

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- November 17, 2015 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 17, 2015 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

AGENDA

- 7:00 a.m. Ag Breakfast (RJ Coffey Cup)
- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff Meeting (Chambers)
- 9:30 a.m. Meeting with Mike Morrow (ACDJFS)
- 11:00 a.m. Hearing – Vacation of alley petitioned by Trupointe Cooperative Inc. (Chambers)
- 1:00 p.m. Michelle Wilcox – Board of Election – Budget hearing (Chambers)
- 1:30 p.m. Fred Piehl – Fairgrounds – Update (Chambers)
- 2:00 p.m. Greg Myers, Rex Katterheinrich, Don Harrod, Susan Crotty, Angela Hamberg – Budget Hearing ED Group (Chambers)
- 3:00 p.m. Terry McDonald & Jim Heinrich – Heritage Park District – Budget hearing (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 4:30 p.m. – 6:00 p.m. Flu Shots for county employees (Assembly Room)

PROCEEDINGS OF THE DAY

- 7:00 a.m. Commissioner Bergman attended the Ag Breakfast.
- 8:00 a.m. Commissioner Regula moved to approve the resolutions as presented.
Commissioner Bergman seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:35 a.m. Clerk Leffel read the minutes of the November 12, 2015 meeting and the minutes were approved with some clarification and also read the special session minutes of the November 14, 2015 meeting and those minutes were approved as read.
- 8:50 a.m. Clerk Leffel reported the following:
 - Scott Cisco wants to set a time for the Board to view proposed changes to the physical facility on November 24th.
 - The dirt bike on the auction was sold and the successful bidder will be coming in to pay for the dirt bike.
 - Sent the October monthly financial reports via email.
 - Inquired of the Board their plans for attending the CCAO winter conference.
 - She was contacted by the Auditor's office to set up a time for the post audit conference.
 - Gayle Flaczynski noted that the Environmental Review Record (ERR) has been completed for the PY2015 CDBG Acres elevator project and van purchase and ready for public view.
 - She reviewed the meeting calendar for the next two weeks.
- 8:55 a.m. Administrator Preston conveyed the following:
 - Received quotes on the painting for the extension offices
 - She has received a copy from Hull and Associates of the plan for Auglaize County.
 - Treasurer April Bowersock has requested permission to post a notice of the payment date for 2016 first half property taxes on the Administration Building.
 - Need to discuss the position of mental health services provider at the ALEC since she is leaving.
- 9:25 a.m. ACDJFS Director Mike Morrow gave an update on the agency's activities. He discussed at length the WIA to WIOA program updates.

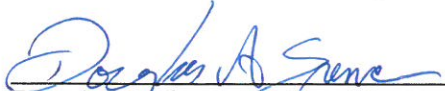
- 10:25 a.m. Commissioner Bergman moved to go into executive session for the purpose to discuss the employment of personnel. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Bergman-yes; Regula-yes and Spencer-yes.
- 10:35 a.m. Commissioner Bergman moved to return to regular session. Commissioner Regula seconded the motion. Chairman Spencer called the roll: Bergman-yes; Regula-yes and Spencer-yes. There was no action taken.
- 11:13 a.m. The Commissioners held the public hearing on the request to vacate an alley in the unincorporated Hamlet of Uniopolis. The request was made by Trupointe Cooperative Inc. Commissioner Spencer outlined the procedure for said hearing and also indicated that there was an addendum resolution enacted today for clarification of the township. It now shows Union township instead of Pusheta Township. County Engineer Doug Reinhart gave an overview of the area to be vacated. In attendance were: Keith Schnelle, Andy Crump, Charles Copeland, Doug Reinhart, Rex Knoch, Sharon Knoch, Mark Waitman, Keith Fahncke, Erica Preston, Esther Leffel and the Commissioners.
- 12:00 p.m. Commissioner Regula was excused for the rest of the day.
- 1:00 p.m. The Board and County Administrator met with Board of Election representatives Michelle Wilcox and Peggy Matheny to review the budget request. Also in attendance were: The Wapakoneta Daily News reporter Laura Germann and The Daily Standard reporter Jared Mauch. One topic of discussion was the need to prepare for future upgrades to their equipment.
- 1:45 p.m. Senior Fair Board Secretary Fred Piehl met with the Commissioners and County Administrator to present the 2016 budget request. Fred asked if the Board would like to help with the renovation/maintenance costs of the grandstand. The Board agreed to pay half of the bill not to exceed \$22,000.00.
- 2:30 p.m. The Commissioners held a budget hearing with the area Economic Development Directors. Those present for the meeting were: County Administrator/Economic Development representative Erica Preston, New Bremen representative Angela Hamberg, St. Marys representative Susan Crotty, WAEDC representative Greg Myers, New Knoxville representative Rex Katterheinrich and Minster representative Don Harrod. Also discussed was whether or not the Commissioners would be interested in funding a new grant line item for improvements that would be available to the communities.
- 3:20 p.m. Heritage Trails Park District Board member Jim Heinrich and new executive assistant Terry McDonald met with the Commissioners to review the 2016 budget.
- 3:50 p.m. The resolutions for consideration at the November 19, 2015 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

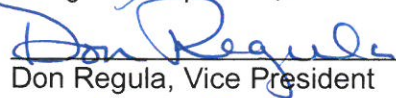
- #15-476 Matter of approving lease at the Neil Armstrong Airport for hangar space for Arnold Aviation LTD; ratifying the execution of the lease.
- #15-477 Matter of approving leases at the Neil Armstrong Airport for various hangar spaces; ratifying the execution of the leases.
- #15-478 Authorizing change order #1 to the contract with Flow-Liner Systems dba Enviro-Flow Pipe & Conduit Services for the Auglaize County Jail Sewer & Drain Cured-in-place Pipe Lining Project; authorizing the President of the Board to execute said change order.
- #15-479 Matter of approving an amendment to resolution #15-440 for vacation of an alley petitioned by Trupointe Cooperative Inc.
- #15-480 Matter of authorizing the purchase of various pieces of equipment for the Highway Department through the Ohio Department of Administrative Services Coop Program and the Ohio Dept. of Transportation Cooperation Purchase Program.

4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting the day.

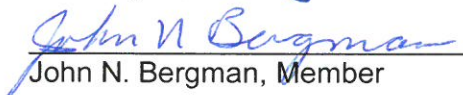
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 17th day of November 2015.



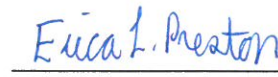
Douglas A. Spencer, President




Don Regula, Vice President



John N. Bergman, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board

11-24-15

Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

-- November 19, 2015 --

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, November 19, 2015 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, Don Regula and John N. Bergman. The meeting of the Board was called to order by President Spencer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly Maintenance & Housekeeping Meeting (Chambers)
- 9:00 p.m. Technology Dept. monthly update meeting (Chambers)
- 10:15 a.m. Michelle Wilcox – Update on E-Poll Books (Chambers)
- 11:00 a.m. A. Morrow, J. Fox – Meeting with LACCA to discuss workforce development matters (Chambers)
- 1:00 p.m. Erica – Meet with Real Estate Development Company (Auglaize Acres – LACCA Space)
- 1:30 p.m. Matt Bailey – Airport monthly update meeting (Neil Armstrong Airport)
- 2:00 p.m. Doug – Area #8 – WIOA Chief Elected Officials Meeting – Discuss WIOA changes (Assembly Room)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)
- 3:45 p.m. April Bowersock – Update on Dynamic Scale (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Regula moved to approve the vacation resolution as presented. Commissioner Bergman seconded the motion. The resolution was then distributed for each Commissioner's vote and execution. Commissioner Bergman moved to approve the rest of the resolutions as presented. Commissioner Regula seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:30 a.m. The Board and County Administrator met with the maintenance and housekeeping staff for the quarterly update. Peggy has painted the floors in the lower level. The service elevator has been scuffed up during the last election due to the moving of equipment. The Commissioners will speak with the Board of Election Director about this. Dave asked about the lighting for the additional parking lot. He also indicated that the barn at the Acres is ready to be dismantled. The Board will consider removal options. Deb mentioned that some areas are requiring additional cleaning time due to usage in some areas i.e. areas where people are standing for extended periods. Additional floor mats are being used. Jeff has been working wherever needed. The Board inquired if he has been involved with the Flow Liner process at the Law Enforcement Center. He has not as of yet. The Board feels it would be of benefit if he had some involvement. He indicated that notification has been received that the new chiller has been shipped from the factory. Jeff asked if there could be discussion with the Perfection Group pertaining to the maintenance staff having more involvement when the company is on site for maintenance and repairs. This would allow for verification of completed services.
- 9:15 a.m. The County Administrator and Commissioners met with the IT Manager Cameron Ruppert for the monthly update. He and his staff have been updating servers, computers, software and various other tech related items.
- 10:15 a.m. Board of Election Director Michelle Wilcox met with the Commissioners and County Administrator to discuss the need for battery backup printers for E-Poll books which will cost approximately an additional \$5,800.00. The Commissioners are in agreement on this. Next the Commissioners asked the BOE Director to review the scuffing of walls caused in preparation of voting day.

10:52 a.m. Administrator Preston conveyed the following:

- The trial for the Doorley #2 drainage project starts tomorrow.
- She will be at an Economic Development meeting.
- Asked if the Commissioners have reviewed the estimates for the drive repair that is jointly shared with two other property owners near the airport. The Board likes the second option and directed the administrator to reach out the said property owners with the Board's split proposal of the county share being half the cost and the adjoining owners each paying one quarter of the cost.

11:40 a.m. County Administrator Erica Preston and the Commissioners met with LACCA representatives Andrea Morrow, Holly Rex and Jacquie Fox to discuss the Steps to Success proposal for individuals who don't meet TANF guidelines. This program would help hard to place individuals being able to obtain employment. Cost of the program would be \$12,000.00. The Daily Standard reporter Jared Mauch was also present.

1:30 p.m. Commissioners Bergman and Regula met with the Airport Manager Matt Bailey for the monthly update. Matt indicated that he is obtaining additional information on the removal of a fuel tank at the airport. The Engineer has removed all of the concrete debris near the old barn on the airport property.

2:00 p.m. Commissioner Spencer attended the WIA/WIOA transition meeting.

3:45 p.m. Treasurer April Bowersock met with the Commissioners to discuss the new postage machine scale.

4:15 p.m. The resolutions for consideration at the November 24, 2015 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#15-481 Matter of recording the public hearing for the vacation of described alley in the unincorporated Hamlet of Uniopolis as filed by Trupointe Cooperative, Inc.; and granting the petition for said described alley to be vacated.

#15-482 Matter of authorizing the County Auditor to draw warrants for Then & Now Certificate Payments.

#15-483 Matter of authorizing the President of the Auglaize County Board of Commissioners to certify the public notice for the request for release of funds in conjunction with the Ohio Development Services Agency PY2015 Community Development Block Grant (CDBG) Allocation Program.

#15-484 Authorizing credit card payment for fines or fees collected by the Auglaize County Clerk of Courts and approving the Payment Solutions Services Agreement with LexisNexis Vitalchek Network, Inc.; and authorizing the President of said board to execute said agreement.

#15-485 Matter of authorizing the President of the Board to execute the aggregator registration application for the State of Ohio.

#15-486 Matter of authorizing a contribution to the Business Enterprise Center of Wright State University.

#15-487 Matter of authorizing the President of the Board to execute contract with Poggemeyer Design Group, Inc. for the administrative services for the FY 2015 CDBG Allocation Program.

#15-488 Matter of authorizing the President of the Board to execute contract with Poggemeyer Design Group, Inc. for the fair housing services for the FY 2015 CDBG Allocation Program.

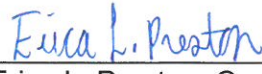
#15-489 Matter of authorizing a transfer of funds from Public Assistance Grant Fund to PCSA Transfer in Fund as requested by the Auglaize County Department of Job & Family Services Director.

4:30 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

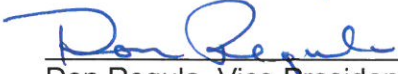
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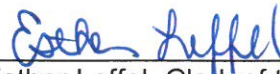
Douglas A. Spencer, President



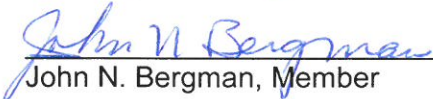
Erica L. Preston, County Administrator



Don Regula, Vice President



Esther Leffel, Clerk of the Board



John N. Bergman, Member

11-24-15

Dated