

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- March 5, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, March 5, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. County Engineer & Bridge Technician – Meeting to discuss 2024 Bridge Program (Chambers)
- 9:30 p.m. County Engineer – Meeting to discuss Road Paving for 2024 (Chambers)
- 10:00 a.m. Proposals opening for demo for 16204 Moulton-Ft. Amanda Road using CDBG Funds (Chambers)
- 11:00 a.m. Meeting with Shay Beanland from Eagon & Associates to discuss proposed activities for the year (Chambers)
- 2:00 p.m. Re-Bid opening for the Replacement of the Rotating Beacon Project (Neil Armstrong Airport)
- 3:00 p.m. TJ Place, Andrew Baumer & Sam Philipot – Meeting to discuss re-evaluation of ditch projects (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. Clerk Leffel read the minutes of the February 29, 2024 meeting. The minutes were approved with some clarification.
- 8:35 a.m. Clerk Leffel reported the following.
  - Stated that email correspondence was received that was objecting to the Koenig Ditch Project.
  - Discussed the informational meetings for Health Insurance benefits for employees need to be scheduled.
  - Reviewed the office calendar for the upcoming weeks.
- 8:55 a.m. Commissioner Bambauer moved to go into executive session to discuss the sale/purchase of real estate and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Spencer called the roll: Bambauer-yes; Bergman-yes and Spencer-yes.
- 8:58 a.m. The Board returned to regular session with no action taken.
- 8:59 a.m. Commissioner Bergman move to go into executive session to discuss a complaint about a public employee and invited the County Administrator to attend. Commissioner Bambauer seconded the motion. Chairman Spencer called the roll: Bambauer-yes; Bergman-yes and Spencer-yes.
- 9:08 a.m. The Board returned to regular session with no action taken.
- 9:10 a.m. County Engineer Andrew Baumer, Bridge Engineer Marshall Miller and bridge crew leader Jesse Hein updated the Commissioners and County Administrator on the 2024 bridge program.
- 9:35 a.m. The County Engineer reviewed the 2024 paving program with the Board and County Administrator. The Board approved resolution #24-131.

9:55 a.m. Administrator Preston conveyed the following:

- Received and awaiting paving quotes for various parking lots.
- Will interview several candidates for the IT department tech support position.
- Discussed our agreement with Kleinfelder as related to the claw back provision under the Lead Safe Ohio Program.
- Discussed the PA law that allows reduction of taxes for volunteer firefighters. This is a state level item at this time.

10:01 a.m. The Board opened demolition proposals for the Moulton Ft. Amanda Rd. Project.

Three bidders and Moulton Township Fiscal Officer Larry Johns were present at the proposal opening.

11:00 a.m. Shay Beanland and Lauren Decker, representing Eagon and Associates provided the well monitoring and services update at the City of St. Marys landfill. Solid Waste Coordinator Scott Cisco was present for the meeting.

11:30 a.m. Commissioner Bergman left the office for the day.

3:00 p.m. The Board met with County Engineer, Drainage Engineer and Drainage Technician to review the re-evaluation of several ditches for 2024.

3:30 p.m. The resolutions for the March 7, 2024 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#24-131 Matter of setting date and time to receive bids for the 2024 Meadowbrook Subdivision Road Project.

#24-132 Matter of authorizing the payment of the county's mandated share of public assistance for March.

#24-133 Matter of appointing Andrew Baumer, Auglaize County Engineer, to serve as the Board of County Commissioners' representative to the Public Works Issue II Integrating Committee, Appointing Ross Wuebker to serve as Alternate.

3:45 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of March, 2024.

  
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Douglas A. Spencer, President

  
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David Bambauer, Vice President

ABSENT  
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John N. Bergman, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

March 7, 2024  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
March 7, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, March 7, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and David Bambauer. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Chris Noble & Carolyn Carducci – Meeting with National Endowment for the Arts Our Town (Chambers)
- 10:00 a.m. Courthouse Security Meeting (Chambers)
- 11:00 a.m. Interview for Community Development Coordinator (Chambers)
- 12:30 p.m. Dave & Erica – LEPC Meeting (St. Joe Parish Life Center)
- 1:00 p.m. Eclipse Meeting (St. Joe Parish Life Center)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman excused for the day.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:05 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:40 a.m. Clerk Leffel read the minutes of March 5, 2024 meeting and the minutes were approved as read.
- 8:42 a.m. Clerk Leffel reported the following:
  - Discussed the DD Board meeting on Monday and the presentation of the resolution.
- 8:45 a.m. Administrator Preston conveyed the following:
  - Informed the Board that a return phone call was requested from a concerned citizen in regards to the ODEM nursing facility closing.
  - Updated the Board on the WAEDC meeting she attended Wednesday.
  - Presented a quote for the Maps Office for the reception counter and glass in the Administration Building. The Board verbally approved the quote.
  - Stated she is reviewing the proposals for the Moulton Ft. Amanda demo and getting a quote for the demolition project at 606 S. Blackhoof Street.
- 8:55 a.m. Commissioner Spencer stated he has reach out to a development attorney to conduct a webinar for Economic Development Directors, Mayors, Real Estate Developers and County Auditor. The date is to be determined, but hopefully sometime in May 2024.
- 9:07 a.m. The Board and County Administrator met with representatives from the National Endowment for the Arts and discussed the Our Town Grant Award.
- 10:00 a.m. The Commissioners attended the courthouse security committee meeting.
- 11:00 a.m. The Board and County Administrator conducted an interview for the vacant Community Development Coordinator position.
- 12:15 p.m. The resolutions for the March 12, 2024 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-134 Matter of approving the contract with Kleinfelder, Inc. for professional services for the administration and implementation of PY2023 Lead Safe Ohio (LSO) Program Grant.
- #24-135 Matter of authorizing Buckeye Exterminating Inc. to spray the county's Administration Building, Courthouse in Wapakoneta and Municipal Court West in St. Marys for general pest control.

- #24-136 Matter of authorizing increases in the quarterly fees for eight county owned sewage treatment facilities which are owned by the County.
- #24-137 Matter of authorizing the County Auditor, as requested by the Sanitary Engineer, to reimburse the County General Fund from various sewer accounts for labor of the County Highway Personnel.
- #24-138 Matter of recognizing the month of March as Developmental Disabilities Awareness Month within Auglaize County.
- #24-139 Matter of finding for the improvement of the Bauer #2 Ditch Project; petitioned by Ronald Bauer and others; setting date to receive the Engineer's Reports on said Project.
- #24-140 Matter of ratifying the execution of an agreement between Auglaize County Board of County Commissioners and Kelly Knutzen for mowing and trimming services at the Uniopolis Sewer Plant and Arrowhead Sewer Treatment Plant.
- #24-141 Matter of accepting the grant contract for funding through the State of Ohio, Department of Transportation (ODOT), Aviation Division, PY2024 Partial Pavement Rehabilitation Terminal – Phase II Project at the Neil Armstrong Airport; authorizing John N. Bergman of the Board of County Commissioners to execute all documents relative to the is Project.
- #24-142 Matter of certifying delinquent sewer bills to the County Auditor for placement on the property real estate tax duplicates; ratifying the execution of sewer delinquencies listing as submitted by the Sanitary Engineer's Dept.
- #24-143 Matter of approving the 2024 Bridge Replacement/Rehabilitation Program as presented by the County Engineer Andrew Baumer.
- #24-144 Matter of ratifying the execution of a Memorandum of Understanding (MOU) between Auglaize County Ohio Juvenile Court by and through the Auglaize County Board of Commissioners and the Generations of Love for Youth Attendance for their programming.
- #24-145 Matter of approving the agreement between Auglaize County and Eagon & Associates, Inc. for professional services in reaction to the St. Marys Landfill Monitoring; authorizing the execution of said agreement.
- #24-146 Matter of authorizing the purchase, by Auglaize County, of Parcel No. B07-092-004-00 and B07-092-003-00, 1202 Lincoln Hwy, Wapakoneta, Ohio; authorizing the execution of all necessary documents to finalize the purchase of said property.
- #24-147 Matter of authorizing budget adjustments.
- #24-148 Matter of authorizing the securement of interest cost for a note needed for the balance of money for the Ewald Ditch Improvement.
- #24-149 Matter of setting date and time to receive bids for pavement marking for the county roadways.

12:15 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

12:30 p.m. Commissioner Bambauer and County Administrator attended the LEPC meeting followed by the Eclipse meeting.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of March, 2024.

  
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Douglas A. Spencer, President

*ABSENT*  
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David Bambauer, Vice President

*John N Bergman*  
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John N. Bergman, Member

*Erica L Preston*  
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Erica L. Preston, County Administrator

*Esther Leffel*  
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Esther Leffel, Clerk of the Board

*March 12, 2024*  
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Dated