

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- November 13, 2018 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 13, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by Vice President Regula.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff meeting (Chambers)
- 9:00 a.m. Judge Spees & Sally Imondi – Juvenile, Probated, DR Courts & Youth Services – Budget hearing (Chambers)
- 9:30 a.m. Enterprise Zone Meeting – Village of Minster (Chambers)
- 10:15 a.m. Dr. Freytag & Gwynne Freytag – Coroner Budget Hearing (Chambers)
- 10:45 a.m. Cancelled - Monthly meeting with Auglaize Acres (Chambers)
- 1:00 p.m. Interview for document Imaging/Loss Control Coordinator Position (Chambers)
- 2:00 p.m. Technology Dept. monthly update meeting & Review of PI requests for 2019 (Chambers)
- 3:00 p.m. Michelle Wilcox – Board of Elections – Budget hearing (Chambers)
- 3:30 p.m. ED Directors – Budget hearing (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 7:00 p.m. – 8:00 p.m. Airport Authority meeting (Neil Armstrong Airport)

**PROCEEDINGS OF THE DAY**

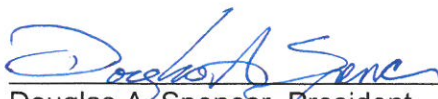
- 8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Wapakoneta Daily News reporter Bob Tomaszewski was in attendance for the morning budget hearings and the enterprise zone meeting.
- 9:00 a.m. Commissioner Spencer arrived at the office.
- 9:00 a.m. Judge Spees presented his budget request to the Board and County Administrator for next year. Sally Imondi was also in attendance.
- 9:30 a.m. Minster Village Administrator Don Harrod met with the Board, Administrator Preston and County Auditor Janet Schuler to present an enterprise zone agreement for a company in Minster. As soon as the village council signs the agreement it will become effective. The Minster School administration had received notice of the proposed agreement and Mr. Harrod confirmed that the school was in agreement with the proposed terms.
- 10:15 a.m. Coroner Dr. Tom Freytag and Gwynne Freytag presented the budget request to the Board and County Administrator for the Coroner's Office.
- 10:30 a.m. Commissioner Bergman left the office.
- 11:40 a.m. Commissioner Bergman returned the office.
- 11:45 a.m. County Administrator read the minutes of the November 8, 2018 meeting due to the Clerk working at the Acres. The minutes were approved with some clarification.
- 11:55 a.m. Administrator Preston conveyed the following:
  - She addressed an e-mail the office received that raised concerns for the office.
  - Updated the Board on a revolving loan account for the Industrial Paint and Strip West.
  - Informed the Board that documents are needed to keep the transition of the Acres moving forward are being processed.
- 1:00 p.m. to 2:00 p.m. The Board conducted interviews for the Loss Control/Document Imaging position.

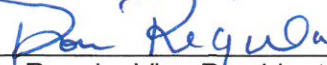
- 2:00 p.m. IT Manager Cameron Ruppert met with the Board and County Administrator for the monthly update.
- 3:00 p.m. Board of Elections Director Michelle Wilcox met with the Board and County Administrator to request funds for 2019. Also in attendance were board members Fran Engle and Diana Dulebohn.
- 3:30 p.m. The resolutions for consideration at the November 15, 2018 meeting were presented.
- 3:30 p.m. The Economic Development Directors in Auglaize County presented their budget request for 2019. Those in attendance were Don Harrod, Rex Katterheinrich, Angela Hamberg, Greg Myers and Mike Burkholder.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #18-455 Matter of entering into a Tax Incentive Agreement with the NIDEC Minster Corporation.
- #18-456 Matter of authorizing Auglaize County's continued participation in the Sourcewell Purchasing System.
- #18-457 Approving and authorizing the execution of an agreement between Auglaize County and Buckeye Exterminating, Inc. for the pest inspections required under the Community Housing Impact and Preservation Program Year 2018.
- #18-458 Matter of authorizing the County Auditor to issue a warrant to the Village of Minster from their Permissive License Plate Tax Fund as recommended by the County Engineer.
- #18-459 Matter of approving a contract between Auglaize County Department of Job and Family Services and Agape for Youth, Inc. for professional services.
- #18-460 Matter of authorizing the purchase of a desktop for the Information Technology Manager from CDW-G.
- #18-461 Matter of authorizing budget adjustments.
- #18-462 Authorizing a financial advancement to Auglaize Acres for the purpose of meeting facility's obligations; directing full pay back after the sale of the facility; and amending the annual appropriation due to moneys certified and not appropriated as requested by the County Administrator.
- 4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

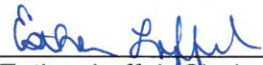
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 13th day of November, 2018.

  
Douglas A. Spencer, President

  
Don Regula, Vice President

ABSENT  
John N. Bergman, Member

  
Erica L. Preston, County Administrator

  
Esther Leffel, Clerk of the Board

November 15, 2018  
Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- November 15, 2018--**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, November 15, 2018 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and Don Regula. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly Maintenance and Housekeeping Meeting (Chambers)
- 1:30 p.m. Airport Manager – Airport monthly update meeting and review PI request for 2019 (Garmann Miller Representatives Attending)(Chambers).
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 4:00 p.m. Tour/Open House of the Logan County Courthouse (Logan County Courthouse, 117 E. Columbus Ave., Bellefontaine, OH)
- 5:30 p.m. Don – Meet & Greet at the Air & Space Museum (Air & Space Museum, Wapakoneta, OH)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bergman was excused from today's session.
- 8:00 a.m. Commissioner Regula moved to approve the resolutions. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:21 a.m. Clerk Leffel read the minutes of the November 13th, 2018 meeting. The minutes were approved as read.
- 8:23 a.m. Clerk Leffel reported the following:
  - Reviewed the office calendar for the next several weeks.
- 8:25 a.m. Administrator Preston conveyed the following:
  - Informed the Board of an upcoming meeting added to the calendar with Pat Hire to discuss personnel matters.
  - Stated that Gene Will should be attending the airport meeting today to keep informed on the discussion of the terminal building options. She also, briefly discussed Delta Airport Consultant and the missed grant opportunity.
  - Discussed the job posting and the Board asked the County Administrator to remove the job posting.
- 8:36 a.m. The Board and County Administrator met with maintenance and housekeeping personnel for the quarterly meeting. Those in attendance were Rick Bice, Jeff Perry, Tyler Stevely and Peggy Stevens.
- 9:51 a.m. Staff meeting continued and County Administrator Preston conveyed additional items:
  - Discussed the E-911 with CCAO and reported that under the current structure counties would continue to recover the base line revenue amount with all additional going to the state for the future development of the E-911. The Board will try to call the Sheriff later today to discuss.
  - Informed the Board of a property for sale.
  - Stated that the office received a phone call from Harold Niekamp concerning the Woehrmeyer ditch project. The Board will return his phone later this morning.
  - Stated she met with RJ Horwitz and Louie Erb to further discuss the housing summit and RJ wanted to inform the Board of his housing units in Wapakoneta and Sidney. Erica will forward this information to WAEDC Director Greg Myers and Mayor Tom Stinebaugh.
  - Informed the Board of the reference questions received for Garmann/Miller Associates in association with the Courthouse renovation project done in 2012. The Board will complete the reference.



- Asked the Board about the dog warden correspondence and the Board will follow up with Dog Warden.

10:00 a.m. The Board called the Sheriff about E-911 revenue.

10:15 a.m. The Board called Dog Warden Russ Bailey concerning the email correspondence.

10:30 a.m. The Board called Harold Niekamp and left a message.

10:40 a.m. Erica updated the Board on the maintenance concerns.

11:11 Scott Cisco returned the Board phone call to discuss forklift training.

1:30 p.m. The Board and County Administrator met with the Airport Manager Ted Bergstrom for the monthly airport meeting and to discuss the 2019 budget requests. The Board asked Garmann/Miller to prepare a traditional plan and a Design/Building plan for 1.3 million budget. Also in attendance were Garmann/Miller Associates representative Brad Garmann, Airport Authority board member Gene Will, The Daily Standard reporter Sydney Albert and the WDN reporter Bob Tomaszewski.

3:00 p.m. The resolutions for consideration at the November 20, 2018 meeting were presented.

3:00 p.m. Harold Niekamp returned the Board's phone call to further discuss the Woehrmeyer ditch project.

4:00 p.m. Commissioners Spencer and Regula traveled to Logan County to attend the open house and tour of the renovated Logan County Courthouse.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#18-463 Matter of accepting the Ohio Airport Maintenance Grant Contract for funding through the State of Ohio, Department of Transportation (ODOT), Aviation Division, improve Airport

#18-464 Matter of authorizing the county auditor to draw warrants for then and now certificate payments.

#18-465 Matter of approving and executing the Assignment and Assumption of Purchase and Sale Agreement between Auglaize Holding LLC and 13093 Infirmary Road L.P. for the Auglaize Acres Facility.

#18-466 Matter of approving the contract with Poggemeyer Design Group, Inc. for professional services for the administration and implementation of PY2018 Community Housing Impact and Preservation (CHIP) Program Grant.

#18-467 Matter of amending the annual appropriation as requested by the Auglaize County Sheriff.

#18-468 Matter of authorizing budget adjustments.

#18-469 Matter of authorizing the compensation for the Airport Manager, Ted Bergstrom, to comp time accrual for hours worked that exceeds forty (40) hours per week for operation of the Neil Armstrong Airport through January 1<sup>st</sup>, 2019 through March 31, 2019.

#18-470 Matter of authorizing a renewal application with Arthur J. Gallagher Risk Management Services, Inc. for cyber liability insurance for Auglaize County.

#18-471 Matter of approving the increase of the per gallon maintenance fee to \$0.10 for all department utilizing the county engineer's fuel system through January 1, 2019 through December 31, 2019.

#18-472 Matter of authorizing the approval of the quote for the redesign of the Auglaize County website from Midnet Media.


#18-473 Matter of approving and executing the agreement for purchase of power between Midwest Electric, Inc. and County of Auglaize, Ohio for the Auglaize County Solid Waste Facility.

#18-474 Matter of authorizing the county auditor to make reimbursements from permanent ditch maintenance funds to Engineer's MVGT Fund as directed by the County Engineer.

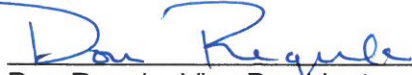
#18-475 Matter of authorizing a contribution to the Business Enterprise Center of Wright State University.

5:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 15th day of November, 2018.



Douglas A. Spencer, President



Don Regula, Vice President



John N. Bergman, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Dated