

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- January 7, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 7, 2020 in the Commissioners' Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 8:30 a.m. Reorganizational meeting of the Board (Chambers)
- 9:00 a.m. CIC Meeting (Chambers)
- 11:00 a.m. TJ Place & Doug Reinhart – Bid Opening for the Shindollar Ditch Project (Chambers)
- 2:00 p.m. Meeting with Matt Quinter to discuss finish selection for Terminal Building Project (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:15 a.m. Clerk Leffel read the minutes of the January 2, 2020 meeting. The minutes were approved as read.
- 8:20 a.m. Clerk Leffel reported the following:
 - Distributed committee positions to the Board for review.
 - Reviewed the evacuation accountability spreadsheet.
 - Reviewed the office calendar for the next several weeks.
- 8:25 a.m. Administrator Preston conveyed the following:
 - Discussed items related to the future establishment of an Adult Probation department.
 - Briefly discussed the Sharlon subdivision.
 - Discussed furniture possibilities with the Airport Manager. Ted also discussed the possibility of replacing the tractor at the airport.
 - The office has received interest from several individuals about Board openings.
 - Received letters from two individuals expressing their interest in the opening at the Recycling Center.
- 8:40 a.m. Commissioner Spencer mentioned he received a phone call from Dog Warden Bailey that there is some criticism and opposition on a Logan County social media page about the contract with Logan County for housing of dogs in Auglaize County.
- 8:50 a.m. Commissioner Regula turned the reorganizational meeting over to Clerk Esther Leffel to conduct the election of officers. Also in attendance were County Administrator Erica Preston and IT Manager Cameron Ruppert.

Clerk Leffel asked for a nomination for the election of officers for the 2020 year. Commissioner Regula moved that Commissioner John N. Bergman serve as President and Commissioner Douglas A. Spencer serve as Vice President of the Board of County Commissioners, Auglaize County, Ohio for 2020 and in the absence of the President of the Board of County Commissioners, the Vice President will preside; Commissioner Spencer seconded the motion. Roll call vote taken: Mr. Regula, yes, Mr. Spencer, yes and Mr. Bergman-yes. Motion carried.

Commissioner Regula moved to retain the regular session meeting times for the Board of County Commissioners for 2020. The Board of County Commissioners, Auglaize County, Ohio shall meet in regular session every Tuesday and Thursday from 8:00 a.m. to 4:30 p.m. or until the conclusion of that day's business. Commissioner Spencer seconded the motion. Roll call vote was taken: Mr. Regula, yes. Mr. Spencer, yes and Mr. Bergman-yes. Motion Carried.

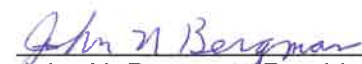
- 8:53 a.m. IT Manager, Cameron Ruppert, explained the IT continuation of operations procedure and distributed materials to the Board related to the continuation of operations plan.
- 8:54 a.m. The reorganizational meeting was concluded and Clerk Esther Leffel turned the meeting back to President Bergman.
- 8:55 a.m. Commissioner Regula moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 9:05 a.m. The Commissioners participated in the CIC annual meeting. Also present was County Administrator Erica Preston and CIC members Larry Johns and Tom Fledderjohann. The approved minutes from this meeting can be found in the CIC file.
- 10:15 a.m. The Wapakoneta Daily News reporter Bob Tomaszewski entered the chambers.
- 11:00 a.m. The Board opened bids, per the bid document, for the Shindollar Ditch drainage project. Since the legal notice stated 11 a.m. and the notice to the contractor indicated 11:30 a.m. and a bid was received at 11:29 a.m. The Board opened the bid document. Also present were County Engineer Doug Reinhart and TJ Place from the engineer's office. Contractors present were Brad Liebrecht. The Board will have the County Engineer review the bids and receive a recommendation from him.
- 2:00 p.m. The Commissioners and County Administrator met with Matt Quinter and Haley Baumer of Baumer Construction to view and discuss the interior and exterior finishes of the terminal building. Also in attendance were airport authority members Gene Will and Rick Haines and Airport employees Ted Bergstrom and Kevin Schwartz.
- 3:30 p.m. The resolutions for the January 9, 2020 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #20-005 Reorganization of the Board.
- #20-006 Matter of authorizing the securement of interest cost for a note needed for the balance of money for the Dearbaugh #2 Ditch Improvement.
- #20-007 Matter of authorizing a transfer of funds from County General Fund to Salary Reserve Fund (058).
- #20-008 Matter of ratifying the appointment of Jason Stienecker, D.O. as the Acting Auglaize County Coroner.
- #20-009 Matter of authorizing the payment of the county's mandated share of public assistance for January.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of January, 2020.




John N. Bergman, President




Douglas A. Spencer, Vice President



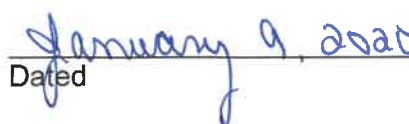
Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- January 9, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 9, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by Vice President Spencer.

AGENDA

- 7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Elected Officials/Department Heads Quarterly Meeting (Assembly Room)
- 10:00 a.m. Cancelled - Meet & Greet with Michael King II – Representative from Senator Sherrod Brown's Office (Chambers)
- 10:30 a.m. Janet Schuler with Ron Meyer – Minster Bank – Meeting to sign ditch note for Dearbaugh #2 Project (Chambers)
- 11:00 a.m. Monthly Meeting with Scott Cisco – Solid Waste Coordinator (Chambers)
- 1:00 p.m. Cameron Ruppert – IT Manager – Meeting to discuss email conversion (Chambers)
- 1:30 p.m. State of Ohio Auditor's Office – Exit Conference meeting (Executive Session) (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 7:30 a.m. Commissioner Bergman attended the Greater Grand Lake Visitors Region meeting.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:15 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Regula seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. The Commissioners hosted the elected officials meeting that included an Ohio Sunshine Law presentation from the Ohio Attorney General's Office representative Mark Altier.
- 10:00 a.m. The meet and greet meeting with Michael King II was cancelled due to a schedule conflict.
- 10:30 a.m. County Auditor Janet Schuler and the Board signed the ditch note with Minster State Bank representative Ron Meyer for the Dearbaugh #2 Ditch drainage project.
- 11:00 a.m. The Board and County Administrator met with Scott Cisco for his monthly update. Also in attendance for the first part of the meeting was EMA Director Troy Anderson. Mr. Cisco discussed his desire to place an above ground fuel tank on the property. Mr. Anderson commented on the plan and proposed location. He believed both were workable proposals. The Board instructed Mr. Cisco to proceed with the project but not before he had a discussion with the City of St. Marys as owner of the unimproved property. Mr. Cisco then requested approval to hire an intermittent employee. The Board asked Mr. Cisco to prepare a cost analysis of an intermittent employee versus overtime hours to allow for on the road training. Finally Mr. Cisco asked the Board if they had a chance to consider his service fee letter. He produced a letter dated 10-4-19. The Board indicated that the office had not been provided a copy of the letter previously and therefore had not considered his proposal. The Board asked Mr. Cisco to re-submit his letter with a current date for the Board's consideration.
- 1:10 p.m. IT Manager Cameron Ruppert met with the Board and County Administrator to discuss the use .gov and .com for e-mail. The Board confirmed its decision to only pursue the .gov emails for the Board of Elections at this time. Mr. Ruppert also informed the Board that there are a couple of BOE mandates that the IT team is continuing to work on prior to the January 2020 deadline.

1:35 p.m. Daniel Barhorst, Matt Clum and Joe Braden Representatives from the State Auditor's office held an executive session to discuss the audit of the county during the exit conference. County employees in attendance were Commissioners Bergman, Spencer and Regula, County Administrator Erica Preston, County Auditor Janet Schuler, Deputy Clerk Linda Bice and County Treasurer April Bowersock.

2:45 p.m. Clerk Leffel read the minutes of the January 7, 2020 meeting. The minutes were approved with some clarification.

2:47 p.m. Clerk Leffel reported the following:

- Census Bureau workers would like use county owned space for to complete the census.

2:50 p.m. Administrator Preston conveyed the following:

- She stated she scheduled a meeting with a business to discuss a development project.
- She informed the Board the computers for the Clerk and County Administrator need to be updated to Windows 10 and that the computers for the office are in need to be replaced. The Board approved the replacement of the computers.
- She attended the WAEDC meeting yesterday and indicated that there are may be upcoming activity requiring the involvement of the Board as it relates to annexation.
- Discussed CIC terms and appointments. If a board member resigns/retires this need to be submitted in writing.
- Informed the Board that Maintenance Supervisor is getting quotes for air testing in a county facility.
- Instructed the Clerk to schedule a meeting with the Interim JFS Director to further discuss the employee audit.
- The commercial pesticide licensing for the Maintenance Supervisor is done in Dayton.
- She stated she will have a follow-up discussion with an employee about 2020 expectations.

Commissioner Bergman stated that the office needs confirmation from Baumer Construction concerning the 4" water line and the final finish interior selection for the Terminal Building Project.

3:05 p.m. Commissioner Spencer left the office for the day.

3:25 p.m. Received a call from County Engineer Doug Reinhart for which he provided an update on a watershed north of Wapakoneta. He indicated that the City of Wapakoneta would be considering action on the matter as part of the watershed that is within its jurisdiction.

3:30 p.m. Commissioners Bergman and Regula along with County Administrator Preston called Treva Hicks to discuss costs related to the Sharlon sewer district. The Board will follow up with a formal letter to Ms. Hicks on the matter of passing cost into the district.

3:30 p.m. The resolutions for consideration at the January 14, 2020 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-010 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.

#20-011 Matter of amending the annual appropriation due to moneys certified and not appropriated.

#20-012 Matter of reappointing Tom Piper as the Auglaize County Apiary Inspector for 2020.

#20-013 Matter of designating the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio (CCAO) in 2020.

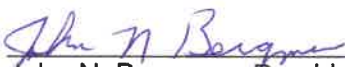
#20-014 Matter of approving a contract between Auglaize County Department of Job and Family Services and All For You 126, Inc. for professional services.

#20-015 Matter of authorizing the balance of monies needed for the construction of the Haruff #2 single county ditch project to be paid with funds from the Ditch Rotary Fund; and authorizes an advancement of funds.

- #20-016 Matter of authorizing expenditures for attendance at various meetings by the Clerk of Courts and Deputy Clerks of the legal department and title department, and expenditures funded by the Clerk's Computer Fund – Common Pleas Court for the year 2020.
- #20-017 Matter of authorizing expenditures for the County Administrator and the Board of County Commissioners for various meetings or organizations as pertains to the Commissioners' Office for calendar year 2020.
- #20-018 Matter of authorizing expenditures for the employees of the Department of Job & Family Services to attend meetings or organization specified herein during calendar year 2020.
- #20-019 Matter of authorizing expenditures for the Municipal Court Clerk and Deputies to attend conferences, meetings and seminars in conjunction with the business of said office throughout 2020.
- #20-020 Matter of authorizing the County Engineer to use the "Force Account" pursuant to the Ohio Revised Code – Section 5543.19; setting allocation of revenue to townships from Permissive Tax Revenue.
- #20-021 Matter of awarding grants to various organizations for the year 2020.
- #20-022 Matter of assigning authority to Julie Gossard, Interim Director of Job and Family Services to act as the Auglaize County Board of Commissioners' Designee for approving inter-county adjustments of allocated funds.
- #20-023 Matter of authorizing the application for the Ohio Pet Fund for the 2020 Grant to be used by the County Dog Warden.
- #20-024 Matter of authorizing a transfer of funds from MVGT Fund to OPWC Bridge Loan Fund (239) and transfer of funds from MVGT Fund to OPWC Bridge Loan Fund (236) as requested by the County Engineer.

3:50 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 9th day of January, 2020.



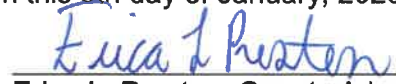
John N. Bergman, President



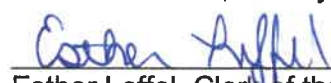
Douglas A. Spencer, Vice President



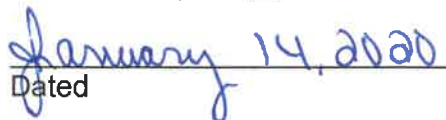
Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated