

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- February 23, 2016 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, February 23, 2016 in the Commissioners' Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Phone conference with Allen County to set date for maintenance review hearings (Chambers)
- 11:30 a.m. Southwestern Auglaize County Chamber – 2016 Annual meeting/Awards luncheon (Faith Alliance Church, New Bremen, Ohio)
- 1:30 p.m. Russ Bailey – Monthly meeting for County Dog Warden (Dog Shelter Building)
- 3:00 p.m. LFA monthly meeting with Mercer County (220 W. Livingston St., Room A201, Celina, Ohio)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer moved to approve the resolutions as presented.
Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the February 18, 2016 meeting and the minutes were approved with some clarification.
- 8:35 a.m. Clerk Leffel reported the following:
 - Informed the Board that the first mandatory public hearing for the PY2016 Community Development Block Grant (CDBG) Program & Fair Housing Session was held yesterday. There were four (4) people in attendance.
 - She reviewed the meeting calendar for the next two weeks.
- 9:10 a.m. Administrator Preston conveyed the following:
 - She and Clerk Leffel have researched the auction online agreement and it is our recommendation that the Townships work directly with LightGov to handle selling their surplus items online. A memo will be drafted to all Townships in Auglaize County to provide them contact information for LightGov.
 - She and Clerk Leffel stated that the Analysis of Impediments to the Fair Housing which is completed every 5 years would cost the County around \$7,500 with Poggemeyer Design Group and is required to be submitted with the PY2016 CDBG application. Clerk Leffel will research the cost of the analysis which was conducted in 2011.
 - State of Ohio – Board of Elections has stated that all of the E-Poll books need to be used in the March election or they cannot be used in November. The Board would like to discuss this issue with the Board of Elections Director.
 - Sanitary Engineer Doug Reinhart informed the Administrator that a position will be available in the Sanitary Engineer's Department. The Board instructed the Administrator to ask Sanitary Engineer to move forward with posting this position.
 - A new color printer has been purchased and will be installed later this week in the GIS Office.
 - ThyssenKrupp is working to finalize the voice recording on the Courthouse elevator.
 - She has received a second quote for the enclosed trailer. The Board will review the quotes.

Commissioner Spencer had nothing to report.

- 9:16 a.m. Commissioner Bergman arrived at the office.

Commissioner Bergman had nothing to report.

Commissioner Regula attended a meeting yesterday with Dean Bidlack an Industrial Safety Consultant Specialist with Ohio Bureau of Workers' Compensation and Jeff Stachler from OSU Extension Office to discuss grant money available for safety equipment. Don also stated that Shawn Butler, Auditor, will be here on February 25th to audit the MPRMA paperwork for 2015.

9:30 a.m. The Board participated in a phone conference with Allen County Commissioners to set the review hearings for various joint county ditches pursuant to ORC 6137.11.

9:45 a.m. Michelle Wilcox met with the Board to discuss the use of E-poll books during the March election. Board of Elections Director, Michelle Wilcox, informed the Board that she had received a directive from the Ohio Secretary of State on February 22, 2016 regarding the use of E-poll books. The state directive indicated that unless all E-poll books were used during the March primary, none of the E-poll books could be used during the November 8, 2016 General Election. Ms. Wilcox had planned to deploy approximately half of the E-poll books during the March election but not all of the E-poll books. Due to the shortness of time and the Board of Elections not being able to get additional poll workers trained and along with ES & S Election Systems having concerns of getting all of the E-Poll books programmed for the March election the BOE will not be able to utilize the E-poll books for the November 2016 election per the Secretary of State's mandate received February 22, 2016.

11:30 a.m. The Board and County Administrator attended the Southwestern Auglaize County Chamber of Commerce annual meeting and awards luncheon.

1:30 p.m. The Commissioners and County Administrator met with the Dog Warden Russ Bailey for the monthly update. Russ stated that close to 7,000 dog tags have been purchased for the current year. Russ has also secured quotes to purchase a 2016 Chevrolet 1500 4x4 truck.

3:00 p.m. The Board met with the Mercer County Commissioners in Celina as the Lake Facility Authority.

3:30 p.m. The resolutions for consideration at the February 25, 2016 meeting were emailed.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

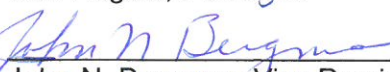
#16-084 Matter of setting date and time to receive bids for the Auglaize County Administration Building Automation System Controls Project.

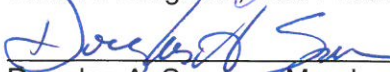
Allen County #113-16 Joint Board of Allen and Auglaize County Commissioners, set date, time and place for maintenance review hearings for various county ditches pursuant to ORC 6137.11.

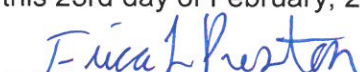
4:30 p.m. With no further business to bring before the Board, President Regula adjourned the meeting the day.

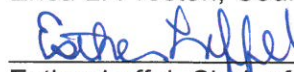
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 23rd day of February, 2016.

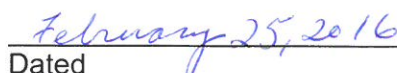

Don Regula, President


John N. Bergman, Vice President


Douglas A. Spencer, Member


Erica L. Preston, County Administrator


Esther Leffel, Clerk of the Board


Dated February 25, 2016

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- February 25, 2016 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, February 25, 2016 in the Commissioners' Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:00 a.m. Shawn Butler – MPRMA Audit (Don's Office)
- 8:30 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Kevin Schnell & Doug Reinhart – Engineer's Reports for Doenges #2 Ditch Project (Chambers)
- 11:00 a.m. Bid Opening – Wapakoneta's 2016 CDBG Gibbs Avenue Improvement Project using FY'14 CDBG Allocation & City RLF Funds (Chambers)
- 11:30 a.m. Don – Museum meeting (Wapakoneta Chamber of Commerce)
- 1:30 p.m. Rick Bice & Scott Cisco – Meeting to discuss door (Recycle Center)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 6:00 p.m. John – Auglaize County Sheriff's Citizens Academy (LEC)
- 7:30 p.m. – 9:00 p.m. Don – EMA Board Meeting (EMA Office)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:30 a.m. Clerk Leffel read the minutes of the February 23, 2016 meeting. The minutes were approved with some clarification.
- 8:35 a.m. Clerk Leffel reported the following:
 - Researched the cost for the analysis for the CDBG fair housing application with Poggemeyer. The cost was \$5,000.00.
 - Bid opening scheduled for today for the Wapakoneta's 2016 CDBG Gibbs Avenue Improvement Project using FY'14 CDBG Allocation & City RLF Funds has been rescheduled for next Tuesday due to addendums #4 & #5 being added.
- 8:45 a.m. Administrator Preston conveyed the following:
 - Humidity levels in the lower level are fine.
 - Confirmed that the date for the health screening is May 11, 2016.
 - She spoke with the Sheriff yesterday and they are still trying to fill the mental health position.
 - She has done an inquiry on shared sick leave policy with various political subdivisions.
 - She has received a request from the Sanitary Engineer for clarification on filling the vacancy of Waste Water Treatment Operator I. The Board will advertise for the position and have them returned to this office. They will be forwarded to the Sanitary Engineer for his review. He will conduct the interview of potential candidates and make a recommendation to the Commissioners for consideration.
- 9:15 a.m. The Commissioners met with County Engineer representatives Kevin Schnell, Ross Wuebker and T.J. Place to hear the Engineer's report on the Doenges #2 drainage project. The Board asked the Clerk to set-up an additional meeting next week to continue the discussion on the Engineer's report.
- 12:15 p.m. Commissioner Spencer left the office for the day.
- 1:30 p.m. The Board and County Administrator met with the Recycling Coordinator Scott Cisco and Maintenance Supervisor Rick Bice at the Recycle Center to discuss door/window placement at the facility. The Board instructed the Maintenance Supervisor to proceed with installing a window in the office wall.

4:10 p.m. The resolutions for consideration at the March 1, 2016 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #16-085 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate Payments.
- #16-086 Matter of entering into a lease between WIOA Ohio 8 and the Auglaize County Board of County Commissioners and authorizing the President of the Board of County Commissioners to execute the said lease agreement.
- #16-087 Granting an annexation of 1.537 acres, more or less, to the Village of Minster from Jackson Township; petitioned by Jon J. and Julie M. Woehrmyer.
- #16-088 Matter of authorizing the execution of the Local Program Administration (LPA) Grant Agreement No. 27584 with Ohio Department of Transportation (ODOT) for the County's Glynwood Road Bridge Project.
- #16-089 Matter of authorizing the execution of the Local Program Administration (LPA) Grant Agreement No. 27596 with Ohio Department of Transportation (ODOT) for the County's Resurfacing of the County Road 25A Project.
- #16-090 Matter of approving the increase of the contract between Auglaize County Department of Job and Family Services and Specialized Alternatives for Families and Youth of Ohio for Professional Services.
- #16-091 Matter of authorizing the securement of a note for the Culliton County Ditch Improvement from Minster Bank.
- #16-092 Matter of authorizing the purchase of (10) UPS Units for Technology Rooms from CDW-G as requested by Information Technology Manager.

4:30 p.m. With no further business to bring before the Board, President Regula adjourned the meeting for the day.

6:00 p.m. Commissioner Bergman participated in the Sheriff's Citizen Academy.

7:30 p.m. Commissioner Regula attend the EMA Board meeting.

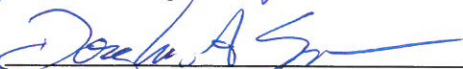
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 25th day of February, 2016.



Don Regula, President



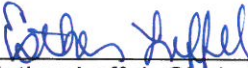
John N. Bergman, Vice President



Douglas A. Spencer, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board

March 1, 2016

Dated