

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- January 8, 2018 --  
Reorganizational meeting**

The Board of County Commissioners convened the reorganizational session at 8:35 a.m. on Monday, January 8, 2018 with the following members present Douglas A. Spencer and Don Regula. The meeting was called to order by Vice President Spencer.

**AGENDA**

8:30 a.m. Reorganizational Meeting of the BOCC (Chambers)

9:00 a.m. CIC Meeting (Chambers)

**PROCEEDINGS OF THE DAY**

8:35 a.m. Commissioner Spencer turned the reorganizational meeting over to Clerk Esther Leffel to conduct the election of officers. Also in attendance were County Administrator Erica Preston and IT Manager Cameron Ruppert.

8:37 a.m. Clerk Leffel asked for a nomination for the election of officers for the 2018 year.

Commissioner Regula moved that Commissioner Douglas A. Spencer serve as President and Commissioner Don Regula serve as Vice President of the Board of County Commissioners, Auglaize County, Ohio for 2018 and in the absence of the President of the Board of County Commissioners, the Vice President will preside; Commissioner Spencer seconded the motion. Roll call vote taken: Mr. Regula, yes and Mr. Spencer, yes. Motion carried.

Commissioner Regula moved to retain the regular session meeting times for the Board of County Commissioners for 2018. The Board of County Commissioners, Auglaize County, Ohio shall meet in regular session every Tuesday and Thursday from 8:00 a.m. to 4:30 p.m. or until the conclusion of that day's business. Commissioner Spencer seconded the motion. Roll call vote was taken: Mr. Regula, yes and Mr. Spencer, yes. Motion Carried.

IT Manager, Cameron Ruppert, explained the IT continuation of operations procedure and distributed materials to the Board related to the continuation of operations plan.

9:00 a.m. Pursuant to O.R.C. Section 305.07, the Board has set a Special Session allowing the Commissioners to participate in the CIC annual meeting. Also present with the Commissioners and County Administrator Erica Preston were CIC members Larry Johns, Tom Fledderjohann and Dennis Kitzmiller. The approved minutes from this meeting can be found in the CIC file.

The following Resolution was presented to the Board throughout its meeting time (the entire texts of same are documented in the Board Journal):

#18-023 Reorganization of the Board.

9:17 a.m. There being no further business to present to the Board, President Spencer adjourned the day's meeting.

The MINUTES constitute a true and accurate synopsis, to the best of the Clerk's knowledge, on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 8th day of January, 2018.

  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

 ABSENT  
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John N. Bergman, Member

ATTEST:

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- January 9, 2018 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, January 9, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:00 a.m. TJ Place & Doug Reinhart – Bid Opening Fisher #2 Ditch Project (Chambers)
- 11:00 a.m. Monthly meeting with Auglaize Acres (Chambers)
- 12:00 p.m. – 4:00 p.m. Don – 2017/2018 Planning period meeting (Aug. Co. Health Dept., 214 S. Wagner Avenue, Wapakoneta, OH)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:30 p.m. – 8:30 p.m. Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman was excused from today's session.
- 8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:20 a.m. Clerk Leffel read the minutes of the January 4th, 2018 meeting. The minutes were approved with some clarification.
- 8:25 a.m. Clerk Leffel reported the following:
  - Informed the Board that ODSA have sent the release of funds notification for the PY2017 CDBG Allocation and PY2017 Critical Infrastructure Grants.
  - Asked the Board if they had anything for the Elected Officials/Department Heads Agenda. The Board had nothing to be added.
  - Reviewed the office calendar for the next several weeks.Commissioner Spencer attended the DD Board meeting last evening. Commissioner Spencer also contacted the elevator company for the Courthouse and is still waiting on their update to correct this issue with the elevator.
- 10:00 a.m. The Mercer County Commissioners and the Auglaize County Commissioners opened the three bids for the Joint Board Fisher #2 Ditch Project. Those in attendance were Douglas A. Spencer, Don Regula, Acting Commissioner Roger Tuttle, Jerry Laffin, Greg Homan, Rick Muhlenkamp, County Engineer Doug Reinhart, Drainage Engineer Kevin Schnell, Drainage Technician TJ Place and Bill Gerding from Gerding Ditching LLC. The three bids received were from Gerding Ditching - \$30,848.00 was incorrectly calculated and should have read \$2,200.00 more, making bid amount \$33,048.00, Sand Ridge Excavating - \$34,880.50 and Cy Schwieterman - \$35,218.00. The Engineer's estimate was \$35,280.50. The bids were given to the County Engineer for his review and recommendation.
- 11:00 a.m. The Board met with Auglaize Acres Administrator Kim Sudhoff for the monthly update.
- 11:30 a.m. The Board and Auglaize Acres Administrator gave an update to the WLIO reporter on the status of the sale of the Auglaize Acres Nursing Home.
- 12:00 p.m. Commissioner Regula left to attend the 2017/2018 CHIP planning period meeting for the Auglaize County Health Department.
- 2:40 p.m. The resolutions for consideration at the January 11, 2018 meeting were presented electronically.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board’s Journal by the Clerk of the Board):

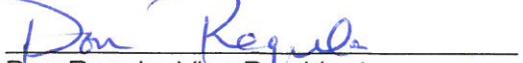
- #18-024 Matter of authorizing the transfer of existing tax abatement agreement with St. Marys Health Facilities, LLC to Grand Lake Health Facilities, LLC; same being in the St. Marys City Enterprise Zone.
- #18-025 Setting the date and time at which to receive and publicly open Qualification Statements from firms qualified to provide professional services and technical assistance for the PY2018 Community Development Block Grant (CDBG) and Community Housing Impact and Preservation Program (CHIP).
- #18-026 Matter of reappointing Tom Piper as the Auglaize County Apiary Inspector for 2018.
- #18-027 Matter of approving the contract and bond for Sand Ridge Excavating Inc. for the Pleasant View Ditch Project.
- #18-028 Matter of authorizing budget adjustments.
- #18-029 Designating the Official Representative and Alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio (CCAO) in 2018.
- #18-030 Authorizing a housing rehabilitation project under the C.H.I.P. Program.
- #18-031 Authorizing the County Engineer to use the “Force Account” pursuant to the Ohio Revised Code – Section 5543.19; setting allocation of revenue to Townships from Permissive Tax Revenue.
- #18-032 Authorizing the employment of Zachary Swoveland to the position of Wastewater Treatment Plant Operation I for Sanitary Engineer’s Department.
- #18-033 Authorizing a transfer of funds from MVGT Fund to OPWC Bridge Loan Fund requested by the County Engineer.
- #18-034 Authorizing a transfer of funds from MVGT Fund to OPWC Bridge Loan Fund requested by the County Engineer.

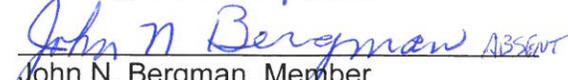
3:00 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

7:30 p.m. Commissioner Regula attended the Airport Authority meeting.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 9th day of January, 2018.

  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

ABSENT  
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Erica L. Preston, County Administrator

  
\_\_\_\_\_  
Esther Leffel, Clerk of the Board

January 11, 2018  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- January 11, 2018--**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, January 11, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)  
8:00 a.m. Commissioners sign resolutions/documents (Chambers)  
8:15 a.m. Staff Meeting (Chambers)  
8:30 a.m. Elected Officials/Department Head Quarterly meeting (Assembly Room)  
10:00 a.m. Scott Cisco – Meeting with St. Marys – Landfill monitoring (Chambers)  
11:00 a.m. Monthly meeting with Scott Cisco – Solid Waste Coordinator (Chambers)  
12:00 p.m. Holiday Luncheon – BOCC employees (Meeting Room)  
2:00 p.m. Meet & Greet with Representative Craig Riedel (Chambers)  
3:00 p.m. Sheriff Solomon – Discussion regarding appropriations (Chambers)  
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

7:30 a.m. Commissioner Bergman attended the Greater Grand Lake Visitors Region meeting.  
8:00 a.m. Commissioner Bergman moved to approve the resolutions. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.  
8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.  
8:15 a.m. Clerk Leffel read the minutes of the January 8<sup>th</sup> and 9<sup>th</sup> meetings. The minutes were approved with some clarification.  
8:20 a.m. Clerk Leffel reported the following:

- Asked the Board to review the placement of the construction trailer for the library project.
- Stated the JFS has requested to use the BOCC's Ohio DAS Cooperative Purchasing Program membership for their office. The Board granted them permission to use the membership.

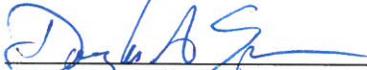
  
8:30 a.m. The Commissioners attended the quarterly Elected Officials and Department Head meeting.  
10:00 a.m. The Commissioners met with City of St Marys Safety Service Director Greg Foxhoven, Engineer Craig Moeller and Solid Waste Doug Metz. The group discussed the landfill monitoring costs. Recycling Coordinator Scott Cisco was also present. The BOCC conveyed to the City of St. Marys that they are considering changing consultants and will invite the City to the meetings scheduled with the potential consultants for landfill monitoring.  
10:30 a.m. Commissioner Spencer returned a call to a business owner who had questions about recycling pickup in the county.  
11:00 a.m. Recycling Coordinator Scott Cisco met with the Board for the monthly update.  
2:00 p.m. State Representative Craig Riedel met with the Commissioners to update them on what is happening legislatively in Columbus. They discussed the capital request list from the county.  
2:50 p.m. Commissioner Bergman left the office for the day.  
3:00 p.m. Sheriff Al Solomon and Chief Deputy Mike Eberle met with the Board to discuss his budget appropriation for 2018.  
3:30 p.m. The resolutions for consideration at the January 16, 2018 meeting were presented electronically.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #18-035 Matter of authorizing the application for the Ohio Pet Fund for the 2018 Grant to be used by the County Dog Warden.
- #18-036 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.
- #18-037 Authorizing the acceptance of the Modified Health Summary Plan and Booklet for the Auglaize County- MEBC high Deductible Health Benefit Summary Plan Document and Benefit Booklet.
- #18-038 Matter of recording inventories filed by January 8, 2018.
- #18-039 Matter of approving the contractor's pay request #1 from Moeller Door & Window for the 2017 ADA Accessible Entry Door Moulton Township Building Project, using PY2016 CDBG Allocation Program Funds.
- #18-040 Matter of authorizing the execution of a work experience program agreement with the Auglaize County Public Library and the Auglaize County Job and Family Services.
- #18-041 Authorizing expenditures for the Municipal Court Clerk and Deputies to attend conferences, meetings and seminars in conjunction with the business of said office throughout 2018.
- #18-042 Authorizing expenditures for attendance at various meetings by the Clerk of Courts and Deputy Clerks of the Legal Department and Title Department, and expenditures funded by the Clerk's Computer Fund – Common Pleas Court for the Year 2018.
- #18-043 Authorizing expenditures for the Veterans Service Commission, Officers & Staff to attend State / District / Regional Conventions / Seminars throughout the remainder of 2018.

4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

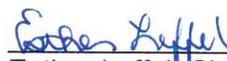
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 11th day of January, 2018.

  
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Douglas A. Spencer, President

  
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Don Regula, Vice President

  
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John N. Bergman, Member

ABSENT  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated