

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- November 1, 2022 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 1, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. Andrew Baumer – Engineer – Budget Hearing for 2023 for MVGT/Sanitary Engineer/Sewers/Fuel Usage (Chambers)
- 10:00 a.m. Emily Schlenker – Recorder – Budget Hearing for 2023 (Chambers)
- 10:30 a.m. Judge Spees – Juvenile, Probate, DR Court & Youth Services – Budget Hearing for 2023 (Chambers)
- 1:30 p.m. Cancelled - Linda Bice – Auditor, R.E. Assessments & Data Processing – Budget Hearing 2023 (Chambers)
- 2:30 p.m. Terry McDonald – Heritage Trails Park District – Budget Hearing 2023 (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:10 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:35 a.m. Clerk Leffel read the minutes of the October 27, 2022 meeting. The minutes were approved as read.
- 8:40 a.m. Clerk Leffel reported the following.
  - Stated that a letter of interest was received for a re-appointment for the Auglaize County Public Library Board.
  - Informed the Board that she attended the pre-construction meeting that took place yesterday for the St. Marys Theater project in regards to the ToO Grant.
  - Reviewed the office calendar for the upcoming weeks.
- 8:50 a.m. Administrator Preston conveyed the following:
  - Stated that the Airport Manager is working on content for Aviation careers for the Museum.
  - Informed the Board that a student and parent will be job shadowing with the Airport Manager for approximately a two hour period.
  - Updated the Board that an ODOT representative reviewed the pavement at the Airport and a maintenance plan should be implemented.
  - Informed the Board that the Shipman Road project has been approved for the Demolition and Site Grant.
  - She distributed a letter for the Board to review for the Brownfield project. The Board approved the letter.
  - Stated that an email was sent about AMBE funding. The Board asked the Clerk to set up a meeting with the Mercer County Community/Economic Development Director to further discuss.
  - Discussed the possibility of creating a firewood removal permit to review the tree tops at the county woods. The Board approved the idea of the permit.
  - Asked if the Board wanted to call the property owner about mowing damages. The Board will further discuss with the County Engineer and then call the property owner.
  - Discussed the unemployment case that was filed.
  - The Board determined that they would pursue a 40% match for the jail grant.

- The County Administrator will draft a letter to Crown about the maintenance requests.
- Briefly discussed the Vets Board compensation and the resolution that was passed in 2001.

9:00 a.m. The Board and County Administrator met with the County Engineer Andrew Baumer, Toby Lee, Ross Wuebker and Kyle Perry to discuss 2023 budgets for MVGT, Engineer, Sanitary Sewers and maintenance per gallon fee for the fuel used by county departments.

10:00 a.m. Recorder Emily Schlenker met with the Board and County Administrator and she presented her budget requests for 2023.

10:30 a.m. Judge Spees reviewed the various budget requests with the Board and County Administrator. Also in attendance were Mark Freeman and Heather Mahaffey.

1:27 p.m. Commissioner Spencer left a voicemail message with the property owner to submit an invoice for the corn stubble.

1:30 p.m. The Auditor's budget hearing was cancelled due to illness. This hearing will be rescheduled.

1:45 p.m. The Board called Mercer County Commissioner to discuss WIOA funding.

2:30 p.m. Heritage Trails Park District Administrator Terry McDonald presented their budget requests.

3:00 p.m. The resolutions for the November 3, 2022 meeting were presented for review.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#22-484 Matter of authorizing the payment of the county's mandated share of public assistance for November.

#22-485 Matter of authorizing pay increase for Donald Ellinger, Jr. as the Recycling Laborer position for the Auglaize County Solid Waste District.

#22-486 Matter of authorizing pay increase for Edgar Clem as the Recycling Laborer position for the Auglaize County Solid Waste District.

#22-487 Matter of authorizing budget adjustments.

#22-488 Matter of fixing date, time and place for final hearing on Engineer's reports, on estimated assessments, on the proceedings for the Christ Hengstler Ditch Project.

#22-489 Matter of setting date and time to receive bids for the asbestos removal for the property located at 14274 Moulton-Fort Amanda Road, Wapakoneta.

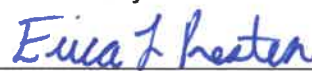
#22-490 Matter of accepting the petition and bond for the Dowty Ditch Project; accepting an application for an extension to said ditch project; fixing date of view and view of the amendment and hearing for same.

3:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

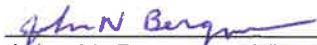
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 1st day of November, 2022.



David Bambauer, President



Erica L. Preston, County Administrator



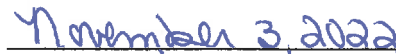
John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member



Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- November 3, 2022 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, November 3, 2022 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:30 a.m. Troy Anderson – EMA/LEPC – Budget Hearing for 2023 (Chambers)
- 10:00 a.m. Cancelled April Bowersock – Treasurer – 2023 Budget Hearing (Chambers)
- 10:30 a.m. Rob Wiss – Veteran Service Commission – Budget Hearing for 2023 (Chambers)
- 1:00 p.m. Nick Catania & Mandy Crowell – Public Defender – Budget Hearing for 2023 (Chambers)
- 1:30 p.m. ED Directors – Budget Hearing for 2023 (Chambers)
- 2:00 p.m. Beth Miller – OSU Extension Service – Budget Hearing 2023 (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:38 a.m. Clerk Leffel read the minutes of the November 1, 2022 meeting and the minutes were approved with some clarification.
- 8:40 a.m. Clerk Leffel reported the following:
  - Reviewed and answered the Board's questions on the PI and BOCC expenses for the month of October.
- 8:48 a.m. Administrator Preston conveyed the following:
  - Informed the Board of the cyber liability amounts and she is working with MPRMA on getting some additional quotes.
  - IT Department is attending some liability training on Friday.
  - Discussed information received from a TEA representative and the Board will keep this on file.
  - Stated that the elevator at the Courthouse is not working correctly. Maintenance Supervisor is working with the elevator company to correct the issue.
  - Informed the Board that they were invited to attend the grain elevator certification at Uniopolis. County Administrator will attend.
  - Updated the Board that the LEC chiller is down and not working. The Board wanted the Clerk to set up a meeting with Perfection to discuss all of the options for the facility.
  - Discussed the FASA reports about the change in farmland acreage at the Airport.
  - Stated that the Airport Manager wanted to discuss the fence at the Airport.
  - Discussed the information from the City of Wapakoneta about the issues with the recyclables.
- 9:09 a.m. Commissioner Bergman arrived at the office.
- 9:30 a.m. EMA Coordinator Troy Anderson presented the proposed budget for the agency.
- 10:00 a.m. The Treasurer's budget hearing was cancelled due to illness and this will be reschedule for next week.
- 10:00 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion except for Resolution #22-498. Commissioner Bergman moved to approve resolution #22-498 and seconded by Commissioner Bambauer. The resolutions were then distributed for each commissioner's vote and execution. Commissioner Spencer abstain from Resolution #22-498 and left the office as the Board discussed and signed such resolution.
- 10:30 a.m. Veterans Service Officer Rob Wiss presented the budget request for the Veterans office.


- 11:10 a.m. Commissioner Bergman moved to go into executive session to discuss a complaint about a public employee and invited County Administrator Erica Preston to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes, Spencer-yes and Bambauer-yes.
- 11:30 a.m. The Board returned to regular session with no action taken.
- 1:00 p.m. Public Defender Nick Catania presented the budget for the Public Defender's Office. Also in attendance was Mandy Crowell.
- 1:30 p.m. The Economic Development Directors presented their request for 2023 funding.
- 2:00 p.m. The OSU Extension budget request was presented to the Board and County Administrator by Beth Miller. Also present was 4-H Youth Development Extension Educator, Jason Hedrick.
- 2:40 p.m. The resolutions for the November 8, 2022 meeting were presented for review.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

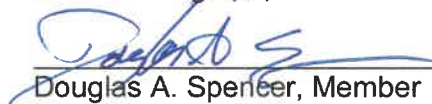
- #22-491 Matter of documenting the receipt of the bids and awarding the bid to Ben's Construction Inc. Auglaize County/Village of New Knoxville Demolition and Removal Project – 105 E. Bremen Street, New Knoxville, Ohio using State of Ohio, Department of Development, Building Demolition and Site Revitalization Program; and authorizing the execution of contract.
- #22-492 Matter of authorizing the County Auditor to issue a warrant to the City of St. Marys from their Permissive License Plate Tax Fund as recommended by the County Engineer.
- #22-493 Matter of authorizing budget adjustments.
- #22-494 Matter of amending the annual appropriation as requested by the Auglaize County Job and Family Services Director.
- #22-495 Matter of re-appointing Connie Schafer to the Auglaize County Public District Library Board.
- #22-496 Matter of approving the per gallon maintenance fee at \$0.30 for all departments utilizing the County Engineer's fuel system through January 1, 2023 through December 31, 2023.
- #22-497 Matter of approving the addendum to the Records Management and Imaging System Agreement with Kofile Technologies, Inc. for the Auglaize County Recorder; and authorizing the President of said Board to execute the addendum.
- #22-498 Matter of authorizing an agreement between Friends of St. Marys Theater and Grand Old Opera House and Auglaize County for CDBG Downtown Rehabilitation Target of Opportunity Grant; and authorize the President to execute said agreement.
- #22-499 Matter of ratifying the employment of Terra Wessel as the Case Manager/Employment Services Counselor Position at the Auglaize County Department of Job and Family Services.

2:45 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 3rd day of November, 2022.

  
David Bambauer, President

  
John N. Bergman, Vice President

  
Douglas A. Spencer, Member

  
Erica L. Preston, County Administrator

  
Esther Leffel, Clerk of the Board

  
Dated