

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- February 13, 2018 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, February 13, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Tim Buschur – Career Tech Month Presentation (809 McKinley Road, St. Marys, OH)
- 10:30 a.m. Janet Schuler, Kassondra Shappell and Lori Yahl – Meeting to discuss the replacement of software (Chambers)
- 11:00 a.m. Monthly meeting with Auglaize Acres (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 5:00 p.m. Ohio Council of County Official (OCCO) Legislative Reception (Ohio State Capitol, 1 Capitol Square, Columbus, OH)
- 7:30 p.m. – 8:30 p.m. Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. The Board talked to Engineer Doug Reinhart, via phone, about the Tulley Ditch and the assessment schedule used at the time of construction several years ago.
- 8:10 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:15 a.m. Clerk Leffel read the minutes of the February 8th, 2018 meeting. The minutes were approved as read.
- 8:20 a.m. Clerk Leffel reported the following:
  - Asked if the Board reviewed the pictures of the glass divider provided by Innovative Office Solutions. The Board would like the Clerk to set-up a meeting with IOS, Maintenance Supervisor and Municipal Court Judge to further discuss this request.
  - Held the first public hearing for the CDBG/CHIP PY2018 program yesterday.
- 8:30 a.m. Administrator Preston conveyed the following via phone:
  - She is still awaiting a status update on the bad debt collection efforts for the Acres.
  - She expects a response from Peyton Stanforth on the continuance of operations of Auglaize Acres.
  - She stated that the light on the Courthouse is blue for the fallen officers from Westerville, Ohio and asked if the changing of the light could coincide with the flag lowering notifications. The Board agreed with her recommendation.
  - ODOT has requested booth space at the fair. She was instructed to refer the matter to Jack Hayzlett the Fair Manager.
  - Received a request from Ted Bergstrom to shorten the probationary period of an employee. The Board will stay with the required probationary period.
- 8:39 a.m. Commissioner Regula moved to go into executive session for the purpose of discussing a complaint about a public employee and invited Administrator Preston to attend. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Regula-yes, Bergman-yes and Spencer-yes.
- 8:47 a.m. Commissioner Bergman moved to return to regular session. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Regula-yes, Bergman-yes and Spencer-yes. No action taken.
- 9:30 a.m. The Board presented a proclamation to Tim Buschur recognizing Career Tech Month.

10:30 a.m. The Commissioners met with IT Manager Cameron Ruppert, County Auditor Janet Schuler, Deputy Auditors Lori Yahl and Kassondra Shappell to discuss the impending change of software for the Auditor's office. The changeover can take place on a predetermined schedule.

11:00 a.m. Auglaize Acres Administrator Kim Sudhoff met with the Board for the monthly update. She has filled the two vacant maintenance positions. She reported that the facility lost \$102,000.00 for the month. The Wapakoneta Daily News reporter Tom Wehrhahn was also present.

1:06 p.m. The resolutions for consideration at the February 15th, 2018 meeting were presented electronically.

2:30 p.m. Commissioners Regula and Bergman attended the OCCO legislative meeting/reception in Columbus. The Commissioners spoke with legislators about matters affecting Auglaize County i.e. funding for voting equipment.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#18-069 Selecting Poggemeyer Design Group, Inc. as the consultants for professional services in preparation of the PY2018 Community Development Block Grant (CDBG) PY 2018 Community Housing Impact and Preservation Program (CHIP).

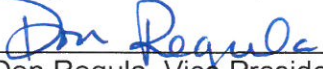
#18-070 Matter of authorizing a transfer of funds from sewer debt service funds to appropriate sewer funds as requested by County Auditor.

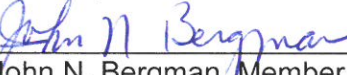
2:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

7:30 p.m. – 8:30 p.m. Commissioner Spencer attended the Airport Authority meeting.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of February, 2018.

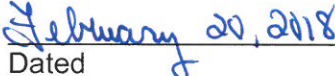
  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

ABSENT  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- February 15, 2018--**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, February 15, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly Maintenance & Housekeeping meeting (Chambers)
- 9:00 a.m. Technology Dept. monthly update meeting (Chambers)
- 10:00 a.m. Crown Equipment Tour/Award Presentation for hiring people with disabilities throughout their facilities (Crown Equipment Plant 4/then to Plant 12, New Bremen, OH)
- 1:00 p.m. Ross Wuebker & Doug Reinhart – Maintenance hearing for the reevaluation of the assessments for the Davis Joint Ditch Watershed with Allen County (Assembly Room)
- 3:00 p.m. Airport Manager – Airport monthly update meeting (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman moved to approve the resolutions. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:20 a.m. Administrator Preston conveyed the following via telephone:
  - She received an email from Paul Lang indicating that the JDak transaction was not progressing. She will reach out to Mr. Lang for additional details.
  - She stated that she will be attending the preconstruction meeting at 10 a.m. at the Airport.
  - Informed the Board the easement for the sanitary sewer line at the Airport has been secured.
- 8:30 a.m. The quarterly update meeting of the maintenance and housekeeping staff was held. Those in attendance were: Jeff Perry, Rick Bice, Peggy Stevens and Deb Brenneman.
- 9:00 a.m. IT Manager Cameron Ruppert met with the Board to discuss items he and the IT department have been working on. Also in attendance was: the Evening Leader reporter Chelsea Luebrecht was also present.
- 10:00 a.m. The Commissioners attended an event at Crown Equipment recognizing them for the hiring of individuals with disabilities.
- 12:00 p.m. The Commissioners attended a meeting at the airport with the architects, airport consultant and some airport authority members to review the floor plan and some of the finish/trim items of the terminal building.
- 1:00 p.m. The Board attended the Davis drainage project which is a joint county project with Allen County. Minutes for said meeting can be found in the respective file.
- 3:09 p.m. Airport Manager Ted Bergstrom met with the Commissioners for the monthly update. There was a preconstruction meeting for utilities at the airport this morning.
- 4:13 p.m. The resolutions for consideration at the February 20, 2018 meeting were presented electronically.

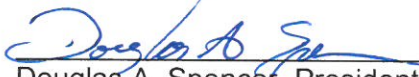
The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #18-071 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.
- #18-072 Matter of authorizing budget adjustments.

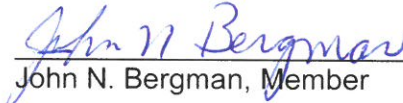
- #18-073 Matter of authorizing pay increase for David Robey as the Full Time Fairgrounds Caretaker for Auglaize County.
- #18-074 Matter of authorizing pay increase for Kevin Schwartz as the Airport Support Services Position for Auglaize County.
- #18-075 Matter of authorizing CISCO Smartnet 2018 maintenance renewal contract, through PerryProTech, for auxiliary equipment to the Cisco county phone system.
- #18-076 Matter of re-appointing James West to the Auglaize County Public Defender Commission.
- #18-077 Matter of approving the re-evaluation of the assessment base for the maintenance for the David Joint county Ditch; changing the watershed map and certifying the maintenance base to County Auditors.

4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

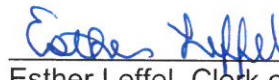
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 15th day of February, 2018.


  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated