

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- March 13, 2018 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, March 13, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

8:00 a.m. Commissioners sign resolutions/documents (Chambers)  
8:15 a.m. Staff Meeting (Chambers)  
9:00 a.m. Annual Courthouse Security Meeting (DR Conference Room, 1<sup>st</sup> Floor, Courthouse)  
11:00 a.m. Monthly meeting with Auglaize Acres (Auglaize Acres)  
1:00 p.m. Bid Opening for Runway 8 Approach Obstruction Removal Project (Chambers)  
1:30 p.m. Mike Morrow & Julie Gossard – Update on office personnel meeting (Chambers)  
2:30 p.m. Greg Myers, Jim Skora with Scott Cisco – Meeting to discuss Solid Waste Fees (Chambers)  
3:30 p.m. Present and discuss upcoming resolutions (Chambers)  
7:00 – 7:15 p.m. Auglaize/Shelby Counties Zinging Board of Appeals meeting (Chambers)  
7:30 p.m. – 8:30 p.m. Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.

8:20 a.m. Clerk Leffel read the minutes of the March 8<sup>th</sup> and 9<sup>th</sup>, 2018 meetings. The minutes were approved with some clarification.

8:25 a.m. Clerk Leffel reported the following:

- Presented a master schedule showing appointees to the various Boards and Committees that the Commissioners make appointments for the year 2018.

8:48 Commissioner Regula moved to go into executive session for the purpose of discussing the purchase/sale of real estate. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Regula-yes; Bergman-yes and Spencer-yes.

8:56 a.m. Commissioner Bergman moved to return to regular session. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Regula-yes; Bergman-yes and Spencer-yes. No action taken.

8:57 a.m. Administrator Preston conveyed the following:

- She spoke with the Airport Manager about the number of signs needed during the construction period.
- Received correspondence from the Health Commissioner about being the fiscal agent for the FCFC.
- Internal Controls of the county caught an overpayment of sick time to a retired employee and the employee has been contacted about the error.
- She informed the Board that a call has been set up for 3.15.18 with the State Department of Health and Attorney Paul Lang regarding the sale of the Auglaize Acres.
- Updated the Board about BWC's coverage of volunteer workers at the county level.

Commissioner Regula presented a resolution to the DD Board recognizing March as Developmental Disabilities Awareness Month within Auglaize County.

9:00 a.m. The Board participated in the Courthouse security meeting with the other members. Executive session was held.

11:00 a.m. The Board met with Auglaize Acres Administrator Kim Sudhoff for the monthly update. Occupancy is at 57. There was a loss of operating revenue this past month and there will be three pay periods this month.

- 1:00 p.m. The Board opened bids for the airport obstruction lighting project. Also present were: Kent Shaner representing Shinn Bros, Mel Haywood representing Jess Howard Electric and Airport Manager Ted Bergstrom. Three bids were received and the bids were given to Delta Airport Consultant, Inc. to review and to submit a letter of recommendation.
- 1:37 p.m. Commissioner Bergman moved to go into executive session to discuss a complaint of a public employee and invited County Prosecutor Ed Pierce, ACDJFS Director Mike Morrow, ACDJFS representative Julie Gossard and County Administrator Erica Preston. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Bergman-yes; Regula-yes and Spencer-yes.
- 2:04 p.m. Commissioner Bergman moved to return to regular session. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Bergman-yes; Regula-yes and Spencer-yes. No action taken.
- 2:30 p.m. The Board, County Administrator Erica Preston, Recycling Coordinator Scott Cisco, WAEDC Greg Myers, Wapakoneta Mayor Tom Stinebaugh and GT Environmental representative Jim Skora met to discuss generation fee schedule with the new company coming to Wapakoneta. Also discussed was the generation fee itself and the timing of the next five year update of the fifteen year plan.
- 3:00 p.m. The resolutions for consideration at the March 15th, 2018 meeting were presented electronically.
- 3:10 p.m. WAEDC Director Greg Myers updated the Board and County Administrator on the Housing Summit that will be held in the near future.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #18-110 Matter of ratifying the execution of an agreement between Auglaize County Board of County Commissioners and Kelly Knutzen for mowing and trimming services at the Uniopolis sewer plant and Arrowhead sewer treatment plant.
- #18-111 Matter of authorizing a Memorandum of Understanding with GovDeals, Inc. for the purpose of selling no longer needed property of Auglaize County; authorizing the execution of said Memorandum of Understanding.
- #18-112 Matter of appointing Andrew Baumer, Asst. Auglaize County Engineer, to serve as the Board of County Commissioners' representative to the Public Works Issue II Integrating Committee; appointing Kevin Schnell to serve as alternate.
- #18-113 Matter of accepting the resignation of Allen Winkler as the Solid Waste Recycling Laborer.

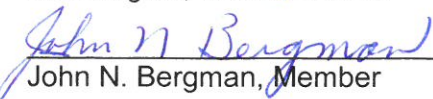
4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.


7:30 p.m. Commissioner Spencer attended the Airport Authority meeting.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of March, 2018.

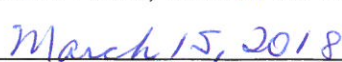
  
Douglas A. Spencer, President

  
Don Regula, Vice President

  
John N. Bergman, Member

  
Erica L. Preston, County Administrator

  
Esther Leffel, Clerk of the Board

  
Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- March 15, 2018--**

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**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Technology Dept. monthly update meeting (Chambers)
- 9:30 a.m. Erica & Doug – Call with State Department of Health (Erica's Office)
- 10:00 a.m. Meeting with Chad Scott/City of Wapakoneta to discuss drainage on the county farm ground (Chambers)
- 1:30 p.m. Airport Manager – Airport monthly update meeting (Neil Armstrong Airport)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 5:30 p.m. Doug – St. Patrick's Business after Hours hosted by Wapakoneta Eagles (Wapakoneta Eagles, Wapakoneta, OH)
- 7:00 p.m. Wapakoneta FFA Chapter – Annual banquet (Wapakoneta High School)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman moved to approve the resolutions. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:15 a.m. Clerk Leffel read the minutes of the March 13th, 2018 meeting. The minutes were approved as read.
- 8:20 a.m. Clerk Leffel reported the following:
  - She would like to attend a seminar concerning Davis-Bacon rules. The Board verbally approved the request.
  - Safe at Home Initiative speaker for the next elected officials meeting.
  - Steve Potoczak sent the bid tabulation sheets for the airport obstruction project.
  - She reviewed the office calendar for the next several weeks.
- 8:30 a.m. County Administrator Preston reported the following:
  - Updated the Board on the need to retain the ten dollar fee for the Municipal Court.
  - The IT department will be changing the view on the video monitors at Municipal Court West.
  - Spoke to the CCAO about the Budget Commission adjusting collection of levy dollars.
  - She will be working with Prosecutor Ed Pierce to clarify some contract language for the proposed opioid litigation engagement letter.
- 9:06 a.m. Commissioner Bergman moved to go into executive session for the purpose of discussing the discipline of an employee and invited the County Administrator to attend. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Bergman-yes; Regula-yes and Spencer-yes.
- 9:12 a.m. Commissioner Regula moved to return to regular session. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Regula-yes; Bergman-yes and Spencer-yes. No action taken.
- 9:13 a.m. The IT monthly update was rescheduled for next Tuesday.
- 9:30 a.m. The Board and County Administrator participated in a conference call with Attorney Christopher Tost and representatives from the State of Ohio Department of Health about the continuation of operations of Auglaize Acres. Specifically, the Board discussed the application of ORC Section 3721.042.



10:00 a.m. The Board met with Wapakoneta Safety Service Director Chad Scott to discuss the Wapakoneta storm sewer assessment collection in the incorporated portion of the city and how it might be utilized to pay for individual parcel assessments for drainage that flows from the incorporated portion of the city to the unincorporated area of the proposed drainage project. The Board will check and see what the county has been paying in storm sewer assessments for the proposed area. Mr. Scott asked if the County would inspect the tile from the south edge of the field to the south side of Infirmary Rd. The Board will request assistance from the Engineer's office. Mr. Scott asked for permission to access the field north of the County Home to inspect an outlet for a retention pond for a housing subdivision east of the Acres.

1:30 p.m. The Board met at the Airport with Airport Manager Ted Bergstrom for the monthly update. The Board viewed the construction work currently being done. Ted outlined some of the items to be addressed as the construction progresses. These include items such as signage and relocation of temporary utilities.

3:32 p.m. The resolutions for consideration at the March 20th, 2018 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

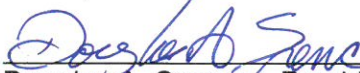
#18-114 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.

#18-115 Matter of authorizing the securing of a note for the Pleasantview County Ditch Improvement from First National Bank.

#18-116 Matter of setting date, time and location at which to convene special session of the Auglaize County Board of Commissioners.

4:35 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 15th day of March, 2018.




Douglas A. Spencer, President

ABSENT


Don Regula, Vice President



John N. Bergman, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board

March 20, 2018

Dated