

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- January 14, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 14, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. Meeting with Phil Buell to discuss development project (Chambers)
- 10:00 a.m. 2020 Workforce Development Team Meeting (Assembly Room)
- 11:00 a.m. John – Terminal Building –Progress Site visit with IAP & Baumer Construction (Neil Armstrong Airport, New Knoxville, OH)
- 1:30 p.m. Doug Reinhart & TJ Place – Final Hearing for the Gross Joint Ditch Project (Assembly Room)
- 3:00 p.m. Doug Reinhart – Meeting to discuss combining projects #1089, #1164 & #1127 for joint ditches with Allen County (Chambers)
- 3:30 p.m. Julie Gossard – Meeting to discuss employee audit (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:00 p.m. – 8:00 p.m. Airport Authority meeting (Neil Armstrong Airport)

PROCEEDINGS OF THE DAY

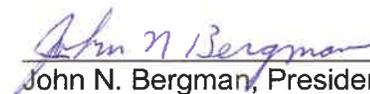
- 8:00 a.m. Commissioner Regula moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:15 a.m. Clerk Leffel read the minutes of the January 9, 2020 meeting. The minutes were approved with some clarification.
- 8:20 a.m. Clerk Leffel reported the following:
 - Forwarded an email from Allen County on combining ditch projects and stated that the County Engineer will be here later this afternoon to further discuss.
 - Reviewed the office calendar for the next several weeks.
- 8:25 a.m. Administrator Preston conveyed the following:
 - Reviewed the agenda for the workforce development initiative proposal meeting.
 - Baumer Construction has confirmed the 4" water line will be installed instead of the 2" line at the new terminal building.
 - Air quality testing at the Extension office will be done by Allied next week.
 - Reported that a statement of continued existence was filed for the CIC.
 - The tower at the ALEC is due for inspection. The Board approved the expenditure.
- 8:55 a.m. Commissioner Spencer indicated he attended the DD Board meeting last evening.
- 9:00 a.m. The Board and County Administrator met with Superior Credit Union CEO Phil Buell to discuss potential options for placement of a new building on county owned property. Mr. Buell will be setting up a follow up meeting date once he has additional information gathered. The Board instructed the County Administrator to research the county's option as related to the proposal.
- 10:00 a.m. Commissioners Spencer and Regula along with County Administrator attended the 2020 Workforce Development Team meeting held in the Assembly Room.
- 11:00 a.m. Commissioner Bergman attended the airport terminal building progress meeting. In attendance were: Baumer Construction representative, Matt Quinter, Airport manager Ted Bergstrom and IAP representative Bart Ridgill.

- 1:30 p.m. The Commissioners attended the Gross Joint County drainage project. This is a project with Shelby County. The minutes will be in the ditch file.
- 3:00 p.m. County Engineer Doug Reinhart and Assistant Engineer Andrew Baumer discussed a proposal by the Allen County Engineer to merge several ditch maintenance projects into one as they share a common outlet. The Board has some questions on this as the shared portion is a very minor in length in relation to the overall length of the individual drainage ditches.
- 3:30 p.m. The meeting with Interim JFS Director was cancelled due to family emergency.
- 3:30 p.m. The resolutions for the January 16, 2020 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- 20-025 Matter of approving a contractor's pay request #2 from IAP Government Services for the Airport Terminal Building Project for the Neil Armstrong Airport.
- #20-026 Matter of setting date and time to receive bids for the Auglaize County NAA Water & Sanitary Connection Improvement Project.
- #20-027 Matter of authorizing a transfer of funds from Revolving Loan Fund to 2019 CDBG Allocation Fund as requested by County Administrator.
- #20-028 Matter of setting date and time for the first of two public hearing for the PY Community Development Block Grant (CDBG) Community Development and Community Housing Impact & Preservation (CHIP) Programs.
- #20-029 Matter of authorizing expenditures for the Veterans Service Commission, Officers & staff to attend State/District/Regional Conventions/ Seminars throughout the remainder of 2020.
- #20-030 Matter of documenting the receipts of bids for the Shindollar Ditch Project; awarding the contract to Liebrecht Excavating.
- #20-031 Matter of granting the annexation of 0.1 acres \pm acres to the Village of New Bremen as petitioned by the Village of New Bremen and filed by Jason This, Village of New Bremen Solicitor.
- #20-032 Matter of amending the annual appropriation as requested by the Auglaize County Administrator.
- #20-033 Matter of authorizing budget adjustment.
- #20-034 Matter of Commissioners' finding affirming former order, confirming the assessments, and ordering the letting of the contracts for the Gross Joint Ditch Improvement Project with Shelby County.
- 4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 14th day of January, 2020.

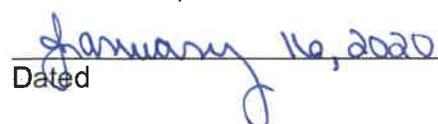

John N. Bergman, President


Douglas A. Spencer, Vice President


Don Regula, Member


Erica L. Preston, County Administrator


Esther Leffel, Clerk of the Board


Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- January 16, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 16, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Technology Dept. monthly update meeting (Chambers)
- 10:00 a.m. Andrew Baumer & Doug Reinhart – Meeting to present 2020 Paving Project (Chambers)
- 10:30 a.m. Andrew Baumer & Doug Reinhart – Meeting to discuss 2020 Bridge Plan (Chambers)
- 1:30 p.m. Airport Manager – Airport monthly update meeting (Neil Armstrong Airport)
- 2:30 p.m. Doug – Ohio Area 8 Workforce Development Board meeting (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Spencer was excused for today's meeting.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Regula moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:15 a.m. Clerk Leffel read the minutes of the January 14, 2020 meeting. The minutes were approved as read.
- 8:20 a.m. Clerk Leffel reported the following:
 - Allen County commissioners want to set up a meeting with this Board to discuss their request to consolidate several drainage projects. The Board has some concern on this as reported in the previous day's minutes.
- 8:25 a.m. Administrator Preston conveyed the following:
 - Does the Board wish to include the paving of the drive to the Dog Warden's location in the MVGT bid? The Board would like to include in the project, but plan to discuss logistics with the Engineer at his meeting later this morning.
 - Sheriff Solomon called in to discuss sanctuary county items.
 - Asked if the commissioners had a chance to review the spread sheet that incorporates an intermittent employee. The Board said that they had and authorized Mr. Cisco to move forward with hiring an intermittent employee and to start conducting interviews for his full time employee. The Recycling Coordinator is preparing to apply for an eddy current machine to help with sorting. Tire collection notification dates are being distributed. She also asked if the Board was in approval of the fee schedule to pick up glass as submitted by Mr. Cisco. The Board was in agreement with the fee schedule.
- 8:45 a.m. Commissioner Bergman reported on items discussed at the airport authority meeting on Tuesday evening.
- 9:00 a.m. IT Manager Cameron Ruppert met with the County Administrator and Commissioners for the monthly update. Work is progressing on Wi-Fi at the airport. The Board approved the quote to replace computers in the BOCC office subject to the Administrator confirming that she likes the laptop size.
- 10:00 a.m. The Board and County Administrator met with County Engineer Doug Reinhart and Assistant Engineer Andrew Baumer to discuss the 2020 paving program. The Board discussed how the dog warden lane could be added to the paving program bid. The Engineer indicated that he would prefer that we treat it as part of the additional project language rather than specifically calling it out in the bid documents.

10:30 a.m. County Engineer Doug Reinhart, Assistant Engineer Andrew Baumer reviewed the 2020 bridge program with the Board and County Administrator. Also present from the Engineer's office were: Ross Wuebker, Toby Lee and Marshall Miller.

1:00 p.m. The resolutions for consideration at the January 21, 2020 meeting were presented.

1:30 p.m. Airport Manager Ted updated the County Administrator and Commissioners on projects and business related items at the airport.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-034-1 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.

#20-035 Matter of recording inventories filed by January 13, 2020.

#20-036 Matter of approving leases at the Neil Armstrong Airport for various hangar spaces, ratifying the execution of the leases.

#20-037 Matter of approving lease at the Neil Armstrong Airport for hangar space for Hovey's Aviation; authorizes the execution of the lease.

#20-038 Matter of approving the contract with Poggemeyer Design Group, Inc. for professional services for the preparation and submission of the FY 2020 Community Housing Impact and Preservation Program (CHIP) Grant Application.

#20-039 Matter of setting date and time to receive bids for the City of Wapakoneta's 2020 CDBG West Benton Street Reconstruction, Phase 1 Project using PY'19 CDBG Allocation Funding.

#20-040 Matter of amending the annual appropriation as requested by the Auglaize County Interim JFS Director.

2:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 16th day of January, 2020.

ABSENT

John N. Bergman, President

Douglas A. Spencer, Vice President

Don Regula, Member

Erica L. Preston

Erica L. Preston, County Administrator

Esther Leffel

Esther Leffel, Clerk of the Board

Dated January 21, 2020