

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- November 18, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 18, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. 2026 Budget Meeting – Fairgrounds Manager (Chambers)
- 9:30 a.m. MPRMA Quarterly Meeting (Assembly Room)
- 1:00 p.m. Meeting with Hardin Co Commissioners (Chambers)
- 2:00 p.m. 2026 Budget Meeting – Sheriff (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:05 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:15 a.m. Clerk Holtzapple read the minutes of the November 13, 2025. The minutes were approved as read. John Bergman wanted it noted that he attended the OSU Extension Advisory Meeting last night at 7:00 p.m.
- 8:21 a.m. Clerk Holtzapple reported the following:
 - Reviewed the office calendar for the upcoming weeks.
- 8:25 a.m. Administrator Preston conveyed the following:
 - Discussed with the Board further information concerning a floor scrubber purchase.
 - Discussed with the Board a request to utilize the Courthouse parking lot for an event.
 - Reviewed with the Board information concerning the Group Home Connection and Van Crest.
 - Informed the Board that a tenant at the Airport wants to concrete work in front of their hangar and will need written authorization to do so. The Board approved this.
 - Confirmed with the Board the renewal application with MEBC for Government Entity Crime Coverage.
 - Discussed with the Board a request to change the name of a historical landmark.
 - Discussed with the Board details of finalizing some paperwork for UBS Investments as related to the transition in the Treasurer's Office.
 - Discussed with the Board a request for a subordination agreement from a CHIP recipient.
 - Discussed with the Board a request to look into policy concerning pay out of Employee Vacation time.
 - Recommended to the Board the need to talk with Ted Bergstrom concerning the Airport Master Plan.
 - Informed the Board that the PaveConnect project has started at JFS.
 - Reviewed with Board the pre-application submittals for the Demo grants with a total of \$285,000 projected.
- 8:45 a.m. Commissioner Bergman moved to enter into executive session to discuss hiring of a public employee. The County Administrator was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes and Bambauer-yes.
- 9:00 a.m. The Board returned to regular session. No action taken.
- 9:00 a.m. The Board and County Administrator met with the Fairground Manager in the Chambers to discuss the 2026 Budget.

- 9:30 a.m The Board and County Administrator met with Natalie Gottschalk in the Chambers via telephone.
- 10:00 a.m The Board and County Administrator met with other counties for the MPRMA Quarterly Meeting in the Assembly Room.
- 1:00 p.m The Board and County Administrator met with Hardin County Commissioners to discuss shared services.
- 2:00 p.m The Board and County Administrator met with Sheriff Michael Vorhees and others from the Sheriff's Department in the Chambers to discuss the 2026 Budget.
- 3:45 p.m The Board and County Administrator met with the Clerk to discuss her position.
- 4:00 p.m. The resolutions for the November 20, 2025 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #25-573 Matter of the organization of the Auglaize County Floodplains Appeals Board; appointing an Auglaize County Floodplains Board of Appeals.
- #25-574 Matter of ratifying the execution of a Memorandum of Understanding (MOU) between Auglaize County Ohio Juvenile Court by and through the Auglaize County Board of Commissioners and St. Marys City Schools for student instructional and Social Services for juvenile probation youth.
- #25-575 Matter of authorizing a demotion from Social Services Worker II Position to Employment Services Counselor at the Auglaize County Department of Job And Family Services.
- #25-577 Matter of amending the Annual Appropriation as requested by the Commissioners' Office.
- #25-578 Matter of accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary Tax Levies.
- #25-579 Matter of authorizing the County Auditor to issue a warrant to the City of St. Marys from their Permissive License Plate Tax Fund as recommended by the County Engineer.
- #25-580 Matter of authorizing the Lease of a Copier from PerryProtech for the Board of Elections.
- #25-581 Matter of Approving Application and Criteria for the Issuance of Procurement Cards for various County offices and departments.
- #25-582 Matter of authorizing the Quote from CDW-G for the Microsoft Windows Server License and the Microsoft Windows Server Datacenter Edition License as requested by the Information Technology Manager.
- #25-583 Matter of ratifying the Collective Bargaining Agreement with the Auglaize County Sheriff Correction Supervisors Unit and Corrections Officers Unit represented by the Ohio Patrolmen's Benevolent Association.
- #25-584 Matter of ratifying the Collective Bargaining Agreement with the Auglaize County Sheriff Dispatcher's Unit, Deputy Sheriff Unit, And Sergeants Unit represented by the Ohio Patrolmen's Benevolent Association.

4:15 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 18th day of November, 2025.


David Bambauer, President


Erica L. Preston, County Administrator

John N. Bergman
John N. Bergman, Vice President

Douglas A. Spencer
Douglas A. Spencer, Member

Esther Leffel
Esther Leffel, Clerk of the Board

Brenda Holtzaple
Brenda Holtzaple, Clerk of the Board

11-20-25

Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- November 20, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, November 20, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

8:00 a.m. Commissioners sign resolutions/documents (Chambers)
8:15 a.m. Staff Meeting (Chambers)
8:30 a.m. Maintenance Supervisor - Quarterly Update Meeting (Chambers)
~~9:00 a.m. Tech Dept Monthly Update Meeting (Chambers) Cancelled~~
10:00 a.m. Doug – Auglaize County Arts & Culture Master Plan 2025-2035 (Assembly Room)
11:00 a.m. 2026 Budget Meeting – Treasurer (Chambers)
11:30 a.m. Meeting with Jacob Winters OSU Ext and Sarah Goins SNAP (Chambers)
12:00 p.m. Meeting with City of Wapakoneta regarding Recycling (Chambers)
1:30 p.m. Airport Manager – Airport Monthly Update Meeting (Neil Armstrong Airport)
2:30 p.m. Doug – Ohio Area 8 Workforce Development Board Meeting (Assembly Room)
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

8:00 a.m. The Commissioners received and signed the check register as presented by the county auditor's office.

8:05 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

8:30 a.m. The Board and County Administrator met with the Maintenance Supervisor for the Quarterly Update Meeting in the Chambers.

9:39 a.m. Clerk Holtzaple read the minutes of the November 18, 2025 meeting. The minutes were approved with clarification.

9:43 a.m. Clerk Holtzaple reported the following:

- Mentioned that the Engineer's Department has asked for an upcoming meeting with the Commissioners to discuss bridge load postings on December 9, 2025, at 10:30 a.m.

9:45 a.m. Administrator Preston conveyed the following:

- Discussed with the Board information concerning the PI Fund.
- Discussed with the Board the closing date for an upcoming land purchase.
- Recommended to the Board that some provisions need to be planned for with employee transitioning.
- Informed the Board that there have been some applicants for the Clerk position posted.
- Reviewed with the Board a quote for the trees that were up for bid. All agreed to accept the quote.
- Discussed with the Board the roof quotes that she has received for Auglaize Industries.

9:55 a.m. Commissioner Bambauer moved to enter into executive session to discuss employee compensation. The County Administrator was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes and Bambauer-yes.

10:10 a.m. The Board returned to regular session, and the Board instructed the County Administrator to set up a meeting with the JFS Director.

10:10 a.m. The County Administrator reported that Esther Leffel conducted the second public hearing on 11-19-25 for the Flexible Grant, and no one attended.

10:10 a.m. Doug attended an Auglaize County Arts & Culture Master Plan 2025-2035 Meeting in the Assembly Room.

11:00 a.m. The Board and County Administrator met with the Treasurer in the Chambers to discuss the 2026 Budget.

11:30 a.m. The Board and County Administrator met with Jacob Winters OSU Ext and Sarah

Goins in the Chambers to discuss the SNAP program and community garden project.
12:00 p.m. The Board and County Administrator met with Alexa Schwaderer with Auglaize County Solid Waste District and the City of Wapakoneta regarding Recycling programs.
12:55 p.m. Commissioner Spencer left the office for the day.
1:30 p.m. The Board and County Administrator met with Ted Bergstrom, the Airport Manager for the Airport Monthly Update Meeting at Neil Armstrong Airport.

2:30 p.m. The resolutions for the November 25, 2025 meeting were presented.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #25-585 Matter of Adopting the Solid Waste Management Plan Update for the Auglaize County Solid Waste District.
- #25-586 Matter of Authorizing Change Order #1 for the Sidewalk Remove and Replace Project through PaveConnect National Paving Services.
- #25-587 Matter of Authorizing Budget Adjustment.
- #25-588 Matter of Authorizing the County Auditor to Draw Warrants for Then and Now Certificate Payments.
- #25-589 Matter of authorizing Jason Solomon as CDBG Labor Compliance Officer, as well, as any other county project which requires such services effective as of this date.

2:35 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 20th day of November, 2025.


David Bambauer, President


John N. Bergman, Vice President


Douglas A. Spencer, Member


Erica L. Preston, County Administrator


Esther Leffel, Clerk of the Board


Brenda Holtzaple, Clerk of the Board

11-25-25
Dated