

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- December 3, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, December 3, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Doug – Solid Waste Policy Committee Meeting (Assembly Room)
- 10:00 a.m. Bid Opening for farm ground bids (Chambers)
- 10:30 a.m. Randy Wilker – Meeting to discuss the DD Appointment (Chambers)
- 2:30 p.m. Review Minster Project Site (19 S. Main St., Minster, OH)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 3:45 p.m. Jay Smith – Meeting to discuss the DD Appointment (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented.  
Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the November 26, 2024 meeting. The minutes were approved as read.
- 8:35 a.m. Clerk Leffel reported the following.
  - Informed the Board that 13 more items were placed on the online auction site.
  - Reviewed the office calendar for the upcoming weeks.
- 8:40 a.m. Administrator Preston conveyed the following:
  - Stated that Judge Pepple is looking for a guest speaker for the Service Club and John Hesse will be the guest speaker.
  - HDR employee Matthew Guarnerly will be leaving and David Bostwick will be our contact from HDR on the Jail Expansion Project.
  - Stated that Andrew Baumer and other county engineer will be presenting at the winter conference. Commissioner Spencer will also be presenting on Wednesday at the conference.
  - Informed the Board that she added to the calendar that the St. Marys and Minster demolition projects need to be reviewed. The Minster project contractor had questions about the grading.
  - Updated the Board on the possibility of a PY2025 Brownfield Grant.
  - Discussed the S.B. 62 concerning the Health Department.
  - Distributed the pre-funding letter for the FSA accounts for county employees.
  - Discussed the request for a waterline for a new coffee machine. The Board wanted more information.
  - Informed the Board that the canine deputy is needing another surgery.
  - Asked about the end of the probation period for the housekeeper and possible increase. She will discuss with the Maintenance Supervisor for a recommendation.
  - HTPD Executive Director requested a letter of support for a T-Mobile Grant.
  - Stated that the Commissioners received a letter from CSX Transportation and she has forwarded this to the Prosecuting Attorney. The Board instructed the Clerk to set up a meeting with the County Engineer and County Prosecutor.
  - Discussed the request for a new body scanner at the LEC building.
  - Informed the Board about a complaint in regards to an outside contractor.
- 9:00 a.m. Commissioner Spencer attended the Solid Waste Policy Planning Committee meeting.

- 10:00 a.m. The Board opened six bids for the county owned farmland. Two bidders were also present at the bid opening.
- 10:30 a.m. The Commissioners met with a potential candidate for the DD Board.
- 1:00 p.m. The Commissioners viewed the fairground's property and the former Auglaize Acres property.
- 2:30 p.m. The Commissioners and County Administrator met with individuals involved with a demolition projects in St. Marys and Minster.
- 3:00 p.m. Commissioner Bambauer left the office for the day.
- 3:45 p.m. The Board met with an individual interested in serving on the Board of DD.
- 4:10 p.m. The resolutions for the December 5, 2024 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-583 Matter of approving the per gallon maintenance fee at \$0.15 for all departments utilizing the County Engineer's Fuel System through January 1, 2025 through December 31, 2025.
- #24-584 Matter of authorizing the payment of the county's mandated share of public assistance for December.
- #24-585 Matter of authorizing Change Order #030 to the contract with Granger Construction Company for the Auglaize County Jail Expansion Project; authorizing the President of the Board to execute said Change Order #030.
- #24-586 Matter of authorizing budget adjustments.
- #24-587 Matter authorizing reimbursement of expenses from various ditch construction funds to various maintenance funds, MVGT Funds and County General Fund as requested by the County Engineer.
- #24-588 Matter of declaring Resolution #24-481 null and void as requested by the Auglaize County Administrator.
- #24-589 Matter of requesting from the County Auditor, the amount of revenue generated by a 0.85 replacement levy with a decrease for the Auglaize County Board of Health.
- #24-590 Matter of amending the annual appropriation due to moneys certified and not appropriated.
- #24-591 Matter of setting amounts of bonds for Elected Officials for terms beginning 2025.
- #24-592 Matter of accepting the renewal from Brightly Software Inc. (formerly Dude Solutions) for the software names asset essentials core plus for the Auglaize County Board of Commissioners.

4:15 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 3rd day of December, 2024.

ABSENT  
Douglas A. Spencer, President

David Bambauer  
David Bambauer, Vice President

John N. Bergman  
John N. Bergman, Member

Erica L. Preston  
Erica L. Preston, County Administrator

Esther Leffel  
Esther Leffel, Clerk of the Board

December 5, 2024  
Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
December 5, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, December 5, 2024 in the Commissioners' Chambers with the following members present: David Bambauer and John N. Bergman. The meeting of the Board was called to order by Vice President Bambauer.

**AGENDA**

8:00 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

8:00 a.m. Commissioner Spencer was excused and attending the CCAO winter conference.

8:00 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.

8:05 a.m. Commissioner Bergman moved to approve the resolutions as presented.

Commissioner Bambauer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

9:15 a.m. Clerk Leffel read the minutes of the December 3, 2024 meeting. The minutes were approved as read.

9:17 a.m. Clerk Leffel conveyed the following:

- Asked about the DD Board appointments.
- Stated that St. Joseph Church has been contacted about the chapel items.

9:21 a.m. Administrator Preston conveyed the following:

- Discussed the newly elected officials and their oath of office.
- Discussed the 25% payment to the demo contractor and possible change order for the 19 S. Main Street demo project.
- Distributed a letter of support for HTPD.
- Updated the Board on the adjacent property at the airport.
- Distributed information concerning genetic testing offered through JTDMH as a wellness option.
- Discussed the sales tax amounts for the year.

10:15 a.m. The resolutions for the December 10, 2024 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#24-593 Matter of authorizing budget adjustments.

#24-594 Matter of appointing John N. Bergman as the Auglaize County Board of Commissioners designated representative to the Auglaize County Extension Advisory Committee.

#24-596 Matter of declaring resolution #24-512 null and void as requested by the Auglaize County Administrator.

#24-597 Matter of submitting a tax levy to the Board of Elections for the Auglaize County Combined General Health District.

#24-598 Matter of amending the annual appropriation as requested by the Auglaize County Sheriff.

#24-599 Matter of authorizing Solid Waste employee Craig Ladd to be paid overtime.

#24-600 Matter of approving the proposal with Spence Environmental Consulting, Inc. to complete a bureau of Underground Storage Tank Regulations (BUSTR) Tier 1 Source Investigation by the Board of County Commissioners for the Auglaize County Fuel System Project for the Auglaize County Highway Department.


#24-601 Matter of authorizing the Solid Waste District Coordinator to make application to the Ohio EPA for the 2025 Recycle Ohio Grant Application for Auglaize County Solid Waste District; and authorizes the Solid Waste District Coordinator to execute the 2025 Recycle Ohio Grant Agreement.

#24-602 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

10:30 a.m. With no further business to bring before the Board, Vice President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of December, 2024.

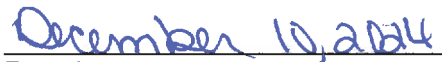
  
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Douglas A. Spencer, President

  
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David Bambauer, Vice President

  
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John N. Bergman, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated