the Auglaize County Department of Job and Family Services.

#25-601 Matter of Authorizing Budget Adjustments

#25-602 Matter of Authorizing the Payment of the County's Mandated Share of Public Assistance for December.

#25-603 Matter of Ratifying the Execution of a Contract with Miami County Commissioners for the Detention of Juvenile Offenders in the West Central Juvenile Detention Center.

#25-604 Matter of Authorizing the County Auditor to Make Reimbursements from Permanent Ditch Maintenance Funds to Engineer's MVGT Fund as Directed by the County Engineer.

#25-605 Matter of Authorizing Reimbursement of Expenses from Various Ditch Construction Funds to Various Maintenance Funds, MVGT Funds, and County General Fund as Requested By The County Engineer.

#25-606 Matter of Accepting the Retirement of April E. Bowersock as Auglaize County Treasurer.

#25-607 Matter of Adopting the Uniform Guidance Procedure Plan for the Auglaize County Board of County Commissioners.

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#25-608 Matter of Authorizing Change Order for the Carpet – Tile Replacement Project at the BMV through Mel's Decorating.

12:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of December, 2025.

- ABSENT -

David Bambauer, President

John N. Bergman  
John N. Bergman, Vice President

Douglas A. Spencer  
Douglas A. Spencer, Member

Erica L. Preston

Erica L. Preston, County Administrator

Brenda Holtapple  
Brenda Holtapple, Clerk of the Board

12-4-2025

Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- December 4, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, December 4, 2025 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer – absent at CCAO Conference. The meeting of the Board was called to order by Vice-President Bergman.

**AGENDA**

All Day - Dave - 145th Annual CCAO/CEAO Winter Conference (Columbus, Ohio)  
8:00 a.m. Commissioners sign resolutions/documents (Chambers)  
10:00 a.m. Treasurer – Quarterly Investment Meeting (Chambers)  
12:00 p.m. VALU Class Meeting during lunch with Erica and Commissioner (Assembly Room)  
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

8:00 a.m. The Commissioners received and signed the check register as presented by the county auditor's office.  
8:05 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.  
8:53 a.m. Clerk Holtzapple read the minutes of the December 2, 2025 meeting. The minutes were approved as read.  
8:57 a.m. Administrator Preston conveyed the following:

- Discussed with the Board a plowing situation with an alley near the Administration Building.
- Discussed with the Board a bill from Juvenile Court.
- Discussed with the Board the renewal of the Commercial Lease Agreement with Auglaize Industries. They recommended a 5% increase with a 3 year lease.
- Discussed with the Board information concerning a Brownfield residence.
- Recommended to the Board a budget adjustment to cover the annual insurance.
- Reviewed with the Board information concerning the possibility of more funding for lead abatement.
- Discussed with the Board the status of interview candidates for the Clerk position.
- Discussed with the Board the Solid Waste Management District grant proposal.
- Discussed with the Board the VALU Class coming in today.
- Discussed with the Board policy on tipping during County business travel.

10:00 a.m. The Board and County Administrator met with the Treasurer in the Chambers for the Quarterly Investment Meeting.  
11:30 p.m. VALU Class Meeting during lunch Commissioner Spencer in the Assembly Room.  
12:00 p.m. The resolutions for the December 9, 2025 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #25-609 Matter of Authorizing the Quotes from CDW-G for the SUPERMICRO and the Microsoft Windows Server Datacenter Edition License for the Ohio STS RSC024735 Contract as Requested by the Information Technology Manager.
- #25-610 Matter of Authorizing the Quote from PerryProtech for the Microsoft SQL 2022 Server Standard Core 2025 Renewal for the Sheriff's office, Beacon Project as Requested by the Information Technology Manager.
- #25-611 Matter of Authorizing Budget Adjustments.
- #25-612 Matter of Authorizing the County Auditor to Draw Warrants for Then and Now Certificate Payments.

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#25-613 Matter of Authorizing the Submittal of an Application to the Ohio Department of Development (ODOD) for the Brownfield Remediation Program.

#25-614 Matter of Authorizing the Submittal of an Application to the Ohio Department of Development (ODOD) for the Brownfield Remediation Program.

#25-615 Matter of Selecting CTL Engineering Inc. for Professional Services for the Brownfield Remediation Grant through the State of Ohio.

#25-616 Matter of Authorizing the Solid Waste District Coordinator to Make Application to the Ohio EPA for the 2026 Recycle Ohio Grant Application for Auglaize County Solid Waste District; and Authorizes the President of the Board to Execute the 2026 Recycle Ohio Grant Agreement.

#25-617 Matter of Accepting the Quote from Cotterman & Company Inc. to Furnish the Labor and Material for the Roofing Project at Auglaize Industries.

12:05 p.m. With no further business to bring before the Board, Vice-President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 4th day of December, 2025.

- Absent-

David Bambauer, President

John N. Bergman

John N. Bergman, Vice President

Douglas A. Spencer

Douglas A. Spencer, Member

Erica L. Preston

Erica L. Preston, County Administrator

Brenda Holtzapple

Brenda Holtzapple, Clerk of the Board

12-9-2025

Dated