

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- March 31, 2020 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, March 31, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bergman.

AGENDA

8:00 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

10:00 a.m. Elected Officials and Department Heads - Phone Conference Call to discuss Family First Coronavirus Response Act

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

8:30 a.m. Commissioner Regula, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the staff meeting via telephone.

8:30 a.m. Clerk Leffel presented the minutes of the March 23rd and 24th, 2020 meetings via email. The minutes were approved as presented.

8:32 a.m. Clerk Leffel reported the following:

- Informed the Board that she was in the office on Monday and processed on of the necessary vouchers for the office.

8:35 a.m. Administrator Preston conveyed the following:

- Informed the Board of the bid results for the Auglaize Acres Ditch. There were three bids received and the County Engineer made a recommendation to proceed with Wuebker Drainage with the bid of \$60,865.91.
- IAP has requested that the progress meetings be handled through emails or phone conference with the County Administrator during the health crisis.
- Informed the Board that the WLIO interview will be done by a phone conference.
- Stated that she had received a voice mail message requesting that a drop box be installed at the Courthouse. The court systems are allowing fax filling and there is no need to come to the Courthouse.
- Stated the Village of New Knoxville is requesting a formal letter requested the 1 ½" water meter for the Terminal Building. There was also a request for the annexation of the Terminal Building.
- Stated a maintenance employee has requested overtime versus comp time. The Board will further discuss. The Board has approved the request for overtime for April 2, 2020 through May 1, 2020. The Clerk will prepare a resolution.
- Briefly discussed the policies from CCAO to be further discussed with the elected officials and department heads later today.
- Discussed the Governor's response for the Board of Commissioners to meet telephonically. A resolution will be signed later this morning.

10:00 a.m. The Board participated in a meeting with the elected officials and department heads to discuss CCAO recommended policies: FMLA COVID-19, Teleworking and Temporary Sick leave. The Clerk will send out to each elected officials and department heads the spread sheet to track all of the sick leave from April 1, 2020 until December 31, 2020 used for COVID-19. The Board will enact the necessary policies on Thursday and copies will be disbursed to all elected officials and department heads.

11:15 a.m. Commissioner Spencer moved to approve the resolutions as presented.

Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

11:30 a.m. The resolutions for the April 2, 2020 meeting were presented.

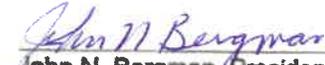
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The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-140 Matter of setting Forth the Telephonic Meetings for the Auglaize County Board of Commissioners.

12:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 31st day of March, 2020.



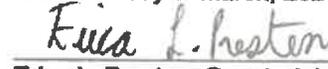
John N. Bergman, President



Douglas A. Spencer, Vice President



Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Date

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- April 2, 2020 --

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Thursday, April 2, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

8:00 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.

8:16 a.m. The Board unanimously approved the April 2, 2020 agenda as presented with no additions.

8:16 a.m. Clerk Leffel presented the minutes of the March 31st, 2020 meeting via email. The minutes were unanimously approved as presented by the Board.

8:17 a.m. The Commissioners received, unanimously approved and signed the check register as presented by the County Auditor's Office.

8:20 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

Resolution #20-141 Authorizing the payment of the county's mandated share of public assistance for April. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called and the resolution was approved unanimously.

Resolution #20-142 A resolution adopting Auglaize County FMLA COVID-19 Policy. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called and the resolution was approved unanimously.

Resolution #20-143 A resolution adopting the Auglaize County Teleworking Policy. This is to be effective starting March 24, 2020. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called and the resolution was approved unanimously.

Resolution #20-144 A resolution authorizing Maintenance and Housekeeping employees to be paid overtime. The effective date to start earning overtime time will be April 2, 2020 through May 1, 2020. Commissioner Spencer stated that the overtime pay should start with the March 19, 2020 – April 1, 2020 pay period. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called: Spencer-no, Regula-yes and Bergman-yes, motion carried. Commissioner Spencer noted that his no vote was because he believed the overtime pay effective date should be retroactive back to the March 19, 2020 pay period.

Resolution #20-145 A resolution adopting the Auglaize County Temporary Emergency Paid Sick Leave Policy. Effective April 1, 2020 through December 31, 2020. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called and the resolution was approved unanimously.

Resolution #20-146 A resolution authorizing the County Auditor to draw warrants for Then & Now Certificate Payments. Commissioner Spencer moved for approval. Motion seconded by Commissioner Regula. The roll was called and the resolution was approved unanimously.

8:32 a.m. Clerk Leffel reported the following:

- Stated she has received a telephone call from Ben's Construction and Tyler explained the delay in starting the demo for the CDBG Project in the Village of Cridersville. Clerk Leffel will confirm when the thirty days will end to the Board next week.

8:35 a.m. Administrator Preston conveyed the following:

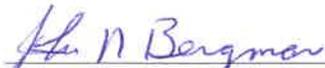
- Informed the Board that she was able to record the WLIO interview yesterday and this interview will air on Friday, April 3, 2020.
- Stated she has had numerous questions from elected officials and department heads on the emergency sick leave policy that will be effective April 1, 2020.
- Informed the Board that the drop box location was finalized and hopefully will be installed today.
- Stated that the Board of Elections is using county employees from different departments to meet their constricted deadlines.

Commissioner Regula asked if the overtime for the maintenance and housekeeping would qualify for reimbursement during the COVID-19 health crisis. Erica Preston stated that all expenses will be tracked. Commissioner Regula also stated that the MPRMA executive consortium committee met yesterday via telephone and made the decision to cancel the April 21st MPRMA insurance meeting. The new date will be July 21st and this will be hosted by Shelby County.

Commissioner Bergman stated the drop box will be located on the front steps. He also received a phone call concerning the storage of campers. He will follow up with the Fairgrounds manager and give an update next week. Lastly, he mentioned that mowing at the Courthouse has begun.

8:45 a.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of April, 2020.



John N. Bergman, President



Douglas A. Spencer, Vice President



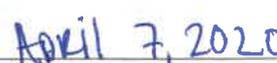
Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated April 7, 2020