

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- May 12, 2020 --**

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Tuesday, May 12, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 1:30 p.m. TJ Place and Doug Reinhart – Phone Conference – First Hearing for Woodland Hills Single County Ditch Project (Chambers – telephonic)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:00 p.m. – 8:00 p.m. Phone Conference – Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

- 8:15 a.m. Commissioners, County Administrator Erica Preston and Clerk Esther Leffel participated in the telephonic meeting.
- 8:15 a.m. The Board unanimously approved the May 12, 2020 agenda as presented.
- 8:16 a.m. Clerk Leffel presented the minutes of the May 7th, 2020 meeting via email. The presented minutes were unanimously approved by the Board.
- 8:17 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):
  - #20-183 Matter of authorizing the phone system server upgrade for the phone system for the County from PerryproTech as requested by Information Technology Manager.
  - #20-184 Matter of declaring the week of May 10 – 16, 2020 as National Police Week in Auglaize County.
  - #20-185 Matter of authorizing Maintenance and Housekeeping employees to be paid overtime. Commissioner Regula moved to approve all resolutions. Motion seconded by Commissioner Spencer. A roll call was called and the resolutions was approved unanimously.
- 8:18 a.m. Administrator Preston conveyed the following:
  - Updated the Board on the Sharon Sewer District in regards to the Ohio EPA correspondence to the property owner.
  - Updated the Board on the Spallinger Ditch appeal and will need to further discuss with Prosecuting Attorney.
  - Informed the Board that she has reviewed the plan for the Farmer's Market Opening Plan and stated that the group is in compliance with the Health Department's requirements. She will proceed with getting the building use permit completed and update the Board on Thursday. She will also review emails or place a phone to Kevin Finke to discuss any liability issues.
  - Stated that Laura Tuttle has submitted a lease continuity agreement. She has reviewed and the Clerk will prepare a resolution.
  - Stated that she is reviewing the health issue changes with COVID-19 in regards to payment and coverage with NWGS and Arthur Gallagher.
  - Asked the Board about the Grand Lake Health Challenge incentive and some participants not being able to make it to St. Marys for the final weigh-in. The Board will process the \$25 payment for any participants completing all weigh-ins prior to the COVID-19 health crisis.
  - Updated the Board that Janet Schuler has the preliminary numbers on the Cares Act Funding about 30%. These funds can only be used for eligible expenses. She is working with Linda Bice and Kassondra Kruse on the list of expenses and about half of the cost could be reimbursed through the CARES Act funding.

- Recommended to the Board to have a walk-through at the terminal building to review the appliances and donor board size and location.
- Informed the Board that the JTDMH representative that the County had been working with has resigned with JTDMH and the point of contact will be Lesia Arnett.

8:36 a.m. Clerk Leffel reported the following:

- Reviewed the office calendar for the next several weeks.

Commissioner Regula had nothing to report.

Commissioner Spencer had nothing to report.

Commissioner Bergman informed the Board that he spoke with EMA Director Troy Anderson and Troy stated he would hold onto the old foam and dispose of it through a state program.

- He stated that he had received a voice mail message from Allen Henline about the CHIP Program. Clerk Leffel will return his call and answer his questions.
- Asked if the Board had reviewed the information from Jason Kremer concerning the Ellerman Ditch. The Board had received the information and asked the Clerk to set-up a meeting with Doug Reinhart and TJ Place to further discuss the issue.

1:30 p.m. The Board held the phone conference for the First Hearing for Woodland Hills Single County Ditch Project. The approved minutes will be in the ditch file.

3:30 a.m. The resolutions for consideration at the May 14, 2020 meeting were presented.

3:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 12th day of May, 2020.

  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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Don Regula, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

-- May 14, 2020 --

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Tuesday, May 14, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

**AGENDA**

8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

9:30 a.m. Phone Conference – Doug Reinhart and TJ Place – Meeting to discuss Ellerman Ditch Project (Chambers)

11:00 a.m. Phone Conference – monthly meeting with Scott Cisco – Solid Waste Coordinator

1:00 p.m. Revenue Discussion (Chambers)

3:00 p.m. Review employee audit (Chambers)

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.

8:15 a.m. The Board unanimously approved the May 14, 2020 agenda as presented.

8:16 a.m. The Commissioners received, unanimously approved and signed the check register as presented by the County Auditor's Office.

8:16 a.m. Clerk Leffel presented the minutes of the May 12th, 2020 meeting via email. The presented minutes were unanimously approved by the Board with some clarification.

8:17 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-186 Matter of authorizing the President of the Board to execute the increase for the contract with Poggemeyer Design Group, Inc. for the administrative services for the PY 2020 CDBD Critical Infrastructure Program.

#20-187 Matter of amending the contract between Auglaize County Department of Job and Family Services and the Adriel, Inc.

#20-188 Matter of amending the annual appropriation as requested by the Auglaize County Coroner.

#20-189 Matter of authorizing the President of the Board to execute a subordination agreement for the benefit of CHIP recipient Carrie Steinke.

#20-190 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate Payments.

#20-191 Matter of finding for the improvement of the Woodland Hills Ditch Project; petitioned by Place Family Farms; setting date to receive Engineer's reports on said project.

#20-192 Matter of amending the annual appropriation due to moneys certified and not appropriated.

#20-193 Matter of authorizing an addendum to the contract between Auglaize County and Miami County Commissioners and West Central Juvenile Detention Center for the detention of Juvenile Offenders.

Commissioner Spencer moved to approve all the resolutions. Motion seconded by Commissioner Regula. A roll call was called and the resolutions was approved unanimously.

8:20 a.m. Administrator Preston conveyed the following:

- Stated that she has sent out the documentation needed for the Farmer's Market to use the parking lot at the Courthouse. After discussion with Arthur Gallagher representative Kevin Fink required liability language was added to the form. The Farmer's Market is planning to open up after Memorial Day. Also, the Board of Health stated that requirements has changed and will allow for walk-ups. Once the form is completed and then the Board will pass a resolution to approve the request.
- Stated that IAP representative will be meeting with Baumer Construction to perform a walk-through of the terminal building project so that Baumer's pay request can be approved for payment.

8:25 a.m. Clerk Leffel reported the following:

- Informed the Board of the possible upcoming meetings for the Joint Boards for the Ottawa River and Little Ottawa River to discuss maintenance.
- Informed the Board of the completion of the financial compliance audits of the 2016 and 2018 CHIP grants, 2017 CDBG Allocation grant and 2017 CDBG Critical Infrastructure grant.  
There are no required response from the Board and the audit will be closed.

Commissioner Spencer had nothing to report.

Commissioner Regula had nothing to report.

Commissioner Bergman stated he attended The Greater Grand Lake Visitors monthly meeting this morning. Donna Grube stated that a survey was taken and 40% of people are ready to travel, 33% are not and 27% are undecided. He also asked Erica Preston about the Airport Authority meeting that was held on Tuesday. Erica stated that the AA board is still working on the appliances, furniture and donor's board wall for the terminal building.

9:30 a.m. The Board held a phone conference with County Engineer Doug Reinhart and Drainage Technician TJ Place to discuss the Ellerman Ditch Project. President Bergman indicated that he would reach out to the property owners to set up a time for discussion in the next couple of months.

11:00 a.m. The Board and County Administrator Preston held a phone conference for the monthly update with Scott Cisco Solid Waste Coordinator. Mr. Cisco updated the Board on the status of operations amid the reduced recycling collection by the City of St. Marys and the household hazardous collections by appointment only.

1:00 p.m. The Board and County Administrator held a work session to discuss the impact of the COVID-19 health crisis on the March, April and May revenue for Auglaize County.

Wapakoneta Daily News Reporter Bob Tomaszewski participated in the meeting via telephone.

2:33 p.m. Commissioner Spencer made the motion to go into executive session for the purpose of discussing the purchase of real estate. Commissioner Regula seconded the motion. A roll call vote was taken with Spencer, yes, Regula, yes, and Bergman, yes with the invitation of County Administrator Preston to join the executive session.

2:44 p.m. The Board returned to regular session with no action taken.

3:00 p.m. The Board met to review employee audit. The Board instructed the Administrator to set up a telephonic meeting with all JFS employees for May 21.

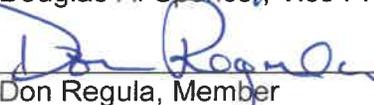
3:30 p.m. The Board discussed the return to meeting in person. The Board determined that they would return to in person meetings on June 2, 2020.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 14th day of May, 2020.

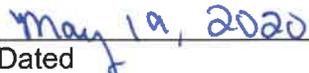
  
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