

**IN THE MATTER OF AMENDING THE ANNUAL APPROPRIATION DUE TO THE  
AMENDED CERTIFICATE OF ESTIMATED RESOURCES AMENDMENT AS REPORTED  
BY THE COUNTY AUDITOR: SAME BEING FOR VARIOUS SEWER FUNDS.**

The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 20th day of January, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, under the date of January 8, 2009, the Annual Appropriation for Auglaize County was accepted, having been prepared with the 2009 Annual Amended Official Certificate of Estimated Resources which was given to the Board by the County Auditor; and

**WHEREAS**, County Auditor Janet Schuler did inform the Board that an amendment to the Annual Amended Official Certificate for various sewer funds was made. The 2009 Annual Appropriation should be amended to include the following:

- South Grand Lake Sewer**
  - Decrease 100-0016-530300 by \$ 10,000.00
  - Increase 100-0016-530500 by \$ 90,000.00
  - Increase 100-0016-530600 by \$ 10,000.00
  - Increase 100-0016-535800 by \$ 25,000.00
- Villa Nova Sewer**
  - Decrease 101-0016-530600 by \$ ( 437.00)
  - Increase 101-0016-535800 by \$ 2,337.00
- Sharlon**
  - Increase 102-0016-535800 by \$ 1,000.00
- Beverly Hills**
  - Increase 103-0016-535800 by \$ 600.00
- Sherwood Forest**
  - Increase 105-0016-535800 by \$ 1,800.00
- Pleasantview**
  - Increase 106-0016-535800 by \$ 500.00
- Kaehler/Zwiebel**
  - Decrease 107-0025-535800 by \$ (200.00)
- East Lake Park**
  - Increase 120-0016-535800 by \$ 85.00
- Sandy Beach Sewer**
  - Increase 122-0016-530500 by \$ 30,000.00
- Oakwood Hills Sewer**
  - Increase 123-0016-535800 by \$ 1,000.00

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby order the 2009 Annual Appropriation Resolution be amended to show the changes as tabulated above.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this 20th day  
of January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

Cc:  County Auditor  
 Sanitary Engineer

**IN THE MATTER OF AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ST. MARYS TOWNSHIP FOR POLICE PROTECTION.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20<sup>th</sup> day of January, 2009.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, in the past, St. Marys Township has contracted with Auglaize County to provide police protection to said Township; and,

**WHEREAS**, Sheriff Allen F. Solomon has advised the Board of County Commissioners that the St. Marys Township Trustees desire to enter into another agreement with the provisions for policy protection to St. Marys Township for eight (8) hours a day, five (5) days per week, with said agreement to terminated on January 7<sup>th</sup>, 2013; and,

**WHEREAS**, the agreement, as drafted setting the terms and conditions of the protective services, is agreeable with Sheriff Solomon.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby approve and authorize the agreement between Auglaize County and the St. Marys Township Trustees for the provision of policy protection as specified; and,

**BE IT FURTHER RESOLVED** that the Board does ratify the execution of said agreement.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20<sup>th</sup> day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N. Bergman, yes  
John N. Bergman

cc: Sheriff Allen Solomon

# AGREEMENT

This Agreement made this 20<sup>th</sup> day of January, 2009, between the Sheriff of Auglaize County, Ohio and the Board of County Commissioners of Auglaize County, Ohio; hereinafter Auglaize County, and the Board of Township Trustees of St. Marys Township, Auglaize County, Ohio; hereinafter St. Marys Township Board Witnesseth:

Whereas, the party of the St. Marys Township Board is desirous of acquiring adequate police protection of the property and residents of St. Marys Township, Auglaize County, Ohio; and

NOW, THEREFORE, Auglaize County agrees to provide police protection to St. Marys Township 8 hours a day, 5 days per week by assigning to said Township one regular uniformed Deputy Sheriff, and Auglaize County further agrees to make available to the aforesaid Deputy Sheriff's all the training programs, special equipment and other regular facilities of the Sheriff's Office, and Auglaize County further agrees to provide said Township with one cruiser and the equipment to Sheriff's specifications and to provide the maintenance, gas, oil and insurance for said cruisers; Auglaize County further agrees to provide the aforesaid Deputy Sheriff with uniforms and badges.

In consideration of the foregoing services to be provided by Auglaize County to St. Marys Township Board, the St. Marys Board agrees:

- a) To reimburse Auglaize County for salaries paid to the regular Deputy Sheriff, and for any employee benefit that may be given per Deputy, and the St. Marys Township Board further agrees to reimburse Auglaize County for any salary increase of the Deputy Sheriff should any increase in salary be granted the Sheriff's Department during the term of this contract. Said reimbursement shall be monthly except that each December payment will be of such amount to reimburse both December and January.
- b) For the year 2009 there will be 27 pay periods, and for the duration of this contract this will only occur for the year of 2009.

- c) To reimburse Auglaize County for the actual cost of the cruiser, equipment, maintenance, gas, oil, and insurance for the said cruiser's operation.
- d) To reimburse Auglaize County of the actual cost of the Deputy Sheriff's uniforms, badges. Reimbursement for the aforesaid items will be made upon presentation of said bills to St. Marys Township Board, or at such time as may be mutually agreed upon.
- e) The reimburse Auglaize County at the current rate of public retirement, and workman's compensation being paid into the General Fund.
- f) In the event this Agreement is terminated by either party, Auglaize County will be able to purchase at the appraised price the vehicle at the time of termination by St. Marys Township Board. All other uniforms, badges, and personal equipment furnished by the Deputy Sheriff will be also returned to the party of the first part.

It is further agreed between the parties hereto that the duties of the aforesaid Deputy Sheriff will be determined from time to time by the best judgment of the Sheriff, including but not limited to normal police duties, serving court papers and duties in cooperation with other Township functions.

This contract agreement will terminate of the 7<sup>th</sup> day of January, 2013.

IN WITNESS THEREOF, the parties have hereunto set their hands this \_\_\_\_\_ day of January, 2009.

Executed in the presence of:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Allen F. Solomon  
Auglaize County, Ohio

Board of County Commissioners  
Auglaize County, Ohio

Patricia Hill

John Bergman  
John Bergman

\_\_\_\_\_

Donald Regula  
Donald Regula

Approved as to law and form:  
(ORC §311.29, §505.441)

Douglas Spencer  
Douglas Spencer

Members of the Board  
Township of St Marys  
Auglaize County, Ohio

Edwin Pierce

Edwin Pierce  
Prosecuting Attorney  
Auglaize County, Ohio

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IN THE MATTER OF APPROVING AND RATIFYING THE EXECUTION OF AN AGREEMENT WITH DR. THOMAS R. FREYTAG FOR MEDICAL CARE TO INMATES HOUSED IN THE COUNTY LAW ENFORCEMENT CENTER.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20<sup>th</sup> day of January, 2009.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, each year it is necessary for the Board of County Commissioners to enter into an agreement with a physician who will render medical care to the inmates housed in the County Law Enforcement Center; and,

**WHEREAS**, Sheriff Allen F. Solomon and Dr. Thomas R. Freytag, MD have prepared the following agreement for such services:

Auglaize County agrees to pay Dr. Thomas Freytag for the medical care of inmates housed in the Auglaize County Correctional Center under the following terms and conditions.

1. The Auglaize County Sheriff shall pay Dr. Freytag the sum of \$1,400.00 per month for the period of January 1, 2009 to December 31, 2009.
2. This agreement may be terminated by mutual agreement of the parties involved.

and,

**WHEREAS**, the above agreement is acceptable to both the Sheriff and Dr. Freytag.

**THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby approve the agreement with Dr. Thomas R. Freytag MD to render medical care to the inmates at the County Law Enforcement Center/Correctional Center for the period so stated; and,

**BE IT FURTHER RESOLVED** that said Board ratifies the execution of said agreement.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer , yes  
Douglas A. Spencer

Don Regula , yes  
Don Regula

John N. Bergman , yes  
John N. Bergman

cc: ✓ Sheriff Allen F. Solomon  
Thomas R. Freytag MD

# AGREEMENT

This Agreement, made and entered into this 20<sup>th</sup> day of January, 2009 between the Auglaize County Commissioners, Wapakoneta, Ohio and Dr. Thomas R. Freytag, M.D.

Auglaize County agrees to pay Dr. Thomas Freytag for the medical care of Inmates housed in the Auglaize County Correctional Center under the following terms and conditions.

1. The Auglaize County Sheriff shall pay Dr. Freytag the sum of \$1,400.00 per month for the period of January 1, 2009 - December 31, 2009.
2. This agreement may be terminated by mutual agreement of the parties involved.

IN TESTIMONY WHEREOF, the parties have set their hands on the day and year before written.

Auglaize County Board of County Commissioners  
Auglaize County, Ohio

Patricia Hill  
Witness

Douglas A. Gona

\_\_\_\_\_  
Witness

Don Regula

John N. Bergman

Date: 1-20-09

\_\_\_\_\_  
Allen F. Solomon, Sheriff

\_\_\_\_\_  
Thomas R. Freytag, M.D.

Date: \_\_\_\_\_

APPROVED AS TO FORM:

Edwin A. Pierce  
Edwin A. Pierce, Prosecuting Attorney  
Auglaize County, Ohio

**IN THE MATTER OF APPROVING A CONTRACT WITH LUCAS COUNTY CORONER FOR AUTOPSY SERVICES; RATIFYING THE EXECUTION OF SAID CONTRACT.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of January, 2009.

Commissioner Bergman moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, a contract was presented to the Board of County Commissioners by County Coroner Thomas Freytag from the Lucas County Coroner for autopsy services as requested and needed by Coroner Thomas Freytag; and,

**WHEREAS**, said contract would be effective January 1, 2009 and terminating December 31, 2009 with the fees of \$1,100.00 per autopsy, including routine toxicology, and travel reimbursement of \$.55 per mile; and

**WHEREAS**, Coroner Freytag approved the terms of the contract and requested that the Board of County Commissioners, Auglaize County, Ohio, authorize and execute the contract.

**THEREFORE BE IT RESOLVED** that the Board of Auglaize County Commissioners does hereby authorize the contract as presented by the Lucas County Coroner for autopsy services as requested by the Auglaize County Coroner; and,

**BE IT FURTHER RESOLVED** that the Board of County Commissioners, Auglaize County, Ohio does hereby ratify the execution of said contract.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20<sup>th</sup> day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer *yes*  
Douglas A. Spencer

Don Regula *yes*  
Don Regula

John N. Bergman *yes*  
John N. Bergman

cc: ✓ County Coroner – Dr. Thomas Freytag, M.D.  
Lucas County Coroner – Dr. James Patrick, M.D.

AGREEMENT

In the matter of autopsies performed       |     Auglaize County Commissioner's  
for Auglaize County at the Lucas County |     Office in Wapakoneta, Ohio  
Coroner's Facilities                               |     

THIS AGREEMENT entered into the 1st day of January, 2009 by and between the BOARD OF COUNTY COMMISSIONERS OF AUGLAIZE, OHIO, hereinafter referred to as "AUGLAIZE COUNTY" and the BOARD OF COUNTY COMMISSIONERS OF LUCAS COUNTY, OHIO, hereinafter referred to as "Lucas County".

WITNESSETH:

WHEREAS, the Auglaize County Coroner has requested that the Lucas County Coroner perform certain necessary autopsies, and

WHEREAS, the Lucas County Coroner has advised that he is willing to perform such services as requested by the Auglaize County Coroner, for the costs incurred during the performance of said work,

NOW, THEREFORE, it is agreed that:

"Lucas County" will:

1. Perform complete autopsies and/or limited autopsies as requested by "Auglaize County" all in accordance with the applicable law governing such work.
2. Complete autopsies will include full body examination, microscopies, and toxicology for drugs of abuse and ETOH.
3. Provide testimony in cases as required by a court of law.
4. Keep all records confidential to the extent allowed by law.

"Auglaize County" will:

1. Provide compensation to "Lucas County" in the amount of \$1100.00 for each complete autopsy performed, including routine toxicology. Non-routine tests and procedures will be billed separately and according to costs incurred.
2. Reimburse "Lucas County" for any travel necessary to provide testimony as required by law, at a rate of \$.55 per mile.

3. Be responsible for transporting the body to and from the Lucas County facility. Universal precautions are to be used in transport.

It is further agreed by all parties herein concerned that this Agreement shall remain in full force and effect for a period of twelve (12) months effective January 1, 2009 and terminating December 31, 2009. It being understood, however, that this Agreement may be terminated by either party, by giving thirty (30) days written notice of their intent to terminate such Agreement.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement and copies thereof, as of the day, month, and year first above written.

WITNESSED BY:

Patricia Hill

Witness

Paul A. Berman

Auglaize County Commissioner

Don Popela

Auglaize County Commissioner

John W. Bergman

Auglaize County Commissioner

Thomas R. Freytag, MD

Thomas R. Freytag, MD

Auglaize County Coroner

Witness

Tina Skeldon Wozniak, President

Lucas County Commissioner

Pete Gerken

Lucas County Commissioner

Ben Konop

Lucas County Commissioner

James R. Patrick, MD

Lucas County Coroner

APPROVED AS TO FORM:

David A. Pines

Auglaize County Prosecutor

11/14/09

Date

Lucas County Prosecutor

Date

**IN THE MATTER OF AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE AUGLAIZE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND THE AUGLAIZE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY FOR ACCESSING TANF FUNDING.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of January, 2009.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, Michael Morrow, Director of the Auglaize County Department of Job and Family Services submitted the following Memorandum of Understanding (MOU) to the Board of County Commissioners:

**This memorandum of understanding (MOU) is entered into on the 8th day of January, 2009 by and between the Auglaize County Dept. of Job & Family Services (ACDJFS) and the Auglaize County Child Support Enforcement Agency (ACCSEA) for the purpose of accessing TANF funding through the Dept. of Job & Family Services TANF allocation to reimburse the ACCSEA for allowable TANF expenditures authorized under the Ohio Administrative Code (OAC) section 5101:2-39-06 and 5101:2-39-07 parts F & G.**

**It is understood TANF funds available to the ACDJFS are limited to the amount of funds allocated by the Ohio Dept. of Job & Family Services each fiscal year. Accordingly, the ACDJFS reserves the right to limit TANF funding available to the ACCSEA. The ACDJFS will notify the ACCSEA each year of the amount of funds, if any, available to the ACCSEA. This amount may be amended at any time.**

**The ACCSEA assumes full responsibility for billing the ACDJFS for allowable TANF expenditures incurred by the ACCSEA. All audit findings incurred for improper billings, unallowable services or program violations will be the sole responsibility of the ACCSEA. The ACCSEA agrees to reimburse the ACDJFS for all audit findings within 30 days of notice of such findings.**

and,

**WHEREAS**, the Board of County Commissioners was asked to authorize this MOU and execute same.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio does hereby authorize the MOU between ACDJFS AND ACCSEA for the purpose of accessing TANF funding when applicable; and,

**BE IT FURTHER RESOLVED**, that the Board of County Commissioners does hereby ratify the execution of the MOU by said Board.

Commissioner John N Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer, yes  
Douglas A. Spencer

Don Regula, yes  
Don Regula

John N Bergman, yes  
John N. Bergman

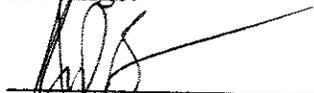
✓  
cc: County Department of Job & Family Services –  
Michael Morrow

# MEMORANDUM OF UNDERSTANDING

This memorandum of understanding (MOU) is entered into on the 8th day of January 2009 by and between the Auglaize County Dept. of Job & Family Services (ACDJFS) and the Auglaize County Child Support Enforcement Agency (ACCSEA) for the purpose of accessing TANF funding through the Dept. of Job & Family Services TANF allocation to reimburse the ACCSEA for allowable TANF expenditures authorized under the Ohio Administrative Code (OAC) section 5101:2-39-06 and 5101:2-39-07 parts F & G.

It is understood TANF funds available to the ACDJFS are limited to the amount of funds allocated by the Ohio Dept. of Job & Family Services each fiscal year. Accordingly, the ACDJFS reserves the right to limit TANF funding available to the ACCSEA. The ACDJFS will notify the ACCSEA each year of the amount of funds, if any, available to the ACCSEA. This amount may be amended at any time.

The ACCSEA assumes full responsibility for billing the ACDJFS for allowable TANF expenditures incurred by the ACCSEA. All audit findings incurred for improper billings, unallowable services or program violations will be the sole responsibility of the ACCSEA. The ACCSEA agrees to reimburse the ACDJFS for all audit findings within 30 days of notice of such findings.

  
\_\_\_\_\_  
John D. Brunner, ACCSEA Administrator

1/14/09  
Date

  
\_\_\_\_\_  
Michael S. Morrow, Director ACDJFS

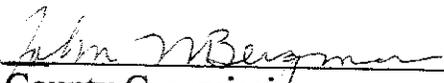
1-13-09  
Date

  
\_\_\_\_\_  
County Commissioner

1-20-09  
Date

  
\_\_\_\_\_  
County Commissioner

1-20-09  
Date

  
\_\_\_\_\_  
County Commissioner

1-20-09  
Date

**IN THE MATTER OF SETTING DATE AND TIME TO HOLD A PUBLIC HEARING TO REVIEW THE COUNTY'S PROPOSED COMPREHENSIVE SOCIAL SERVICES PLANS FOR FISCAL YEARS 2010 AND 2011 FOR THE AUGLAIZE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES .**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of January, 2009.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Board of County Commissioners has been informed that a public hearing to review the County's proposed Comprehensive Social Services Plan for fiscal years 2010 and 2011 is mandated by the Ohio Department of Job & Family Services; and,

**WHEREAS**, Amy Ruppert, Business Administrator for the Auglaize County Department of Job and Family Services, requested that the Board of County Commissioners set a date and time to hold this public hearing.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners, Auglaize County, Ohio does hereby set Monday, February 9, 2009 from 3:00 pm. To 4:00 pm, in the Conference Room at the Auglaize County Department of Job and Family Services as the date, time and place to hold a public hearing for the review of the County's proposed Comprehensive Social Services Plan for fiscal years 2010 & 2011.

**BE IT FURTHER RESOLVED**, that said Board authorizes the Director of the Auglaize County Department of Job and Family Services to enter into this agreement by execution of same.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer . yes  
Douglas A. Spencer  
Don Regula . yes  
Don Regula  
John N. Bergman . yes  
John N. Bergman

cc: ✓ County Department of Job & Family Services –  
Michael Morrow

**BOARD OF COUNTY COMMISSIONERS**  
**AUGLAIZE COUNTY, OHIO**  
209 S. Blackhoof St., Wapakoneta, Ohio 45895

Phone: 419-739-6710

Fax: 419-739-6711

January 20, 2009

TO: The Wapakoneta Daily News

FROM: Board of County Commissioners, Auglaize County, Ohio

RE: Legal Notice to be published in The Wapakoneta Daily News and The Evening Leader

Please publish the following Legal Notice in your newspapers on Friday, January 23, 2009 , Saturday, January 24, 2009, and Monday, January 26, 2009..

Please send **Certificate of Publication only** to:  
Board of County Commissioners  
209 S. Blackhoof St., Room 201  
Wapakoneta, OH 45895

Also, please send **Certificate of Publication** and invoice to:

Auglaize County Department of Job & Family Services  
12 N. Wood St.  
Wapakoneta, OH 45895

Thank you.

## **LEGAL NOTICE**

A public hearing to review the county's proposed Comprehensive Social Services Plans for fiscal years 2010 and 2011 is scheduled for Monday, February 9, 2009 from 3:00 p.m. to 4:00 p.m. in the conference room at the Auglaize County Department of Job & Family Services, 12 N. Wood St., Wapakoneta, OH 45895.

The hearing is mandated by the Ohio Department of Job & Family Services. It will be conducted by the Auglaize County Department of Job & Family Services, the Mental Health and Recovery Services Board, and the Mental Retardation/Developmental Disabilities Board.

Those individuals wishing to attend this meeting who require special services should contact the office of the Business Administrator of the Auglaize County Department of Job & Family Services, at least 72 hours prior to meeting time, at 419-739-6505.

By Order of the Board of County Commissioners  
Auglaize County, Ohio

Douglas A. Spencer, President  
Don Regula, Vice President  
John N. Bergman, Member

Dated: January 20, 2009

**IN THE MATTER OF SETTING THE DATE AND TIME AT WHICH TO RECEIVE AND PUBLICLY OPEN QUALIFICATION STATEMENTS FROM FIRMS QUALIFIED TO PROVIDE ADMINISTRATIVE SERVICES AND TECHNICAL ASSISTANCE FOR THE FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of January, 2009.

Commissioner Bergman moved the adoption of the following:  
**RESOLUTION**

**WHEREAS**, it is necessary for the Board of County Commissioners to request qualification statements from professional planning, community planning, community development, economic development, and/or other qualified consulting firms to perform necessary functions for the development of a grant application, environmental review record, fair housing program, and technical assistance for grant activities and related planning work in connection with the FY 2009 CDBG Program, including the Neighborhood Revitalization Set-Aside Program.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Auglaize County, Ohio, does hereby set Friday, February 6, 2009 at 4:00 p.m. as the date and time to receive, in its office, qualification statements from firms qualified to provide administrative or technical services for FY 2009 CDBG Program, including the Neighborhood Revitalization Set-Aside Program.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer . yes  
Douglas A. Spencer

Don Regula . yes  
Don Regula

John N. Bergman . yes  
John N. Bergman

- cc: ✓ Poggemeyer Design Group, Inc.
- ✓ Burns, Bertsch & Harris
- ✓ Jarret Consulting Services

## REQUEST FOR QUALIFICATIONS AND PROPOSALS

The Auglaize County Board of Commissioners requests qualification statements and proposals from qualified professional planning, community development, economic development, and/or other qualified consulting firms to perform necessary functions for its FY2009 Community Development Block Grant (CDBG) Community Development Program (including the Neighborhood Revitalization Set-Aside). Scope of work includes development of a grant application, environmental review record, fair housing program, technical assistance for grant activities, and any related CDBG/RLF planning work. Scope of work includes providing fair housing services.

All such proposals must be responsive to the Scope of Services section of this RFQ/RFP and must meet the content of criteria as outlined herein. Responses to this RFQ/RFP will be used to select a qualified firm to perform the required grant writing and administrative assistance needed by Auglaize County. These services are financed with federal Community Development Block Grant (CDBG) Program funds from the US Department of Housing and Urban Development (HUD) as administered by the Ohio Department of Development.

Since Auglaize County is seeking a professional service which may be available from several qualified organizations, the County has elected to follow the competitive negotiation method of procurement as provided in 24 CFR Part 85. Under this method, the County will receive qualifications and proposals from interested parties until the designated date and time listed below.

The County reserves the right to reject any and all proposals and to negotiate various details of the proposals with the parties which have submitted them. If the County does negotiate any aspect of the proposals with any of the parties, it will provide all parties an opportunity to negotiate on the same point. The County reserves the right to select the specific issues on which it will negotiate and will not negotiate any issues other than those it selects.

### **Purpose of Request for Qualifications/Proposals:**

The County seeks to undertake the preparation, administration, and implementation of its FY2009 CDBG Community Development Program. Attention is called to the requirements that all project elements must be submitted in a form which complies with the requirements of the Ohio Department of Development Office of Housing and Community Partnerships (OHCP).

Service offerors must submit with their proposal a **work plan** outlining how the service offeror will address each element of OHCP's CDBG Community Development requirements as mandated by OHCP and HUD. A contract will be executed between the selected consultant and Auglaize County for a period necessary to complete all the requirements of the Community Development Program, but in no case to exceed twenty-four (24) months.

The project work outlined is to be completed by the selected consultant with supervision by the County. The grant application is anticipated to be submitted to OHCP by June 12, 2009 (actual date yet TBD by OHCP). The required Fair Housing Program must be completed by August 31, 2010. All CDBG-funded activities must be completed by December 31, 2010.

OHCP has not yet determined the County's FY2009 CDBG Community Development grant award, but it is estimated to be approximately **\$148,000**, which includes a \$32,000 allocation for the acquired City of St. Marys and a \$36,000 allocation for the acquired City of Wapakoneta.

### Content of Qualifications/Proposal:

The County will review and evaluate the Qualifications/Proposals submitted based on the following content. Evaluation criteria includes but is not limited to:

- a. Specialized experience or technical expertise of the firm and its personnel in connection with federal and state program requirements, especially as they relate to administrative, financial, and monitoring requirements, of the CDBG, HOME, and other federal and state programs in the areas of housing, planning, and economic and community development services to be provided and the complexity of the projects.
- b. Past record of performance on contracts with the County and other clients, including quality of work, timeliness, and cost control.
- c. Capacity of the firm to perform the work within time limitations (taking into consideration the current and planned future workload of the firm) and names and resumes of key staff who will be working on the project.
- d. Familiarity of the firm with the type of problems applicable to the project.
- e. Date firm established and brief history of the firm.
- f. Location of office(s) within the State of Ohio.
- g. Project references related to the above areas.
- h. A **work plan with cost schedule (including an hourly fee schedule)** which will clearly show costs of the various elements/tasks of the project during the contract period resulting in a total lump sum fixed fee for the services during the contract period. The fixed fee will include all costs for travel, postage, printing, photographs, and other expenses relating to the completion of the project.

### Scope of Services:

Interested firms should provide the County with the proposed fee for each area of the following scope of services:

- a. **Grant Application.** Specified costs associated with the preparation and submittal of the grant application, to include:
  1. Assisting staff with scheduling, advertising, and convening all required public hearings.
  2. Assisting staff with soliciting funding proposals from villages, townships, county departments, agencies, community non-profit organizations, and other eligible entities.
  3. Assisting staff with determining eligibility of projects and proposals with county staff, including technical assistance with CDBG income surveys.
  4. Properly preparing the required Fair Housing Program table as required

by OHCP, including outreach and training sites.

5. Properly preparing the required Community Assessment and Strategy (CAS) Update, if required.
6. Properly completing all required application forms and exhibits and providing revisions to the application as needed or requested by OHCP.
7. Providing and delivering the appropriate number of copies of the Community Development application to OHCP and the County in the appropriate format by the required due date.

b. **Environmental Review Record.** Specified costs associated with the timely completion of the environmental review process, to include:

1. Coordination with the Ohio Historic Preservation Office, the Ohio EPA, ODOT, the County Health Department, OHCP, and any other local/state/federal agencies as required by federal regulations.
2. Preparation of proper notices, reports, and certification forms to obtain the "Release of Funds" for all Community Development activities.
3. Proper preparation of the required environmental review record (ERR), which includes data collection, narrative preparation, and mapping.

c. **Technical Assistance.** Specified costs associated with providing technical assistance to county staff and its grantees to assure program compliance throughout the grant year, to include:

1. Review of Grant Agreement prior to county execution.
2. Assisting staff with technical aspects of procurement of construction, materials/equipment, and planning projects in compliance with CDBG rules and regulations (e.g., acquisition/relocation, competitive quotes/bids, federal wage rates, preparation of bid documents, contractor/supplier eligibility verification, pre-construction conferences, federal labor compliance, invoice processing, etc.).
3. Assisting staff with preparation of program status reports and final performance report.
4. Assisting staff with set-up and maintenance of program files.
5. Assisting staff with program close-out, including preparation for the OHCP program monitoring conducted by the State Field Representative. Assisting staff with preparation of monitoring responses to OHCP, as needed.
6. Assisting staff with executing program amendments and/or extensions, if needed.

7. Providing guidance with general financial and program administration, CDBG construction management, CDBG materials/equipment procurement, as well as information regarding program and regulation changes.

d. **Fair Housing Program.** Specified costs associated with the community's compliance with the Fair Housing Requirements as outlined in the CDBG Community Development Program Grant Agreement between the community and the Ohio Department of Development (ODOD), to include:

1. Coordination and preparation of appropriate documentation and performance of the required training sessions.
2. Coordination and preparation of appropriate documentation and performance of the required outreach activities.
3. Preparation of annual fair housing analysis update.
4. Assistance with fair housing complaint referral, processing, and coordination efforts with the appropriate regional office of the Ohio Civil Rights Commission as needed.
5. Preparation of final report of fair housing efforts for grant year suitable for State Monitoring.

e. **FY2009 CDBG Neighborhood Revitalization Set-Aside and Related Planning Projects.** For ease of execution, should the County decide to include an application for the Neighborhood Revitalization Set-Aside Program, the County will negotiate a separate fee with the candidate selected as the CDBG Community Development consultant to undertake the preparation, administration, and implementation of the FY2009 CDBG Neighborhood Revitalization Set-Aside Program and any related planning projects. This fee will be based in part on the scope, scale, and complexity of the project. The consultant selected shall possess the same qualifications as for the CDBG Community Development Program. The fee shall not exceed the allowable cap mandated by OHCP.

**Proposal Evaluation:**

Auglaize County will evaluate the qualifications/proposals based on a point system and resulting ranking. The following represents the key factors which will be considered and the points assigned to each:

**Experience with Federal /State Compliance: 40 Points**  
**Performance: 20 Points**  
**Capacity to Perform Work: 15 Points**  
**Community Discretionary Points: 5 Points**  
**Cost of Service: 20 Points**

Negotiations will begin with the top candidate selected. If negotiations are not successful, the process will begin again with the candidate rated second, and so on. Upon completion of successful negotiations, an award will be made and a contract will be executed with the Auglaize County Board of Commissioners.

**Offerors are invited to submit one original and one copy of your response to be received no later than 4:00 p.m., Friday, February 6, 2009:**

Mr. Joseph Lenhart  
County Administrator  
Auglaize County Board of Commissioners  
209 South Blackhoof Street, Room 201  
Wapakoneta, Ohio 45895

Signature \_\_\_\_\_  
Joseph Lenhart  
County Administrator  
Auglaize County

Date

**IN THE MATTER OF DOCUMENTING RECEIPT OF BIDS FOR THE REPLACEMENT OF  
SANITARY SEWER WITH MANHOLES IN A PORTION OF THE VILLA NOVA SEWER  
SYSTEM AND AWARDED SAID PROJECT TO TUMBUSCH CONSTRUCTION.**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 20th day of January, 2009.

Commissioner Regula moved the adoption of the following:

**RESOLUTION**

**WHEREAS**, in Resolution #08-476, dated December 4, 2008, the Board of County Commissioners set the date of January 15, 2009 to receive and open bids for the replacement of sanitary sewer with manholes in a portion of the Villa Nova Sewer System; and,

**WHEREAS**, on January 15<sup>th</sup>, 2009 at 10:30 a.m. the following bids were received:

**From:**

Tumbusch Construction	\$ 27,634.03
Levan's Excavating	\$ 31,883.43
All Purpose Contracting	\$ 32,587.20
Dave's Excavating	\$ 32,613.40
PAB Construction Co.	\$ 33,207.50
Dirtworks Excavation	\$ 33,484.56
Sturm Construction, Inc.	\$ 35,148.07
Hume Supply Inc.	\$ 35,634.87
Tom's Construction Inc.	\$ 35,657.00
CK Excavating Inc.	\$ 35,752.80
Schaub Excavating Inc.	\$ 38,396.75
Don Snyder Excavating	\$ 39,483.63
CDA Construction Group	\$ 39,862.65
J & M Excavating	\$ 42,922.01
H & K Construction	\$ 43,103.00
Degen Excavating	\$ 45,206.44
Milcon Concrete Inc.	\$ 45,347.00
T. J. Smith Excavating	\$ 48,798.79

**WHEREAS**, bids, as received, were given to Matt Quinter and Fred Wierwille of the County Engineer's Office to review and make comparisons; and,

**WHEREAS**, a recommendation was made by County Sanitary Engineer Doug Reinhart to award the bid to Tumbusch Construction as being the lowest and best bid.

**THEREFORE, BE IT RESOLVED** that the Board of County Commissioners does hereby accept the bids for the replacement of sanitary sewer with manholes in a portion of the Villa Nova Sewer system and does award the bid to Tumbusch Construction for the amount of \$ 27,634.03.

Commissioner Bergman seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this 20th day  
Of January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer , *yes*  
Douglas A. Spencer

Don Regula , *yes*  
Don Regula

John N. Bergman , *yes*  
John N. Bergman

✓  
Cc: County Sanitary Engineer

**IN THE MATTER OF APPROVING THE PLAN FOR THE IMPROVEMENT AND SCHEDULE OF ASSESSMENTS FOR THE FREEMAN SINGLE COUNTY DITCH AS PRESENTED BY THE AUGLAIZE COUNTY ENGINEER**

\*\*\*\*\*

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 20th day of January, 2009. Commissioner KRAMER moved the adoption of the following

**RESOLUTION**

**WHEREAS**, the Auglaize County Commissioners did hold a final hearing on the Freeman Single County Ditch on April 27<sup>th</sup>, 2006 at the Auglaize County Administration Building and, at that hearing heard concerns about the accuracy of the watershed boundary and storm sewer design and, at that time the Board did recess said final hearing ordering the County Engineer to revisit and revise the Engineer's Reports and Schedules; and

**WHEREAS**, the Auglaize County Engineer did re-survey the entire watershed boundary and did determine that there did exist 2.7 acres more ground within the watershed than previously determined and, the County Engineer did revisit the design of the proposed stormwater plan as ordered by the County Commissioners; and,

**WHEREAS**, on December 4<sup>th</sup>, 2008, the Auglaize County Engineer provided to the Auglaize County Commissioners the final plan for the improvement similar to the plan submitted at the final hearing held April 27<sup>th</sup>, 2006 along with a revised assessment schedule due to the increase of 2.7 acres within the watershed and the increased cost of labor and material realized since April 27<sup>th</sup>, 2006; and,

**WHEREAS**, the Board of Auglaize County Commissioners did call for the reconvening of the final hearing of the Freeman Single County Ditch and notified all effected property owners by certified mail that said hearing will be held on December 30<sup>th</sup> at 10:00 a.m., 2<sup>nd</sup> Floor of the County Administration Building in Wapakoneta, Ohio; and,

**WHEREAS**, the Auglaize County Engineer, at said public hearing, did present the plans and stormwater design, following the general course of the existing subsurface tile line, needed to solve the prayer of the petition filed for improvements to the Freeman Single County Ditch; and,

**WHEREAS**, the Auglaize County Commissioners did hear testimony from those affected landowners present at said hearing, for and against said improvement; and,

**WHEREAS**, the Auglaize County Commissioners did receive a request for compensation and damages from Lewis Mancini & Sarah K. Hauenstein.

**THEREFORE BE IT RESOLVED**, that the Board of Auglaize County Commissioners does hereby find that the proposed improvement is necessary and that it will be conducive to the public welfare and the Board approves the route and termini of the improvement as set forth in the Engineer's final report and approve the plan for the improvement and schedule of assessments for the Freeman Single County Ditch as presented by the Auglaize County Engineer for the following reasons:

1. The cost of the improvement does not exceed the benefits derived by the installation of the proposed improvement;
2. The proposed location follows the general course of the existing subsurface tile which is the most cost effective route, and the most practicable route, which allows for minimal costs to hookup any intercepting subsurface tile;
3. After said improvement, the use of all the existing ground along the route of the proposed subsurface tile will not change from the current use and therefore, no land will be taken or permanently damaged and therefore no compensation will be awarded;
4. Due to the age of the existing subsurface tile, numerous breakdowns, intrusion of tree roots and lack of capacity, the project is needed for the health, safety and welfare of the general public.

Commissioner Spencer seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this  
20th day of  
January, 2009

BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO

Douglas A. Spencer No  
Douglas A. Spencer

Ivo J. Kramer Yes  
Ivo J. Kramer

John N. Bergman yes  
John N. Bergman

✓  
cc: County Engineer