

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- February 27, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, February 27, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 7:30 a.m. Dave – New Bremen/New Knoxville Rotary Meeting (Speedway Lanes, New Bremen)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Meeting with Elected Officials to discuss ideas for employee retention (Assembly Room)
- 9:30 a.m. Auglaize/Shelby Airport Board Annual Meeting (Chambers)
- 11:00 a.m. LFA monthly meeting with Mercer County (220 W. Livingston St., Room A201, Celina, OH)
- 11:30 a.m. Grand Lake CIC meeting immediately following the LFA meeting (220 w. Livingston St., Room A201, Celina, OH)
- 1:30 p.m. Russ Bailey – Monthly meeting for County Dog Warden (Dog Shelter Building)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 7:30 a.m. Commissioner Bambauer attended the New Bremen/New Knoxville Rotary meeting.
- 8:15 a.m. Commissioners Bergman and Spencer along with the County Administrator travel to the ESC building to review the service line location.
- 8:30 a.m. Commissioners Spencer and Bergman along with County Administrator met with the Elected Officials to discuss ideas for employee retention for the county.
- 9:30 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 9:40 a.m. Auglaize and Shelby County Commissioners met as the Auglaize/Shelby Airport Zoning Board and approved Joint Board resolution for the appointment of Preston Meyer to the Airport Zoning Board of Appeals.
- 10:22 a.m. Clerk Leffel read the minutes of the February 22, 2024 meeting. The minutes were approved with some clarification.
- 10:25 a.m. Clerk Leffel reported the following.
  - Reviewed the office calendar for the upcoming weeks.
- 10:30 a.m. Administrator Preston conveyed the following:
  - Discussed the alternates for the LEC expansion project. The Grinder pump will be removed but lightning protection added.
  - Stated that the Courthouse Security report has been received and ready for their review.
  - Updated the Board of the status of the Courthouse and the eclipse event.
  - Updated the Board on the ESC building and electrical service box location and tiles found. County Engineer stated that this tile will be added to the GIS system.
  - Discussed the late ADF grant application and pending status.
  - Stated that the YMCA is wanting a brief phone call to update the Board on their project.
  - Informed the Board of some concerns with the prescription drug policy and County Administrator will work with Arthur Gallagher and UMR to set-up meetings with employees.
- 10:39 a.m. Commissioner Bergman moved to go into executive session to discuss employment of an employee. Commissioner Bambauer seconded the motion. Chairman Spencer called the roll: Bambauer-yes; Bergman-yes and Spencer-yes.
- 10:49 a.m. The Board returned to regular session with no action taken.

- 11:00 a.m. The Board met with the Mercer County Commissioners as the Lake Facility Authority and immediately following this meeting the Grand Lake CIC Board meeting took place.  
12:00 p.m. Commissioner Bergman left for the day.  
1:30 p.m. Commissioners Spencer and Bambauer along with County Administrator Preston met with the County Dog Warden for his monthly update meeting.  
2:15 p.m. The resolutions for the February 29, 2024 meeting were presented.

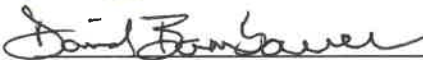
The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-120 Matter of amending the annual appropriation due to moneys certified and not appropriated.  
#24-121 Matter of approving the contract with Kleinfelder, Inc. for professional services for the preparation and submission of the PY2024 Community Housing Impact and Preservation Program (CHIP) Grant Application.  
#24-122 Matter of authorizing Change Order No. 1 with Baumer Construction, Inc. for Auglaize County Fairgrounds Veterans Building Project and authorizes the President of the Board to execute said Change Order No. 1.  
#24-123 Matter of authorizing the Assistant County Computer Operations Manager to be paid overtime effective February 29, 2024.  
#24-124 Matter of authorizing the additional quote from Wabash for the Installation of fiber and the installation of the fiber on the Pole Mount located at the Auglaize County Law Enforcement Center.  
Matter of the re-appointing Preston Meyer to the Auglaize/Shelby Counties Zoning Board of Appeals for the Neil Armstrong Airport.  
The Board of Directors of Grand Lake St. Marys LFA setting date and time to receive bids for the Northshore Greenspace & Rosenbeck Nature Preserve Project.

2:15 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 27th day of February, 2024.

  
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Douglas A. Spencer, President

  
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David Bambauer, Vice President

  
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John N. Bergman, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS**  
**AUGLAIZE COUNTY, OHIO**  
**February 29, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, February 29, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by Vice President Bambauer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Amy – Development Department monthly update (Chambers)
- 9:30 a.m. Andrew Baumer & Kyle Perry – Meeting to discuss sanitary reimbursement, sewer rate increases & Sherwood Forest Update (Chambers)
- 10:30 a.m. Meeting with Lesia Arnett regarding YMCA update (Chambers)
- 11:00 a.m. Review of 501 Building (St. Rt. 501)
- 1:30 p.m. TJ Place – First Hearing Frazier #3 Ditch Project (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:05 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. Administrator Preston presented the minutes of February 27, 2024 meeting and the minutes were approved as presented.
- 8:40 a.m. Administrator Preston conveyed the following:
  - Has learned that the former Auglaize Acres facility will close in 30 days.
  - Has received an application for the IT manager position.
  - Reviewed the bids on the Airport Apron Phase II project.
- 9:00 a.m. Commissioner Spencer arrived at the office.
- 9:00 a.m. The meeting with the Workforce Business Administrator was cancelled due to illness.
- 9:14 a.m. Commissioner Bambauer moved to go into executive session to discuss an investigation of an employee and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bambauer-yes; Bergman-yes and Spencer-yes.
- 9:19 a.m. The Board returned to regular session without any action taken.
- 9:40 a.m. Sanitary Engineer Andrew Baumer and Sanitary Superintendent Kyle Perry met with the Board and County Administrator to discuss possible sewer rate increases, sanitary reimbursements and pay grades for the department.
- 10:20 a.m. Commissioner Bergman moved to go into executive session to discuss possible purchase/sale of real estate and invited the County Administrator, Sanitary Engineer and Sanitary Superintendent to attend. Commissioner Bambauer seconded the motion. Chairman Spencer called the roll: Bergman-yes; Bambauer-yes and Spencer-yes.
- 10:30 a.m. The Board returned to regular session and commissioner Bambauer moved to authorize the County Administrator and County Engineer to continue negotiation to purchase real estate necessary for the Sherwood Forest lift station. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bergman-yes; Bambauer-yes and Spencer-yes.
- 10:35 a.m. The Commissioners and County Administrator met with Lesia Arnett for an update on the YMCA project.
- 11:00 a.m. The Commissioners, County Administrator and Maintenance staff viewed the building located at 1202 Lincoln highway, Wapakoneta, Ohio.
- 1:00 p.m. Jason Solomon discussed the replacement of windows and insulation at the ACDC building.


- 1:30 p.m. The Commissioners held the First Hearing on the Frazier #3 Ditch drainage project. The minutes will be in the Frazier #3 ditch file.
- 3:05 p.m. Commissioner Bambauer moved to go into executive session to discuss the possible sale/purchase of real estate, and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bambauer-yes; Bergman-yes and Spencer-yes.
- 3:09 a.m. Upon returning to regular session Commissioner Bambauer moved to authorize the County Administrator to negotiate a price on the property at 1202 Lincoln Highway. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bergman-yes; Bambauer-yes and Spencer-yes.
- 3:15 p.m. The resolutions for the March 5, 2024 meeting were presented for review.

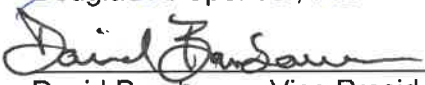
The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #24-125 Matter of authorizing the President of the Board to execute the contract with Kleinfelder, Inc. for the preparation of the PY24 Fair Housing Analysis of Impediments Reports.
- #24-126 Matter of approving the plans for the lift station and force main project in the Sherwood Forest Subdivision and authorize the submittal to the Ohio EPA.
- #24-127 Matter of authorizing the County Auditor to issue a warrant to the Village of Minster from their Permissive License Plate Tax Fund as recommended by the County Engineer.
- #24-128 Matter of approving and authorizing the execution of the subgrant award agreement 2023-JG-A01-6776 for the Sheriff's Office Grand lake Task Force.
- #24-129 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.
- #24-130 Matter of setting date and time to receive bids for pavement marking for the county roadways.


3:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 29th day of February, 2024.


  
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Esther Leffel, Clerk of the Board

  
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Dated