

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- May 5, 2020 --

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Tuesday, May 5, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

- 8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Beth Miller – Phone conference – OSU Extension quarterly meeting (Chambers)
- 10:15 a.m. Phone conference with Ed Doenges regarding fairgrounds update (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.
- 8:15 a.m. The Board unanimously approved the May 5, 2020 agenda as presented.
- 8:16 a.m. Clerk Leffel presented the minutes of the April 30th, 2020 meeting via email. The presented minutes were unanimously approved by the Board.
- 8:17 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):
 - #20-175 Matter of authorizing the payment of the county's mandated share of public assistance for May.
 - #20-176 Matter of proclaiming May as Mental Health Month in Auglaize County.
 - #20-177 Matter of declaring the week of May 6 – 13, 2020 as National Correctional Week in Auglaize County.
 - #20-178 Matter of authorizing the continuance/termination of tax incentive agreements within the active enterprise zones located in Auglaize County.Commissioner Regula moved to approve all resolutions. Motion seconded by Commissioner Spencer. A roll call was called and the resolutions was approved unanimously.
- 8:18 a.m. Administrator Preston conveyed the following:
 - Informed the Board that the next AMBE meeting is scheduled for June 9th. She inquired if the Board wanted to proceed with a meeting with the three chambers, ED Directors of Auglaize County and ESC Superintendent Shawn Brown on June 2nd. ESC Superintendent Brown will extend the invitation to the other local school superintendents. The Clerk will proceed with scheduling the meeting in the Assembly Room.
 - Asked if the Board has decided on the interior and exterior signage for the Terminal Building. The Board will proceed with black lettering.
 - Stated that the twenty-four packages of hand sanitizer and dispensers were delivered on Monday. She will work with the Maintenance Supervisor on the location of the sanitizer throughout the county facilities.
 - Discussed the lights at the Courthouse and the Board decided to make the courthouse lights default to blue for the month of May and to make sure the week of May 10 – 16, 2020 is blue for the Back the Blue campaign.
 - Informed the Board that the asbestos report for the St. Johns' property had no asbestos. Hume Supply will be sending updated costs and she is working to have the utilities disconnected for the demo project.
 - Informed the Board that the Solid Waste has submitted their plan to re-open the collection of Household Hazardous Material. The Board approved the plan.
 - Stated the Common Pleas Court is gathering information on obtaining a license to utilize the zoom video conferencing. She will work with the court system and IT Department.

8:45 a.m. Clerk Leffel reported the following:

- Asked the Board the timeframe to start putting items on the online auction site. The Board agreed to start putting items on the site the first of June.
- Informed the Board that the Village of Buckland Memorial Day parade has been canceled.
- Stated she had received information concerning community shirts to be purchased through the St. Marys Chamber of Commerce. The Clerk forwarded the email correspondence to the Commissioners and County Administrator for further review.
- Stated that the Veteran Office has requested using the Assembly Room for their May Board meeting for social distancing. The Board approved their request.
- Reviewed the office calendar for the next several weeks.

Commissioner Regula had nothing to report.

Commissioner Spencer asked about the email correspondence from Kyle Perry regarding Solid Waste using the thirty-six year old generator from Uniopolis Treatment Plant. The Board did not want to utilize the generator at this location.

Commissioner Bergman informed the Board that the CVB meeting will be a phone conference or a Zoom video conference. He will let the office know for sure later this week.

- He stated that he had received a voice mail message from Dave Thomas on the re-opening of local businesses.
- He also wanted to confirm that CHIP recipient request for a subordination agreement is proceeded. County Administrator stated she has reviewed the agreement and made changes. The Clerk will prepare the resolution for the Board to approve the agreement on Thursday.
- Asked the number of days to file an appeal from the appellate court's decision. County Administrator stated forty-five days

9:00 a.m. The Board and County Administrator met with OSU Extension Director Beth Miller via telephone for the quarterly update.

10:15 a.m. The Commissioners and County Administrator held a phone conference with Fairground Manager to discuss fairgrounds update.

11:00 a.m. The resolutions for consideration at the May 7, 2020 meeting were presented.

12:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of May, 2020.



John N. Bergman, President




Douglas A. Spencer, Vice President



Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated May 7, 2020

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- May 7, 2020 --

The Board of County Commissioners convened in telephonic regular session at 8:15 a.m. on Tuesday, May 7, 2020 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Bergman.

AGENDA

8:00 – 8:15 a.m. Commissioners sign resolutions/documents (Chambers)

8:15 a.m. Staff Meeting (Chambers)

3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

8:15 a.m. Commissioners, County Administrator Erica Preston, Clerk Esther Leffel and WDN Reporter Bob Tomaszewski participated in the telephonic meeting.

8:15 a.m. The Board unanimously approved the May 7, 2020 agenda as presented.

8:16 a.m. The Commissioners received, unanimously approved and signed the check register as presented by the County Auditor's Office.

8:16 a.m. Clerk Leffel presented the minutes of the May 5th, 2020 meeting via email. The presented minutes were unanimously approved by the Board with some clarification.

8:17 Resolutions / Signatures: The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#20-179 Matter of committing 'HOME' Housing Program Income for the Program Year 2018 Community Housing Impact and Preservation (CHIP) Program to be used in conjunction with CHIP Fund for the private owner rehabilitation activity.

#20-180 Matter of authorizing the President of the Board to execute a subordination agreement for the benefit of CHIP recipient Karen Steinke.

#20-181 Matter of accepting the Ohio Airport Maintenance Grant Contract for funding through the State of Ohio, Department of Transportation (ODOT), Aviation Division, PY2020 Airport Improvement, Terminal Building Utilities and Drainage Final Phase at the Neil Armstrong Airport; authorizing the President of the Board of County Commissioners to execute all documents relative to this project.

#20-182 Matter of authorizing the County Auditor to draw warrants for Then and Now Certificate Payments.

Commissioner Spencer moved to approve all the resolutions. Motion seconded by Commissioner Regula. A roll call was called and the resolutions was approved unanimously.

8:20 a.m. Administrator Preston conveyed the following:

- Stated she is working with the IT Department and the Common Pleas Court in their request to obtain a Zoom licensure. This cannot be utilized county wide, so the Common Pleas Court will be moving forward with the purchase of the Zoom license.
- Informed the Board that the IT Manager presented a quote for the phone server to be replaced. This is an IT project that needs to be completed this year.
- Stated she participated in the WAEDC meeting and mentioned that Logan O'Neill has discussed the AMBE's request with his board.
- Stated she has received email correspondence from Soil and Water concerning their budget. She will set-up a meeting with Chris Davis to further discuss their budget.

8:30 a.m. Clerk Leffel reported the following:

- Inquired if the Board had any questions in regards to the BOCC and PI expenses for the month of April. The Board had no questions.
- Informed the Board that CHIP recipient Carrie Stienke has requested a subordination agreement. The Board will approve the agreement next week.
- Informed the Board of the phone call from a property owner in regards to the Ellerman Ditch.

- Asked about the overtime for maintenance and housekeeping for the month of May. County Administrator will discuss with Maintenance Supervisor.

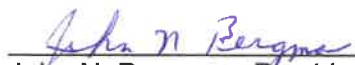
Commissioner Regula asked about the Sheriff's request for the flags to be at half-staff. County Administrator stated that Governor DeWine has signed the order to lower the flags at half-staff for the death of Sheriff Ratcliff from Pickaway County.

Commissioner Spencer stated he reached out to EMA about the thirty-six year old generator and Troy Anderson stated he did not have a need for the generator. The Board would like this generator to be sold on the online auction site. County Administrator Preston will inform Kyle Perry of the Board's decision and have him send the necessary paperwork to the Clerk for this equipment to be placed on the online auction site in June 2020. Commissioner Spencer also briefly discussed the FEMA application and the Senate Bill 310 in regards to COVID-19 funding and/or reimbursement.


Commissioner Bergman stated that Donna Grube did not need the conference phone for The Greater Grand Lake Region monthly meeting next week. Commissioner Bergman wanted to make sure that the Woodland Hill Ditch packet was received by the office. County Administrator will make sure the packet has been received. Lastly, Commissioner Bergman stated that EMA Director wanted guidance on the purchase of new foam at the Airport. The Board was in favor of him moving forward with the purchase, since the funds were included in his EMA budget for 2020.

8:50 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 7th day of May, 2020.



John N. Bergman, President



Douglas A. Spencer, Vice President



Don Regula, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated