

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- January 2, 2018 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 2, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by Vice President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 11:15 a.m. Conference call with Paul Lang and Peyton Stanforth regarding Acres Operation (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman was excused for the day.
- 8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:20 a.m. Clerk Leffel read the minutes of the December 28<sup>th</sup> and 29<sup>th</sup>, 2017 meetings. The minutes were approved with some clarification
- 8:25 a.m. Clerk Leffel reported the following:
  - Informed the Board that Village of Buckland's Critical Infrastructure application was not funded.
  - A company with a RLF loan made their final payment.
  - Stated there were two buildings have water issues this morning due to the cold weather.
  - Distributed updated list of boards and meetings to the BOCC for their review.
  - Reviewed the office calendar for the next several weeks.
- 11:15 a.m. The Board and Auglaize Acres Administrator Kim Sudhoff had a phone conference with Paul Lang, Peyton Stanforth and Erica Preston to discuss operations at the Acres.
- 1:30 p.m. The resolutions for consideration at the January 4, 2018 meeting were presented electronically.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #18-001 2018 Annual Appropriation Resolution.
  - #18-002 Matter of the Auglaize County Commissioners entering into an Economic Development Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency.
  - #18-003 Matter of entering into an agreement with the Auglaize County Council on Aging for support of its transportation program.
  - #18-004 Approving the 2018 Agreement of Understanding for the transportation between Auglaize Acres and Auglaize Council on Aging, Inc.; authorizes the execution of said agreement.
  - #18-005 Matter of approving and authorizing the execution of the Subgrant 2016-DL-LEF-5804A for the Sheriff's Office Grand Lake Task Force.
- 1:45 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of January, 2018.

ABSENT

\_\_\_\_\_  
John N. Bergman, President

Douglas A. Spencer

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Douglas A. Spencer, Vice President

Don Regula

\_\_\_\_\_  
Don Regula, Member

ABSENT

\_\_\_\_\_  
Erica L. Preston, County Administrator

Esther Leffel

\_\_\_\_\_  
Esther Leffel, Clerk of the Board

January 4, 2018

\_\_\_\_\_  
Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- January 4, 2018--**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 4, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by Vice President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Allen County – Phone conference for the Arthur Ditch Project (Chambers)
- 9:45 a.m. Post Auditor Conference with State Auditor pursuant to the O.R.C. 121.22 with the State of Ohio Auditor's Office (Executive Session)(Chambers)
- 11:15 a.m. Phone Conference with Peyton Stanforth and Paul Lang – Discuss Acres Operations (Chambers)
- 2:00 p.m. Rick Bice – Annual review of the Title Office (Title Office)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman was excused for the day.
- 8:00 a.m. Commissioner Spencer moved to approve the resolutions. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:15 a.m. Clerk Leffel read the minutes of the January 2, 2018 meeting. The minutes were approved as read.
- 8:20 a.m. Clerk Leffel reported the following:
  - Stated that the Board had received the paperwork to re-appoint the apiary inspector for Auglaize County. Mr. Piper also sent a letter of interest to be re-appointed.
  - Distributed a list of additional security measures needed for the Administration Building after the Board's review the Maintenance Supervisor will get a quote.
- Commissioner Regula attended the LEPC meeting yesterday.
- 9:40 a.m. The Board called Allen County Commissioners for a phone conference as the Joint Board for the Arthur Ditch Project.
- 9:45 a.m. The Board along with Deputy Clerk Linda Bice, Treasurer April Bowersock and Sheriff Allen Solomon met with State of Ohio Auditor's Office representatives: Matt Clum, Daniel Barhorst and Joe Braden for the post audit conference meeting. The Board, as in past practice per the State Auditor's previous recommendation planned to enter executive session for this post-audit meeting. The AOS stated that this was their meeting and that the Board was invited to and that it was not necessary to enter executive session. There we no major issues with Audit for calendar year ending December 31, 2016.
- 11:15 a.m. The Board along with Auglaize Acres Administrator Kim Sudhoff held a phone conference with Paul Lang, Peyton Stanforth and County Administrator Erica Preston to discuss the operations of the Auglaize Acres. The Board will have the consultant make one revision to the prepared Letter of Intent from the bidder and asked that the LOI be resubmitted for the consideration of the Board.
- 1:30 p.m. The Board reviewed the Letter of Intent and executed the resolution authorizing the Vice President to execute the Letter of Intent with Auglaize Holdings, LLC related to the Sale of the Auglaize Acres Nursing Home.
- 2:00 p.m. The Board and Maintenance Supervisor Rick Bice toured the Title Office for the annual review of the building.
- 3:30 p.m. The resolutions for consideration at the January 8<sup>th</sup> and 9<sup>th</sup> meetings were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):



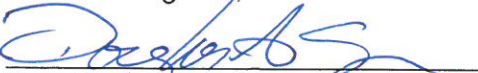
- #18-006 Approving a transportation contract with the Auglaize County Coordinated Transportation Committee and the Auglaize County Board of Commissioners.
  - #18-007 Matter of entering into an agreement with the Auglaize County Council on Aging for support of its transportation program.
  - #18-008 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.
  - #18-009 Matter of approving leases at Neil Armstrong Airport for various hangar spaces; ratifying the execution of the leases.
  - #18-010 Approving the Memorandum of Understanding between Auglaize County Department of Job & Family Services and Auglaize County Child Support Enforcement Agency to provide TANF Funding to the ACCSEA; and authorize the execution of the MOU.
  - #18-011 Approving a contract between Auglaize County Department of Job and Family Services and Specialized Alternatives for Families and Youth of Ohio, Inc. for professional services.
  - #18-012 Matter of authorizing a housing rehabilitation project under the C.H.I.P. Program.
  - #18-013 Approving the data sharing and confidentiality agreement D1819-15-0434 with Ohio Department of Job and Family Services and Local Workforce Development Area 8; authorizing Douglas A. Spencer of the Board to execute said agreement.
  - #18-014 Authorizing expenditures for the County Administrator and the Board of County Commissioners' for various meetings or organizations as pertains to the Commissioners' Office for calendar year 2018.
  - #18-015 Matter of awarding grants to various organizations for the year 2018.
  - #18-016 Authorizing expenditures for the employees of the Department of Job & Family Services to attend meetings or organizations specified herein during calendar year 2018.
  - #18-017 Assigning authority to Mike Morrow, Director of Job and Family Services to act as the Auglaize County Board of Commissioners' designee for approving inter-county adjustments of allocated funds.
  - #18-018 Matter of authorizing the payment of the county's mandated share of public assistance for January.
  - #18-019 Matter of appointing three delegates and three alternates to the Auglaize County Regional Planning Commission.
  - #18-020 Matter of setting date, time and location at which to convene in a special session on January 8, 2018 of the Auglaize County Board of Commissioners.
  - #18-021 Matter of authorizing a transfer of funds from County General Fund to Salary Reserve Fund (058).
  - #18-022 Matter of authorizing the execution of a Letter of Intent with Auglaize Holdings, LLC related to the Sale of the Auglaize Acres Nursing Home.
- Allen County Resolution #10-18 Fixing the time of final hearing and acknowledging receipt of Engineer's Reports, estimated assessments, and watershed map on the proceedings for the improvement of Arthur Ditch Project.


4:30 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 4th day of January, 2018.

ABSENT


John N. Bergman, President

  
Douglas A. Spencer, Vice President

  
Don Regula, Member

ABSENT

Erica L. Preston, County Administrator

  
Esther Leffel, Clerk of the Board

January 9, 2018  
Dated