

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- February 25, 2020 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, February 25, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by Vice President Spencer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:30 a.m. Meeting with Scott Cisco to discuss fleet additions (Chambers)
- 10:00 a.m. Executive Session – Meeting with Ed Pierce (Chambers)
- 10:30 a.m. Andrew Baumer & Doug Reinhart – Bid Opening for the 2020 County Asphalt Concrete Resurfacing Program (Chambers)
- 10:45 a.m. Toby Lee – Bid Opening for Bituminous Materials (Chambers)
- 11:00 a.m. TJ Place & Doug Reinhart – Bid Opening for the Joint Gross Ditch Project (Chambers)
- 11:15 a.m. Toby Lee – Bid Opening for Rock and Gravel Aggregate (Chambers)
- 11:30 a.m. Toby Lee – Bid Opening for Transit Mix Concrete & Gravel (Chambers)
- 1:30 p.m. Cancelled - Russ – Monthly meeting for County Dog Warden (Dog Shelter Building)
- 3:00 p.m. LFA monthly meeting with Mercer County (220 W. Livingstone St. Celina, OH)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bergman was excused from this morning's session.
- 8:05 a.m. Commissioner Regula moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:25 a.m. Clerk Leffel read the minutes of the February 20th, 2020 meeting. The minutes were approved with some clarification.
- 8:30 a.m. Clerk Leffel reported the following:
 - Discussed board appointments that are expiring in March 2020.
 - Discussed the bid opening date for Auglaize Acres Ditch Project petitioned through the Common Pleas Court.
 - Reviewed the office calendar for the next several weeks.
- 8:35 a.m. Administrator Preston conveyed the following:
 - Updated the Board on the used packer truck that Mr. Cisco will be discussing later this morning with the board.
 - Informed the Board of the petition and bond of Woodlawn Hills' landowners in this watershed.
 - Discussed ideas on how to support the "Back the Blue" campaign. Erica will speak with the Sheriff to get further ideas.
 - Informed the Board of the letter of recommendation from the City of Wapakoneta and their selection is not the lowest bid, but rather the lowest and best. The Board would like to have a meeting to discuss their recommendation for the bid award. The Board asked Erica to set-up a meeting with the City of Wapakoneta.
 - Informed the Board that the Sheriff was invited to a meeting this weekend concerning sanctuary counties.
 - Stated that the CCAO has retracted their October 7, 2019 memo in regards to CORSA.
 - Informed the Board that she has sent out the email to the Elected Officials and Department Heads to review their pages for the redesigned website and to make their recommendations or changes before the website goes live.

- Discussed BRIT training and the plan to assign quarterly training. The next topic would be related to IT Training.
 - Asked if the Board had approved the location of the new proposed dump station. The board has not.
- 8:59 a.m. Commissioner Regula moved to go into executive session for the purpose of discussing discipline of an employee and asked the County Administrator to attend. Commissioner Spencer seconded the motion. Vice Chairman Spencer called the roll: Regula-yes and Spencer-yes.
- 9:08 a.m. The Board returned to regular session with no action taken.
- 9:30 a.m. The Board and County Administrator met with Solid Waste Coordinator Scott Cisco to discuss fleet addition. Specifically Mr. Cisco reported his interest in test-driving and potentially purchasing a used Packer truck from St. Marys. Mr. Cisco will report back to the Board following his test drive and inspection of the truck.
- 10:03 a.m. Commissioner Regula moved to go into executive session for the purpose of discussing pending litigation and asked the County Administrator and Prosecuting Attorney to attend. Commissioner Spencer seconded the motion. Vice Chairman Spencer called the roll: Regula-yes and Spencer-yes.
- 10:33 a.m. The Board returned to regular session with no action taken.
- 10:34 a.m. The Board opened the two bids received for the 2020 Auglaize County Paving Project. Also in attendance were County Engineer Doug Reinhart and Assistant Engineer Andrew Baumer along with Toby Lee, Ross Wuebker and Mike Bowersock and several contractors. The bids will be reviewed by the Engineer's Office and they will submit a letter of recommendation to the Board for the bid award for the project.
- 10:45 a.m. The Board opened the bids received for bituminous material and the same people were attendance as stated above.
- 11:00 a.m. The Joint Board consisting of the Auglaize and Shelby County Commissioners for the Joint County Gross Ditch opened the bids for the project. Engineer's Office representatives were Doug Reinhart, Andrew Baumer, Ross Wuebker and TJ Place and numerous ditch contractors were in attendance for the bid opening. The bids were given to the Engineer's Office for review and comparison.
- 11:15 a.m. The Commissioners opened the bids for the rock and gravel aggregate. Also in attend were Auglaize County Engineer's Office representatives Doug Reinhart, Andrew Baumer, Toby Lee, Mike Bowersock and Jesse Hein. The bids will be review by the Engineer's Office.
- 11:30 a.m. The Board opened the bids for the transit mix concrete and gravel and the same people was present that attend the 11:15 a.m. bid opening. The bids were given to the Engineer's Office for review.
- 1:00 p.m. Commissioner Bergman arrived at the office.
- 1:15 p.m. The resolutions for the February 27, 2020 meeting were presented.
- 1:30 p.m. The meeting with the Dog Warden was cancelled for today due to the Dog Warden being on vacation.
- 1:47 p.m. The staff meeting was continued:
- Discussed the color selection for the Terminal Building. The Board approved the original recommendation from the contractor.
 - Stated she will contact the Auditor to sign the deed for the forfeited property in Clay Township.
 - Discussed board appointments for WIOA, Mental Health Board and the Public Defender Commission.
 - Informed the Board that the JFS will be removing the plastic cover over the mats since there is a condensation issue.

- Discussed the cleaning options for additional county buildings.
- 2:45 p.m. Commissioner Bergman left for the day.
3:00 p.m. The Commissioners met with the Mercer County Commissioners as the Lake Facilities Authority.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #20-089 Matter of approving the participation in the Ohio Unified Certification Program (Ohio UCP) Memorandum of Understanding (MOU) and authorizes County Administrator to execute the MOU for Auglaize County.
- #20-090 Matter of documenting the receipt of bids for the NAA Water and Sanitary Connections at the Neil Armstrong Airport and awarding the bid to Schaub Excavating, Inc.
- #20-091 Matter of authorizing the First Amendment to the Project Management Contract with IAP Government Services Group and Auglaize County, Ohio; and authorizing the President of the Board to execute said First Amendment.
- #20-092 Matter of authorizing budget adjustments.
- #20-093 Matter of approving a contractor's pay request #4 from IAP Government Services for the Airport Terminal Building Project for the Neil Armstrong Airport.
- The Board of Directors of Grand Lake St. Marys LFA approving an agreement with ODNR for a license to access West Beach Area.
- The Board of Directors of Gran Lake St. Marys LFA approving an application to the Ohio Environmental Protection Agency (OEPA) for 319 Grant Funds for the Gilliland Nature Preserve Wetland/Natural Area Development Project.
- The Board of Directors of Gran Lake St. Marys LFA entering into a sale and purchase agreement with Susan and Jean Gilliland.

4:15 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 25th day of February, 2020.



John N. Bergman, President



Douglas A. Spencer, Vice President



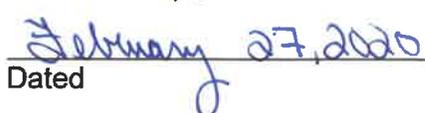
Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- February 27, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, February 27, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Erica – YMCA Investment Committee Meeting (YMCA)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:00 a.m. Deadline for proposals for the Village of Cridersville Demo Project for PY2019 CDBG Grant (Chambers)
- 10:30 a.m. Meeting with City of Wapakoneta to discuss recommendation for the Benton Street Project (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:30 p.m. – 8:30 p.m. John – EMA Board meeting (Assembly Room)

PROCEEDINGS OF THE DAY

- 8:30 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:35 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Regula seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:40 a.m. Clerk Leffel read the minutes of the February 25, 2020 meeting. The minutes were approved with some clarification.
- 8:45 a.m. Clerk Leffel reported the following:
 - Reported on attending the Housing Advisory meeting yesterday along with Commissioner Regula and County Administrator Preston. The private rehab and home repair limits for projects will be increasing. Clerk Leffel also reported that the State has indicated that the financial mechanism may be changing for the PY2020 Grant.
- 8:50 a.m. Administrator Preston conveyed the following:
 - Reported that she corresponded with Mrs. Niemeyer about the Let's Back the Blue project.
 - Imagination Library amount needs to be decided. The Board instructed the Clerk to prepare a resolution for an annual commitment of \$10,000 for years 2020, 2021 and 2022.
- 9:25 a.m. Commissioner Bergman noted that Carlene Koch has indicated she is interested in serving another term on the Public Defender Commission.
- 10:00 a.m. The Board opened proposals for the demolition project in Cridersville. The bids will be review and a letter of recommendation will be requested from the Village of Cridersville.
- 10:30 a.m. The Board and County Administrator met with Mary Ruck, Justin Waid and Andy Beane from the City of Wapakoneta to discuss the bids received on the Benton Street project. Also in attendance was Mitch Thobe from Choice One Engineering. The group presented information to support accepting the best and lowest bid instead of just the lowest bid.
- 11:30 a.m. Commissioner Regula attended the museum meeting.
- 1:50 p.m. The Commissioners and County Administrator discussed the following: waiting on a report on the electronic sign and a new sanitary dump station at the fairgrounds. Also discussed was using the weights and measures truck at the fairgrounds when it is replaced later this year. The Board needs to discuss these items in further detail with the fair board manager.
- 1:55 p.m. The resolutions for consideration at the March 3, 2020 meeting were presented electronically.

2:20 p.m. The Board and County Administrator met with County Auditor Janet Schuler and Deputy Auditor Kassondra Kruse to discuss the insurance fund. The Board agreed to advance funds to the insurance fund, but are awaiting a recommendation from Mrs. Kruse regarding the amount.

2:40 p.m. Continuation of Administrator's 8:50 a.m. report

- Discussed funding of Airport projects. The Board will invoice the authority for the water and sanitary connections project once it is completed.
- Discussed the cost structure for offering outside scanning services. Administrator Preston will prepare a cost model for review.
- Discussed a room addition at the Recycling Center. Erica will ask Mr. Cisco for a plan of the addition.
- Discuss whether or not additional buildings should be added to the county housekeeping's duties. The topic was tabled at this time.
- Discussed the removal of the "half-wall" in the Probate Court area. The Board will follow-up on this issue next week.
- Asked the Board if they are happy with the security swiping system. They are and no changes need made at this time.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-094 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.

#20-095 Matter of documenting the receipt of bids for bituminous materials to be used by the Highway Department.

#20-096 Matter of amending Resolution #20-087 for the purchase of a 2020 Chevrolet Traverse AWD Vehicle for the Job and Family Services Department from Katterheinrich Chevrolet, Inc.

#20-097 Matter of approving the Memorandum of Understanding (MOU) between Allen County Department of Job and Family Services and Auglaize County Department of Job and Family Services for Medicaid Intake and Reapplication backlog.

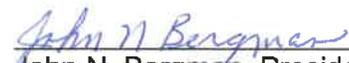
#20-098 Matter of ratifying the promotion of Nicole Oren at the Auglaize County Department of Job and Family Services.

#20-099 Matter of authorizing budget adjustment.

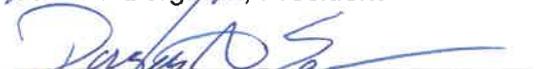
#20-100 Matter of accepting the petition and bid for the Woodland Hills single county ditch project; fixing date of view and hearing for same.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

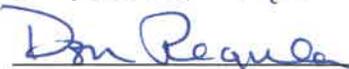
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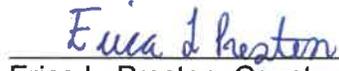
John N. Bergman, President



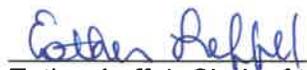
Douglas A. Spencer, Vice President



Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated