

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- January 7, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 7, 2025 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Reorganization of the Board (Chambers)
- 9:00 a.m. CIC Meeting (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:42 a.m. Commissioner Spencer turned the reorganizational meeting over to Clerk Esther Leffel to conduct the election of officers. Also in attendance were County Administrator Erica Preston and IT Manager Scott Stanford.
- 8:43 a.m. Clerk Leffel asked for a nomination for the election of officers. Commissioner Spencer moved that Commissioner David Bambauer serve as President and Commissioner John N. Bergman serve as Vice President of the Board of County Commissioners, Auglaize County, Ohio for 2025 and in the absence of the President of the Board of County Commissioners, the Vice President will preside; Commissioner Bergman seconded the motion. Roll call vote was taken: Mr. Bambauer-yes, Mr. Spencer- yes and Mr. Bergman-yes. Motion carried.  
Commissioner Bergman moved to retain the regular session meeting times for the Board of County Commissioners for 2025. The Board of County Commissioners, Auglaize County, Ohio shall meet in regular session every Tuesday and Thursday from 8:00 a.m. to 4:30 p.m. or until the conclusion of that day's business. Commissioner Spencer seconded the motion. Roll call vote was taken: Mr. Bambauer-yes, Mr. Spencer-yes and Mr. Bergman-yes. Motion Carried.
- 8:45 a.m. Commissioner Spencer moved to approve the resolutions as presented.  
Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:46 a.m. Clerk Leffel read the minutes of the January 2, 2025 meeting. The minutes were approved as read.
- 8:47 a.m. Clerk Leffel reported the following.
  - Reviewed the list of boards that the each Commissioners is serving on.
  - Reviewed the office calendar for the upcoming weeks.
- 8:49 a.m. IT Manager, Scott Stanford, explained the IT continuation of operations procedure and reviewed materials to the Board related to the continuation of operations plan.
- 8:55 a.m. County Administrator Preston discussed the COOP plan for the County.
- 9:00 a.m. The Commissioners met with the Auglaize CIC Board. Also present were County Administrator Erica Preston and CIC members Larry Johns and Dennis Kitzmiller. The approved minutes from this meeting can be found in the CIC file.
- 9:23 a.m. County Administrator Preston conveyed the following:
  - Stated that the IT Manager will do a short presentation on cyber liability at the EL/DH meeting.
  - Updated the Board on the zoning application to be submitted to the City of Wapakoneta for the Acres building. The Board gave their approval to submit the application.
  - Informed the Board of the City of St. Marys Council member position that a county employee had submitted a letter of interest for the position. The County employee was not selected.

- Updated the Board on the conveyance fee and the acceptable expenditures as passed in 2006.
- Discussed the request to use Anchor Financial Services for RLF paperwork.
- Informed the Board of the request for parking at the maintenance building. The Board approved.
- Updated the Board on the possible change in the Fiscal Officer for Duchouquet Township.
- Discussed former employee and now independent contractor at the Health Department and future payment in 2025.
- Informed the Board that Judge Pepple may not be able to attend Thursday's meeting. The Board will call the Judge later this morning.
- Updated the board on the Minster demolition project.

9:55 a.m. Commissioner Bergman moved to enter into executive session for the purpose of discussing the investigation of charges for regulated individual and Administrator Preston was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes; and Bambauer-yes.

10:10 a.m. The Board returned to regular session with no action was taken.

12:30 p.m. The Board and County Administrator reviewed the COLA for BOCC employees.

2:00 p.m. The Board and County Administrator received a phone call from Judge Pepple in regards to Thursday's meeting.

2:15 p.m. The resolutions for the January 9, 2024 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#24-005 Matter of the reorganization of the Board of Auglaize County Commissioners for the Year 2025.

#25-006 Matter of designating the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio (CCAO) in 2025.

#25-007 Matter of authorizing a transfer of funds from county general fund to salary reserve fund (058).

#25-008 Matter of authorizing a transfer of funds from MVG Fund to OPWC Bridge Loan Fund (23()) and Transfer of funds form MVGT Fund to OPWC Bridge Loan Fund (236) as requested by the County Engineer.

#25-009 Matter of awarding grants to various organization for the year 2025.

#25-010 Matter of authorizing expenditures for the County Administrator, Office Staff and the Board of County Commissioners for various meetings or organizations as pertains to the Commissioners' Office for calendar year 2025.

#25-011 Matter of authorizing the County Engineer to use the "Force Account" pursuant to the Ohio Revised Code – Section 5543.19; setting allocation of revenue to townships from Permissive Tax Revenue.

#25-012 Matter of authorizing the County Auditor, as requested by the Sanitary Engineer, to reimburse the county general fund from various sewer accounts for Ohio EPA Fines.

#25-013 Matter of approving the agreement for the employment of Andrew Baumer as Sanitary Engineer of Auglaize County and authorizing the execution of said agreement by the Board.

#25-014 Matter of authorizing the President of the Board to execute a contract with CTL Engineering, Inc. for the technical assistance and consulting services for the Ohio Department of Development (ODOD) Brownfield Remediation Grant Program.

#25-015 Matter of authorizing Solid Waste employees to be paid overtime.

#25-016 Matter of authorizing maintenance employees to be paid overtime for emergency repairs during the year 2025.

2:30 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

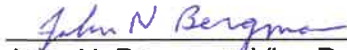
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of January, 2025.



David Bambauer, President



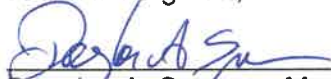
Erica L. Preston, County Administrator



John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member



Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
January 9, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 9, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

- 7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly Elected Officials/Department Heads meeting (Assembly Room)
- 9:00 a.m. Meeting to discuss work release program (Chambers)
- 10:00 a.m. Dave – Records Retention Meeting (Assembly Room)
- 11:00 a.m. Monthly meeting with Scott Cisco – Solid Waste Coordinator (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**


- 7:30 a.m. Commissioner Bergman attended the Greater Grand Lake Visitors Region monthly meeting.
- 8:30 a.m. The Board hosted the quarterly elected officials and department heads meeting.
- 9:00 a.m. The Board and County Administrator met with the Sheriff, the Prosecutor and two judges to discuss the work release program.
- 9:30 a.m. Commissioner Bambauer attended the records retention meeting.
- 9:50 a.m. The Commissioners received and signed the check register as presented by the county auditor's office.
- 9:50 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 10:02 a.m. Clerk Leffel read the minutes of the January 7, 2025 meeting. The minutes were approved with some clarification.
- 10:04 a.m. Clerk Leffel reported the following:
  - Informed that the final status report was returned for the PY2020 CHIP grant to upload the Fair Housing outcomes.
- 10:06 a.m. Administrator Preston conveyed the following:
  - Informed the Board that there will be a budget adjustment signed on Tuesday for the JFS Department.
  - Stated the Kleinfelder will be submitting a proposal to process the RLF loan request.
  - Informed the Board that there is crack in the ceiling at the Title Building and maintenance is moving forward with the repairs.
  - Yesterday she met with a representative to discuss the CCAO County Facilities Summit.
  - Informed the Board that an employee hurt their hand and is monitoring.
  - Discussed the request from Deb Zvez on a proclamation on the five year anniversary of the Dolly Parton Imagination Library Program. The tentative date is for February 27<sup>th</sup>.
- 10:26 a.m. Commissioner Bergman moved to enter into executive session for the purpose of discussing the investigation of charges for regulated individual and Administrator Preston was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes; and Bambauer-yes.
- 10:40 a.m. The Board returned to regular session with no action was taken.
- 11:00 a.m. The Board and County Administrator met with the Solid Waste Coordinator for his monthly report.
- 12:45 p.m. The resolutions for the January 14, 2025 meeting were presented.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #25-017 Matter of authorizing a financial commitment to support the Hometown Opportunity Program to the Mercer County Community Development.
- #25-018 Matter of authorizing the Board of County Commissioners to purchase a 2025 Top Hat 7 x 14 dump trailer from Lininger Trailer Sales LLC for the maintenance department.
- #25-019 Matter of documenting the receipts of bids for the Spray #3 Ditch Project; awarding the contract to Wuebker Drainage.
- #25-020 Matter of authorizing expenditures for the Veterans Service Commission, Officers, & Staff to attend State / District / Regional Conventions / Seminars throughout the remainder of 2025.
- #25-021 Matter of authorizing expenditures for the County Auditor to attend various meetings and conferences associated with her office throughout 2025.
- #25-022 Matter of authorizing the payment of the county's mandated share of public assistance for January.
- #25-023 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

1:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 9th day of January, 2025.


  
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David Bambauer, President

  
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John N. Bergman, Vice President

  
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Douglas A. Spencer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated