

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- May 16, 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, May 16, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Meeting with Sheriff to discuss technology (LEC)
- 10:00 a.m. Annual review of the LEC facility with Maintenance Supervisor (LEC)
- 1:30 p.m. Sam Phlipot – Reevaluation hearing for the Spray & Spray #2 Ditch Projects (Assembly Room)
- 3:00 p.m. Cancelled - Donna Grube – Annual update for the Greater Grand Lake Visitors Office (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:40 a.m. Clerk Leffel read the minutes of the May 11, 2023 meeting. The minutes were approved with some clarification.
- 8:45 a.m. Clerk Leffel reported the following:
  - Asked if the Juvenile Probation can rent the van for their summer program.
  - Reviewed the office calendar for the upcoming weeks.
- 8:53 a.m. Administrator Preston conveyed the following:
  - Asked if a retiring elected official can have a family picture in the Courthouse near the bell in the bell tower.
  - Presented a quote for the purchase of a computer and license for the IT Department.
  - Stated she has received a question about the Auditor's website. The County Administrator will direct the question to the County Auditor.
- 9:05 a.m. The Board, County Administrator and Sheriff met to discuss the technology at the facility.
- 10:00 a.m. The Board, County Administrator and Sheriff met with the Maintenance Supervisor for the annual review of the Law Enforcement Center.
- 1:30 p.m. The Board held the Reevaluation public hearing on the Spray and Spray #2 Ditch projects. Minutes are in the project files.
- 2:15 p.m. The Board and County Administrator met with County Engineer to discuss ongoing concerns related to the Sheipline Ditch project.
- 3:00 p.m. The meeting with Greater Grand Lake Visitors Office was cancelled due to a conflict.
- 3:00 p.m. The resolutions for the May 18, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #23-243 Matter of approving the contractor's pay request #3 from Shinn Bros. for the 2021 CDBG Village of Buckland Neighborhood Improvements Project, using PY2021 CDBG NRG Program Funds.
- #23-244 Matter of ratifying the employment of Leah Shobe as the Part-time Clerical position at the Auglaize County Department of Job and Family Services.


- #23-245 Matter of commissioners' find affirming former order, confirming the assessments, and ordering the letting of the contracts for Hollman Ditch project.
- #23-246 Matter of authorizing Change Orders No. #1 and No. #2 with Shinn Bros. for the 2021 CDBG Village of Buckland Neighborhood Improvements Project, using PY2021 CDBG NRG program funds and authorizes the President of the Board to execute said change orders No. #1 and No. #2.
- #23-247 Matter of accepting the resignation from an employee as the Case Manager / Employment Services Counselor position of the Job and Family Services Department.
- #23-248 Matter of approving the re-evaluation of the assessment base for the maintenance of the Spray Ditch; changing the watershed map and certifying the maintenance bas and authorizes a 2% collection fee to be collection for the following years, 2024, 2025 and 2026 to the County Auditor.
- #23-249 Matter of approving the re-evaluation of the assessment base for the maintenance for the Spray #2 Ditch; changing the watershed map and certifying the maintenance base to the County Auditor.

3:15 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 16th day of May, 2023.

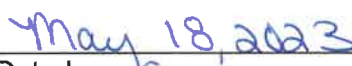
  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

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**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly meeting with Maintenance Supervisor (Chambers)
- 9:00 a.m. Technology Dept. monthly update meeting (Chambers)
- 10:00 a.m. Phone conference with Mercer County to discuss the re-evaluation of Brockman #62-39 and Brockman 68-2 ditches (Chambers)
- 10:30 a.m. April Bowersock – Quarterly investment meeting (Chambers)
- 11:00 a.m. John – Records Retention Meeting (Assembly Room)
- 1:30 p.m. Airport Manager – Airport monthly update meeting (Neil Armstrong Airport)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bambauer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:22 a.m. Clerk Leffel read the minutes of May 16, 2023 meeting and the minutes were approved as read.
- 8:27 a.m. Administrator Preston conveyed the following:
  - Mike Eberle has agreed to serve on the Public Defender Commission.
  - Asked when the Board would be interested in appointing an interim for the upcoming retirement of the Clerk of Courts position.
  - Electronic transfer of funds for deferred comp plan that CCAO offers.
  - Presented the proposed DART grant application.
  - Still gathering input on a public defender funding meeting.
  - A request has been made to rent the Grandstand area for a political event this fall. The Board needs more information.
- 8:50 a.m. The Commissioners and County Administrator met with the Maintenance Supervisor for his quarterly update.
- 9:30 a.m. The IT Manager updated the Board and County Administrator on what the department is working on.
- 10:00 a.m. The Auglaize County Commissioners met with the Mercer County Commissioners via phone as a joint Board to discuss the re-evaluation of the Brockman 62-39 and Brockman 68-2 drainage projects.
- 10:30 a.m. The County Treasurer updated the Board and Commissioners and County Administrator on the quarterly investments for the county.
- 11:00 a.m. Commissioner Bergman attended the records retention meeting.
- 11:45 a.m. Commissioner Bambauer left the office for the day.
- 11:46 a.m. The Commissioners discussed with the Prosecutor the procedure to be used in appointing an interim office holder.
- 1:00 p.m. The resolutions for the May 23, 2023 meeting were presented for review.
- 1:30 p.m. The Board and County Administrator met with the Airport Manager for the monthly update.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

Minutes - continued

May 18, 2023

Page 2

#23-250 Matter of authorizing budget adjustments.

#23-251 Matter of accepting the applications for changes or extensions of the Ewald Ditch Project.

#23-252 Matter of accepting the application for change or extension of the Ewald Ditch Project.

#23-253 Matter of authorizing the purchase of a computer and license for the IT Department Office.

#23-254 Matter of awarding grant funds through the Auglaize County Development Fund (ADF).


#23-255 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

The Joint Ditch Board of Commissioners changing the permanent base of maintenance assessment for Brockman Ditch #62-39 and Brockman #68-3 and setting hearing for the same.

3:00 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


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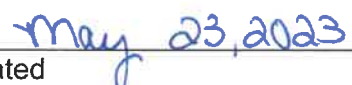
  
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Dated