

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

-- May 2, 2023 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, May 2, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Meeting with Kelly Monroe from Mental Health & Recovery Services Board of Allen, Auglaize & Hardin Counties to discuss "Be Seen with Green" (Chambers)
- 10:00 a.m. Toby Lee – Re-bid opening for Transit Mix Concrete & Grout Materials for Highway Department (Chambers)
- 11:00 a.m. Annual review of the Title Office with Maintenance Supervisor (Title Office)
- 1:30 p.m. Sam Phlipot – Re-evaluation public hearing for McName-Phillips Ditch Project (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:20 a.m. Clerk Leffel read the minutes of the April 27, 2023 meeting. The minutes were approved with some clarification.
- 8:25 a.m. Clerk Leffel reported the following:
  - Reviewed the office calendar for the upcoming weeks.
- 8:30 a.m. Administrator Preston conveyed the following:
  - Received a response from a landowner adjacent to the airport.
  - Discussed the calling of a bond for a contractor who is behind schedule on a drainage project in Duchouquet Township.
  - The failure of the demolition contractor to put up a safety fence at the Moulton School site has been addressed.
  - Discussed the Sheriff's request for an IT person.
- 9:07 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible discipline of an employee and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 9:15 a.m. The Board returned to regular session and authorized the County Administrator to draft a disciplinary letter for the JFS Director.
- 9:16 a.m. Dylan Steinke secondary employment was noted. The letter will be placed in his personnel file.
- 9:16 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible purchase of real estate and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes, Spencer-yes and Bergman-yes.
- 9:29 a.m. The Board returned to regular session with no action taken.
- 9:30 a.m. Kelley Monroe from the Mental Health & Recovery Services Board of Allen, Auglaize and Hardin counties met with the Commissioners and County Administrator to discuss mental health awareness month.
- 10:00 a.m. The Commissioners opened bids for the Transit Mix Concrete Grout Mix for use at the Highway Department. County Engineer Andrew Baumer and Toby Lee were in attendance.

- 11:00 a.m. The Commissioners, County Administrator and Maintenance Supervisor viewed the title office and license bureau.
- 1:30 p.m. The Board held the Re Evaluation public hearing on the McName-Phillips Ditch project. Minutes are in the project file.
- 2:00 p.m. The County Administrator updated the Board on roof repair at the airport.
- 2:28 p.m. The resolutions for the May 4, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #23-219 Matter of authorizing the payment of the county's mandated share of public assistance for May.
- #23-220 Matter of supporting the West Central Ohio Coordinated Public Transit and Human Services Transportation Plan to be submitted to the State of Ohio Department of Transportation.
- #23-221 Matter of amending the contract between Auglaize County Department of Job and Family Services and K&P Medical Transport for transportation for EMT Services.
- #23-222 Matter of authorizing the lease of a KM-Bizhub C250 copier from PerryproTech for the Auglaize County Office of Homeland Security and Emergency Management.
- #23-223 Matter of authorizing the lease agreement for a copier system for the Public Defender's Office from PerryproTech.
- #23-224 Matter of authorizing the lease agreement for a copier system for the Recorder's Office from PerryproTech.
- #23-225 Matter of ratifying the promotion of Jessica Kaufman at the Auglaize County Department of Job and Family Services.
- #23-226 Matter of proclaiming May as Mental Health Month in Auglaize County.
- #23-227 Matter of approving the re-evaluation of the assessment base for the maintenance for the McName-Phillips Ditch; changing the watershed map and certifying the maintenance base and authorizes a 3% collection fee to be collected for the following year 2024 and certifying to the County Auditor.
- #23-228 Matter of appointing Michael Smith to the voluntary transfer for the Part Time Recycling Laborer Position for the Auglaize County Solid Waste District.

2:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 2nd day of May, 2023.

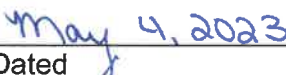
  
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John N. Bergman, President

**ABSENT**  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

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AUGLAIZE COUNTY, OHIO**

**-- May 4, 2023 --**

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**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Fairground Manager – Quarterly meeting for Fairground update (Chambers)
- 10:00 a.m. Beth Miller – OSU Extension quarterly meeting (Chambers)
- 12:00 p.m. Wapakoneta Area Ministerial Association – National Day of Prayer commemoration (North side of the Fire Station, Wapakoneta, OH)
- 1:30 p.m. Annual review of the Courthouse Building with Maintenance Supervisor (Courthouse)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Spencer was excused for the day.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:23 a.m. Clerk Leffel read the minutes of May 2, 2023 meeting and the minutes were approved as read.
- 8:30 a.m. Clerk Leffel reported the following:
  - Asked if the Board had any questions about the reports she provided.
  - Had a citizen inquire about the status of the household hazardous waste day.
- 8:32 a.m. Administrator Preston conveyed the following:
  - Discussed a public records request pertaining to the coroner's office.
  - Discussed runway displacement at the Airport.
  - Discussed updates on Brownfield and demo grant projects.
- 9:00 a.m. The Fair Manager updated the Board and County Administrator on the activities at the fairgrounds. Discussed the installation of broadband fiber at the fairgrounds. Will be paving the parking lot near the Piehl Arena possibly this spring.
- 9:52 a.m. Commissioner Bambauer moved to go into executive session to discuss the discipline of a public employee and invited the County Administrator to attend. Commissioner Bergman seconded the motion. Chairman Bergman called the roll: Bambauer-yes and Bergman-yes.
- 9:55 a.m. The Board returned to regular session with no action taken.
- 10:00 a.m. Beth Miller, Jamie Hampton and Jocelyn Birt provided the update on the extension Office.
- 12:00 p.m. Commissioners attended the National Day of Prayer ceremony.
- 1:00 p.m. The Board returned the phone call to the resident about the household hazardous collection in Auglaize County.
- 1:30 p.m. The Commissioners, County Administrator and Maintenance Supervisor toured the Courthouse for a maintenance review.
- 2:30 p.m. The resolutions for the May 9, 2023 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#23-229 Matter of approving the contract with the Shelly Company for the 2023 Auglaize County Paving Program; authorizes the execution by the Board of County Commissioners of said contract.

#23-230 Matter of authorizing a payment in the amount of \$2,750.00 for the 2023 Petroleum Underground Storage Tank (UST) Financial Assurance Fund Fee.


#23-231 Matter of recognizing the 40<sup>th</sup> anniversary of Tri-Star Career Compact that offer student career technical education.

#23-232 Matter of documenting the receipt of bids for transit mix concrete and grout materials to be used by the Highway Department during the 2023 at the discretion of the County Engineer.


#23-233 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

3:00 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 4th day of May, 2023.


  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated May 9, 2023