

IN THE MATTER OF AUTHORIZING THE COMMERCIAL LEASE AGREEMENT BETWEEN
**AUGLAIZE INDUSTRIES, INCORPORATED AND THE AUGLAIZE COUNTY BOARD OF
COMMISSIONERS.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, a commercial lease agreement between the Board of Auglaize County Commissioners (Lessor) and

Auglaize Industries, Incorporated (Tenant) and terms of said lease are agreeable for the county owned property located in Village of New Bremen, State of Ohio consisting of: (1) that property with a common address of 330 W. Boesel Avenue consisting of approximately 2.387 acres and identified as Parcel ID C1002204600 and (2) that certain open lot consisting of approximately 1.103 acres and identified as Parcel ID C1002200301, (collectively the "Real Property"), upon the following terms and conditions; and,

WHEREAS, said lease agreement will be for three years, commencing **January 1, 2026** and terminating **December 31, 2028**. The yearly rental agreement amount for the three years of the Lease shall be as follows:

Months	Yearly Rent
January 1, 2026 – December 31, 2026	\$73,551.45
January 1, 2027 – December 31, 2027	\$77,229.02
January 1, 2028 – December 31, 2028	\$81,090.47

- Payments are payable in equal installments in advance on the first day of each month for that month's rental, during the term of this Lease. All rental payment shall be made to Lessor.
- During the lease term, Tenant shall be responsible for all repairs required, excepting the roof, exterior walls and structural foundation, which shall be maintained by Lessor.
- Tenant shall also maintain in good condition such portions adjacent to the Real Property, such as sidewalks, driveways, lawns and shrubbery, which would otherwise be required to be maintained by Lessor. Such maintenance shall include snow removal and lawn care.
- Tenant shall be responsible for providing for its own janitorial services within the Real Property.
- If repair or maintenance item is over Ten Thousand Dollars and No Cents (\$10,000.00), at the request of the Tenant, Lessor and Tenant shall meet to discuss the repair or maintenance item and potential cost sharing for the project.
- No alteration shall be made without the prior written consent of Lessor, which consent shall not be unreasonably withheld.
- Tenant shall have the right to install and operate, at is sole cost and expense, any sign or signs on the Real Property which shall not be in violation of any law, statute or ordinance.
- Tenant shall not assign this Lease or sublet a portion of the Real Property without the prior written consent of the Lessor, which shall be in the Lessors sole discretion.
- Tenant shall promptly pay or cause to be paid all charges incurred for all utility services furnished to the Real Property.
- Tenant shall permit Lessor or Lessor's agents to enter upon the Real Property during normal business hours and upon at least 48 hour notice, for the purpose of inspecting the same.
- Tenant shall a policy of comprehensive public liability insurance having limits of not less than \$500,000 for bodily injury or death to one person, \$500,000 for bodily injuries or death arising out of one occurrence, and \$200,000 for property damage.

THE THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, Auglaize County, Ohio does hereby authorize the lease agreement with Auglaize Industries for the Real Property at the terms so stated above; and,

BE IT FURTHER RESOLVED, that the Board of County Commissioners does authorize the President of the Board to execute said lease agreement; and,

BE IT STILL FURTHER RESOLVED that an executed copy of this agreement will be hereto attached and thus become a part of this resolution.

Commissioner Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

David Bambauer

David Bambauer

John N. Bergman

John N. Bergman

Douglas A. Spencer

cc: Auglaize Industries, Incorporated ✓

Auditor ✓

County Commissioners Office
Auglaize County, Ohio
December 23, 2025

NO. 25-638

**IN THE MATTER OF APPROVING THE MEMORANDUM OF UNDERSTANDING WITH OHIO
DEPARTMENT OF JOB AND FAMILY SERVICES WITH AUGLAIZE COUNTY DEPARTMENT OF JOB
AND FAMILY SERVICES (ACDJFS) PUBLIC CHILDREN SERVICES AGENCY (PCSA) TO ADDRESS
CHILD ABUSE AND NEGLECT PROGRAM; AND RATIFYING THE EXECUTION OF THE MOU.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Auglaize County Department of Job & Family Services has submitted a Memorandum of Understanding which is between Ohio Department of Job & Family Services (OJFS) and Auglaize County Department of Job and Family Services (ACDJFS), 12 N. Wood St., Wapakoneta, OH 45895 and community partners that delineates roles and responsibilities for referring, reporting, investigating, and prosecuting child abuse and neglect cases. The MOU also identifies procedures for collaborative service provisions needed to ensure child safety, permanency, and well-being, and the minimum requirements of screening, assessment/investigation, and service planning, to meet mandates included in children services legislation passed by the 134th Ohio General Assembly. Two primary goals of this MOU are:

- The elimination of all unnecessary interviews of children who are the subject of reports of child abuse or neglect;
- When feasible, conducting only one interview of a child who is the subject of a report of child abuse or neglect; and,

WHEREAS, the Auglaize County Department of Job and Family Services attests they attempted to obtain the signature of all required participating agencies set forth in Section of this memorandum and as mandated through Section 2151.4210 of the Revised Code.

THE THEREFORE, BE IT RESOLVED that the Board of Commissioners, Auglaize County, Ohio, does hereby approve and authorize the Board to execute the Memorandum of Understanding (MOU) to address Child Abuse and Neglect from the Ohio Department of Job and Family Services with Auglaize County DJFS.

Commissioner Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this 23rd day
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

David Bambauer, yes

John N. Bergman

Douglas A. Spencer, yes

cc: Auglaize County Department
of Job & Family Services

County Commissioners Office

Auglaize County, Ohio

December 23, 2025

No. 35-1639

**IN THE MATTER OF AUTHORIZING EMPLOYMENT FOR INTERMITTENT
EMPLOYEE AMY FREYMUTH IN THE BOARD OF COUNTY COMMISSIONERS
OFFICE FOR AUGLAIZE COUNTY.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Erica Preston, Auglaize County Administrator has requested the employment of intermittent employee Amy Freymuth at \$25.00 per hour based on their previous experience working at the BOCC office and the need for additional assistance during replacement of the Commissioner's Clerk position; and,

WHEREAS, it was determined that the position of intermittent employees' compensation is set at \$25.00 per hour; position is in the unclassified service and serves at the pleasure of the appointing authority; position not eligible for health insurance; position not guaranteed employment with Auglaize County.

THEREFORE BE IT RESOLVED, the Board of Commissioners of Auglaize County, Ohio does hereby authorize the appointment of Amy Freymuth as intermittent employee for Auglaize County, working at the Board of Auglaize County Commissioners office, effective December 15, 2025.

Commissioner Bonspur seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this 23rd day

December, 2025

BOARD OF COUNTY COMMISSIONERS

AUGLAIZE COUNTY, OHIO

David Bambauer

David Bambauer

John N. Bergman

John N. Bergman

Douglas A. Spencer

Douglas A. Spencer

cc: Auditor ✓

County Commissioners Office
Auglaize County, Ohio
December 23, 2025

NO. 25-1640

IN THE MATTER OF AUTHORIZING A TRANSFER OF FUNDS FROM PUBLIC ASSISTANCE GRANT FUND TO PCSA TRANSFER IN FUND AS REQUESTED BY THE AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, the following correspondence was received by the Board of County Commissioners:

December 17, 2025

Board of Auglaize County Commissioners
Auglaize County Administration Building
209 S. Blackhoof St.
Wapakoneta OH 45895

Re: Transfer of Funds

Board of Auglaize County Commissioners:

I wish to make the following transfer:

From	To	Amount
001.0905.533400 (Public Assist Grant)	050.0300.400100 (PCSA Transfer In)	\$100,000.00

Thank you for your attention to this matter.

Sincerely,
s/Julie Gossard
Julie Gossard
Director

THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio does hereby authorize the County Auditor to make the above mentioned transfer of funds for the PCSA fund as mentioned in the request of the Director of the Auglaize County Department of Job and Family Services.

Commissioner D. Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

David Bambauer, yes
John N. Bergman

cc: County Auditor ✓
Job & Family Services

County Commissioners Office

Auglaize County, Ohio

December 23, 2025

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF BRENDA HOLTZAPPLE AS CLERK FOR
THE BOARD OF AUGLAIZE COUNTY COMMISSIONERS.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Brenda Holtzapple, Board of Auglaize County Commissioners employee, submitted the following correspondence:

December 11, 2025

Dear Auglaize County:

Please accept this as official notice of my resignation. I appreciate and have enjoyed the opportunity of working for you and with Auglaize County.

[...]

Sincerely,
s/Brenda Holtzapple
Brenda Holtzapple

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Auglaize County does hereby accept the resignation of Brenda Holtzapple as Clerk for the Board of Auglaize County Commissioners; with Ms. Holtzapple's last day to be December 17, 2025; and,

BE IT FURTHER RESOLVED that the Board of County Commissioners of Auglaize County, Ohio does commend Auglaize County employee Brenda Holtzapple for her faithfulness and dedication to the citizenry of Auglaize County, and does further, extend its best wishes in her future endeavors.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

David Bambauer, Yes

David Bambauer
John N. Bergman

Douglas A. Spencer, Yes

cc: Brenda Holtzapple
Auditor

County Commissioners Office

Auglaize County, Ohio

December 23, 2025

NO. # 05-642

**IN THE MATTER OF APPROVING THE PER GALLON MAINTENANCE FEE AT \$0.15 FOR ALL
DEPARTMENTS UTILIZING THE COUNTY ENGINEER'S FUEL SYSTEM THROUGH JANUARY
1, 2026 THROUGH DECEMBER 31, 2026.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, on December 12, 2013 in Resolution #13-563 the Board of County Commissioners did approve the former County Engineer Doug Reinhart's request that a \$0.15 maintenance fee be added to the monthly gasoline usage reports starting September 20, 2013 for all departments that utilize the County Engineer's fuel system; and;

WHEREAS, the Board adjusts the per gallon maintenance fee from time to time based on the maintenance needs of the fuel system and the recommendation of the County Engineer; and,

WHEREAS, the County Engineer has provided a report of fuel usage by each department, fund status and itemized payments for fuel and repairs along with a cost estimate of anticipated needs to the Board of County Commissioners of Auglaize County, Ohio during the annual budget process to determine the next year's maintenance fee; and,

WHEREAS, during the budget process the maintenance fee for 2026 was discussed with the recommendation that the current maintenance fee of \$0.15 per gallon remain the same as \$0.15 per gallon for 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Auglaize County, Ohio, does hereby approve the per gallon maintenance fee at \$0.15 per gallon for departments utilizing the County Engineer's fuel system for 2026.

Commissioner Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

David Bambauer, yes

John N. Bergman

Douglas A. Spencer, yes

cc: County Engineer
County Auditor
Affected Entities

County Commissioners Office

Auglaize County, Ohio

December 23, 2025

NO. 35-643

IN THE MATTER OF RATIFYING THE PROMOTION OF QUINCY COIL AT THE AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.

The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 23rd of December, 2025.

Commissioner Spencer moved the adoption of the following

RESOLUTION

WHEREAS, Julie Gossard, Director of the Auglaize County Department of Job & Family Services, informed the Board that the vacant position of Public Assistance Administrator Position was posted and interviews conducted. She recommends Quincy Coil be promoted to fill the vacant Public Assistance Administrator position effective December 18, 2025 with his hourly rate of pay being \$39.88; and,

WHEREAS, the Board was requested to authorize the following promotion for stated position as follows:

- Quincy Coil is to be promoted to **Public Assistance Administrator** position effective December 18, 2025, at an hourly rate of pay of \$39.88.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio, does hereby ratify the promotion of the employee at the Auglaize County Department of Job and Family Services as so requested in accordance with the specifications as mentioned above.

Commissioner Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

David Bambauer, Yes

David Bambauer

Absent

John N. Bergman

Douglas A. Spencer, Yes

Douglas A. Spencer

cc: Auglaize County Department of Job & Family Services
Auditor
Quincy Coil

County Commissioners Office

Auglaize County, Ohio

December 23, 2025

NO. 25-644

IN THE MATTER OF AUTHORIZING BUDGET ADJUSTMENTS.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, the Board has been requested to authorize budget adjustments as follows: and,

<u>JFS Fund:</u>	<u>From:</u>	<u>To:</u>
<u>Amount:</u>		
\$10,000.00	006.0008.536400 (Workman's Comp)	006.0008.536600 (Health Insurance)
 <u>Developmental Disability Fund:</u>	 <u>From:</u>	 <u>To:</u>
<u>Amount:</u>		
\$5,000.00	019.0019.532200 (Unemployment)	019.0019.530700 (Travel)

THEREFORE BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize the budget adjustments to show the changes as tabulated above.

Commissioner B. Bambauer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

David Bambauer, yes
David Bambauer
John N. Bergman,
John N. Bergman
Douglas A. Spencer, yes
Douglas A. Spencer

cc: County Auditor
County Administrator
JFS
BOCC Clerk
DD - Director of Business & Finance

County Commissioners Office
Auglaize County, Ohio
December 23, 2025

NO. 25-645

**IN THE MATTER OF AUTHORIZING BUDGET ADJUSTMENTS TO THE 2025 APPROPRIATION
BUDGETED AS REQUESTED BY THE COUNTY AUDITOR.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 23rd day of December, 2025.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Linda Bice, County Auditor has submitted the following request to the Board of County Commissioners:

December 19, 2025
Board of County Commissioners,

After review of actual receipts verses appropriations the following expenditure line items need reduced.

<u>ACCOUNT:</u>	<u>DESCRIPTION</u>	<u>DECREASE:</u>
035.0035.530601	C SRVC-Adult/Dislocated	-\$ 4,739.53
035.0035.530603	C SRVC-Youth	-\$ 89,441.36
076.0076.510200	Salary – Airport Rotary	-\$ 1,681.22
076.0076.536400	W.C. – Airport Rotary	-\$ 987.24
076.0076.536700	PERS – Airport Rotary	-\$ 833.68
946.0946.530500	Capital Projects	-\$ 11,250.92
946.0946.530601	Wetland Project Expense	-\$155,026.30
946.0946.532800	Rentals	-\$ 18,000.00

THE THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio hereby authorize the County Auditor to make the appropriation budget adjustments as requested and listed above.

Commissioner Dawson seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
23rd day of
December, 2025

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, Spencer

Douglas A. Spencer

David Bambauer, Bambauer

David Bambauer

John N. Bergman, Bergman

John N. Bergman

cc: County Auditor ✓