

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- May 26, 2020 --**

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Tuesday, May 26, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:30 a.m. Meeting with resident to view drainage issue (20799 Easley Road, Wapakoneta, OH)
- 1:30 p.m. Phone conference - Russ Baily for County Dog Warden meeting (Chambers)
- 3:00 p.m. Phone conference – LFA monthly meeting (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.
- 8:15 a.m. The Board unanimously approved the May 26, 2020 agenda as presented.
- 8:17 a.m. Clerk Leffel presented the minutes of the May 21<sup>st</sup>, 2020 meeting via email. The presented minutes were unanimously approved by the Board.
- 8:18 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):
  - #20-204 Matter of setting a date and time for the second public hearing for the PY2020 Community Housing Impact & Preservation (CHIP) Program.
  - #20-205 Matter of approving the grant agreement documents with the Federal Aviation Administration Airport Improvement Program Grants, AIP Project No. 3-39-0084-021-2020; authorizing the execution of same by the President of the Board.
  - #20-206 Matter of authorizing a budget adjustment.
  - #20-207 Matter of authorizing Auglaize County's participation in the Ohio Cooperative Purchasing Program for F.Y. 2020.
  - #20-208 Matter of authorizing the Auglaize County Engineer to participate in the Ohio Department of Transportation Cooperative Purchasing Program.
- Commissioner Regula moved to approve all resolutions. Motion seconded by Commissioner Spencer. A roll call was called and the resolutions was approved unanimously.
- 8:18 a.m. Administrator Preston conveyed the following:
  - Asked about Scott Cisco's email about allowing OMJ work program to resume. All of the safeguards are in place, perform social distancing and would like to resume on June 1<sup>st</sup>. The Board stated to make sure everything is in place and then the program can start up again.
  - Stated she has had conversations with most of the elected officials and department heads in the Administration Building and they are taking ownership of the people entering their office. Erica confirmed that we are still waiting on the thermometers that were ordered early this month. Clerk Leffel stated was informed that they should be delivered before the end of the month.
  - Stated she will circulate the budget numbers for the reduction in 2020 appropriations later today and for the board's decision on Thursday. Janet Schuler and Kassondra Kruse are working with Erica on the timing with the Budget Commission and the format of the budget reductions.
- Commissioner Regula had nothing to report.
- Commissioner Spencer asked about the JFS Director posted. Erica confirmed that the posting was placed on the county's website, Hometown Opportunity, JFS state website and will work with CCAO to place on their website as well.

Commissioner Bergman asked if Erica has discussed with Chris Davis from SWCD the H20 grant funding and program.

- Stated he will be in later this week to sign the necessary paperwork later today.
- Confirmed with the Board that at this time they are not interested in proceeding with the temperature screening unit in the Administration Building.
- Stated that the real estate off of St. Rt. 127 will be discussed later today at the LFA meeting.

8:31 a.m. Clerk Leffel reported the following:

- Reviewed the office calendar for the next several weeks.

10:30 a.m. The Board, County Engineer Doug Reinhart and Assistant Engineer Andrew Baumer met with Ron Schwartz and Austin Schwartz concerning a drainage issue off of Easley Road.

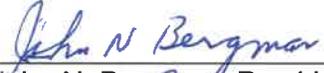
1:30 p.m. The Board and County Administrator met with the Dog Warden Russ Bailey for his monthly meeting via phone conference.

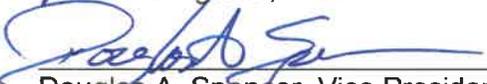
3:00 p.m. The Auglaize and Mercer County met via phone conference for the monthly LFA Board meeting.

3:30 a.m. The resolutions for consideration at the May 28, 2020 meeting were presented.

3:45 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

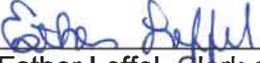
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 26th day of May, 2020.

  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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Don Regula, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

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AUGLAIZE COUNTY, OHIO**

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**AGENDA**

- 8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:30 a.m. Goto meeting with Allen, Putnam, Hardin and Hancock as the Joint Board of the Ottawa River Project to discuss maintenance (Telephonic)
- Immediately following the 10:30 a.m. meeting the Allen & Auglaize BOCC as the Joint board of the Little Ottawa River Project to discuss maintenance (Telephonic)
- 11:30 a.m. Don – Zoom meeting for the Museum meeting (Telephonic)
- 1:00 p.m. Meeting with Scott Cisco to review renovations with Rob England Miami County Dept. of Development (Recycle Center)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.
- 8:15 a.m. The Board unanimously approved the May 28th, 2020 agenda as updated
- 8:16 a.m. The Commissioners received, unanimously approved and signed the check register as presented by the County Auditor's Office.
- 8:16 a.m. Clerk Leffel presented the minutes of the May 26th, 2020 meeting via email. The presented minutes were unanimously approved by the Board.
- 8:17 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):
  - #20-209 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate Payments.
  - #20-210 Matter of amending the annual appropriation as requested by the County Administrator.
  - #20-211 Matter of authorizing the Java Replacement with Perfection Group, Inc. for professional services for HVAC portion of the Courthouse.
  - #20-212 Matter of authorizing budget adjustment.
- Commissioner Spencer moved to approve all the resolutions. Motion seconded by Commissioner Regula. A roll call was called and the resolutions was approved unanimously.
- 8:20 a.m. Administrator Preston conveyed the following:
  - Stated she will email the re-opening date for the Administration Building to all offices later today.
  - Asked if the Board wanted to have the Maintenance Department mark the offices for social distancing and indicated the flow of traffic through the building. It was suggested that the public could enter the building on the west entrance and exit the building at the east entrance if traffic flow was heavy. The Board would like the maintenance department get this marked in the building and offices.
  - Stated that the IT Department was still limiting two employees in the office at the same and the other employee was teleworking. IT Manager wanted to inform the Board that they are working through a plan for proper social distancing.
  - Informed the President of the Board that the FAA grant agreement is required to have an electronic signature.
  - CCAO sent out communication about the pre-application for the CARES Act funding if S.B. 310 passes. She has already went online and needs to have approval from the Board to be the authorized representative for the Auglaize County. Commissioner Regula moved to authorize Erica L. Preston, County Administrator, to be the authorized representative for

Auglaize County to complete the pre-application for the CARES Act funding. Commissioner Spencer seconded the motion. A roll call was called and the motion passed unanimously.

- Informed the Board of additional guidance for small business to possibly receive grants through the county from the CARES Act funding.
- Requested that the biometric screening or preventative visit deadline be moved to August 31<sup>st</sup>, 2020. The Board agreed. The Board and County Administrator briefly discussed the options to have the biometric screenings for employees and their spouses in June 2020. County Administrator will gather additional information.
- Asked if the Board wanted her to reach out to Mercer County concerning AMBE Funding. The board will wait until after the June 2<sup>nd</sup> meeting.

8:27 a.m. Clerk Leffel reported the following:

- Asked if the Board would be attending the 10-County luncheon next Friday. The Board will be unable to attend.

Commissioner Regula asked about the social distancing at the BMV and County Administrator stated that this is the lessee responsibility to maintain.

Commissioner Spencer had nothing to report.

Commissioner Bergman asked when the thermometers will be disbursed. Erica stated that Clerk Leffel will disburse later today. Also, stated that TJ Place from the Engineer's Office has requested the Engineer's Report for the Woodland Hills be moved up to June 2, 2020 at 9 a.m. Clerk Leffel will prepare a resolution to move the date.

10:30 a.m. The Commissioners from Auglaize, Allen, Hancock, Hardin and Putnam Counties met as the Joint Board for the Ottawa River Project. The Joint Board authorized the Allen County Resolution #290-20 which authorizes the Allen Soil and Water Conservation District to contract for maintenance and authorizes payment for logjam removal at the Pine Street Bridge as it relates to the Ottawa River Stream Enhancement Project. Immediately following this meeting the Joint Board of Allen and Auglaize Counties met as the Joint Board for the Little Ottawa River Project to discuss maintenance that will be included in the total cost of the Ottawa River removal costs.

Allen County Resolution #291-20 Joint Board of County Commissioners of Allen and Auglaize County, Ohio, authorizes the Allen Soil and Water Conservation District to Contract for maintenance for the Little Ottawa River Stream Enhancement Project.

11:30 a.m. Commissioner Regula participated in the Zoom meeting for the Museum monthly meeting.

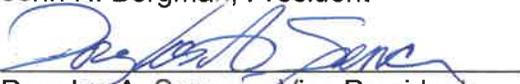
1:00 p.m. Commissioner Spencer met with Solid Waste Coordinator Scott Cisco and a representative from Miami County Department of Development to review renovations at the facility.

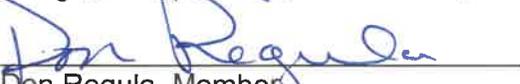
3:30 p.m. The resolutions for consideration at the June 2, 2020 meeting were presented.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

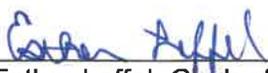
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 28th day of May, 2020.

  
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Douglas A. Spencer, Vice President

  
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Don Regula, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated