

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- July 11, 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, July 11, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:15 a.m. Meeting with JFS Director (JFS Building)
- 11:00 a.m. Bid Opening of the Auglaize County Fairgrounds Veterans Building Project (Chambers)
- 11:30 a.m. Meeting with Jason Clearwaters – BF&S – Update on the runway analysis (Chambers)
- 1:30 p.m. Engineer's monthly meeting (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:00 p.m. – 8:00 Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolution as presented.  
Commissioner Spencer seconded the motion. The resolution was then distributed for each commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the July 6, 2023 meeting. The minutes were approved as read.
- 8:35 a.m. Clerk Leffel reported the following:
  - Distributed the proposed agenda for the Elected Officials/Department Heads meeting for this Thursday.
  - Reviewed the office calendar for the upcoming weeks.
- 8:38 a.m. Administrator Preston conveyed the following:
  - Reviewed the graphics for the second floor offices at the Administration Building.
  - Stated the Moon Festival wanted permission to have luminaries around the Courthouse on July 18<sup>th</sup>.
  - St. Marys Township would like to move forward with their ADF grant for radios. The Board has enough information to proceed with their ADF grant.
  - Also discussed the renewal of the St. Marys Township Deputy contract.
  - Discussed the contract with Robert Bectol from First Diversity and the Board has decided not to move forward with the contract.
  - Discussed the interior and exterior painting at the JFS building and the Board will review later this morning.
  - Informed the Board that the MEBC invoice was sent to Hancock County.
  - Briefly discussed the coverage of drug for a county employee.
  - Updated the Board on the recent requests for FMLA.
  - Informed the Board of a BWC claim from a former employee.
  - Working through employment matters with the Sheriff's Office.
  - Informed the Board of the Sheriff's recommendation to proceed with the change order with Altairis. The Board would like to proceed but will add a not to exceed provision.
  - Reminded the Board to discuss the building permit necessary from Miami County Department of Development for the JFS Project.
  - Discussed the ethics training that will be offered and it was decided to make this a recommendation for county employees.

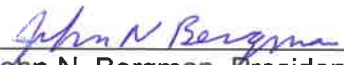
- 9:15 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible employment of a public employee and invited the County Administrator and Clerk to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 9:17 a.m. The Board returned to regular session. Commissioner Spencer made the motion to offer the position of Sort Line Operator to a candidate and hire that person pending the approved background check. Commissioner Bambauer seconded the motion. Chairman Bergman call the roll: Spencer-yes, Bambauer-yes and Bergman-yes.
- 9:20 a.m. Commissioner Bergman left for the day.
- 9:25 a.m. The Board and County Administrator met with the JFS Director for her monthly update and viewed the painting project at the JFS Building.
- 11:00 a.m. The Board and County Administrator opened the four bids for the Auglaize County Fairgrounds Veterans Building Project. Also in attendance with the four bidders and the Veterans Service Officer. The bids were given to the County Administrator for her review and recommendation.
- 11:15 a.m. The Board took a phone call from a resident that wanted to discuss a recent ditch project.
- 11:30 a.m. The Board and County Administrator met with BF&S representative Jason Clearwaters to discuss the runway analysis report.
- 1:30 p.m. The Board met with County Engineer to view the project his employees are working on this summer. Also met with landowners that were involved in the Sheipline and Cogan Ditch Projects.
- 3:30 p.m. The resolutions for the July 13, 2023 meeting were presented.

The following Resolution was presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


#23-339 Matter of authorizing the renewal for support and software for backup servers and back-up exec software from CDW-G.

4:00 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 11th day of June, 2023.


  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- July 13, 2023 --**

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**AGENDA**

7:30 a.m. The Greater Grand Lake Visitors Region monthly meeting (CVB Office)

8:00 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

8:30 a.m. Elected Officials & Department Heads quarterly meeting (Assembly Room)

9:30 a.m. John – Records Retention Meeting (Assembly Room)

11:00 a.m. Linda Bice – Meeting to discuss staffing in the department (Chambers)

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

7:30 a.m. Commissioner Bergman attended the Greater Grand Lake Visitors Region monthly meeting.

8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.

8:10 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bambauer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

8:31 a.m. The Board hosted the Elected Officials/Department Heads quarterly meeting.

9:30 a.m. Commissioner Bergman attended the records retention meeting.

9:50 a.m. Clerk Leffel read the minutes of July 11, 2023 meeting and the minutes were approved with some clarification.

9:55 a.m. Administrator Preston conveyed the following:

- The candidate declined the offer of employment for the Sort Line Operator position.
- The AC unit is not working properly at the OSU Extension Office and the Maintenance Supervisor is getting a quote.
- Stated that she is working on an electronic signature policy for the Commissioners' Office.
- Informed the Board that a letter that will be sent to the railroad in regards to the easement for the prior Village of Uniopolis.
- Informed the Board that she had a phone call with Crown and a memo will be sent for their review as related to hangar repairs.
- Briefly discussed the campers at the fairgrounds and the Board requested that a meeting be set-up with the Fairgrounds Manager later today to discuss the campers and the bid for the Fairgrounds Veterans Building

Commissioner Bambauer attended the Airport Authority meeting on Tuesday.

Commissioner Spencer discussed a future meeting with Rachel Barber to discuss possible Ohio Historic Preservation Tax Credit Programs and how the county's Community Development Coordinator can be involved.

10:34 a.m. Commissioner Bambauer moved to go into executive session to discuss discipline of a public employee and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.

10:52 a.m. The Board returned to regular session. Commissioner Spencer made the motion to authorize the County Administrator to pursue alternate options for the GIS Department workload. Commissioner Bambauer seconded the motion. Chairman Bergman call the roll: Spencer-yes, Bambauer-yes and Bergman-yes.

11:00 a.m. The Board and County Administrator met with Auditor Linda Bice to discuss staffing for her department.

11:30 a.m. Commissioner Bergman left for the day.

1:00 p.m. The Board and County Administrator met with Fairgrounds Manager to review the future building site and camping sites.

1:30 p.m. The resolutions for the July 18, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#23-340 Matter of authorizing Marvin Steinke, as Fairground Caretaker, to be paid overtime worked for the 2023 County Fair.

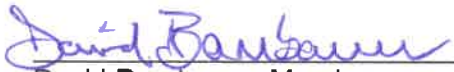
#23-341 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

1:30 p.m. With no further business to bring before the Board, Vice President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of July, 2023.


  
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John N. Bergman, President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated