

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- November 28 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, November 28, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer, and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Amy – Workforce Department monthly update (Chambers)
- 9:30 a.m. 2<sup>nd</sup> Public Hearing for the “no engine braking” on Buckland-Holden Rd near State Route 501 intersection (Chambers)
- 11:00 a.m. LFA monthly meeting with Mercer County (220 W. Livingston St., Room A201, Celina, OH)
- 1:30 p.m. Russ Bailey – Monthly meeting for County Dog Warden and Budget Hearing (Chambers)
- 2:30 p.m. Lucy Merges & Kraig Noble – Law Library budget hearing for 2024 (Chambers)
- 3:00 p.m. Michelle Wilcox and Luke Scott – Budget hearing for the Board of Elections (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:35 a.m. Clerk Leffel read the minutes of the November 21, 2023 meeting. The minutes were approved as read.
- 8:40 a.m. Clerk Leffel reported the following:
  - Reviewed the office calendar for the upcoming weeks.
- 8:45 a.m. Administrator Preston conveyed the following:
  - The Crossroads project has submitted everything to complete their draw request under their ADF Grant.
  - The Recycling Coordinator is applying for a grant for an electric fork lift.
  - She is working with the Clerk on some cleanup of CHIP mortgages and related payoffs.
  - Discussed the request for approval for training for employees under Tech Cred.
- 9:10 a.m. Amy Freymuth provided the monthly update for the workforce department.
- 9:30 a.m. The Board held the second public hearing on the no engine brake petition at the intersection of the Buckland-Holden and State Route 501 intersection. Andrew Baumer, Amy Freymuth, Clerk of the Board Esther Leffel and County Administrator Erica Preston were also in attendance. No action was taken and the minutes will be in the file.
- 10:30 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible employment of an individual and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Bambauer-yes; Spencer-yes and Bergman-yes.
- 10:35 a.m. The Board returned to regular session and authorized the County Administrator to make an offer to the individual.
- 11:00 a.m. The Auglaize Commissioners and Mercer County commissioners met as the Lake Facilities Authority in Celina.
- 1:30 p.m. The Dog Warden provided the monthly update to the Board and County Administrator. He also reviewed the 2024 budget request for the Dog Warden.
- 2:30 p.m. Law Librarian, Lucy Merges, and Board member Kraig Noble reviewed the Law Library budget for 2024 with the Commissioners and County Administrator.


3:00 p.m. Board of Elections Director, Michelle Wilcox and Assistant Director Luke Scott presented the budget request to the Commissioners and County Administrator for 2024.  
3:30 p.m. The resolutions for the November 30, 2023 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):


- #23-566 Matter of authorizing change order #1 for housing home repair for Peter Caldes under the C.H.I.P. Program.
- #23-567 Matter of Commissioners' finding affirming former order, confirming the assessments and ordering the letting of the contract for Ewald Ditch Project.
- #23-568 Matter of authorizing change order #1 for housing home repair for Janet Frederick under the C.H.I.P. Program.
- #23-569 Matter of accepting the quote from Schmiesing Tree Service for the removal of four trees at the former group home.
- #23-570 Matter of approving the renewal application for Governmental Aggregators for Auglaize County electric Governmental Aggregation Plan of Operation and Governance under section 4928.20 (A) of the Ohio Revised Code as required by PUCA regulations.
- #23-571 Matter of authorizing the President of the Auglaize County Board of Commissioners to certify the public notice for the finding of no significant impact and the request for release of funds in conjunction with the Ohio Department of Development, Office of Community Development PY2023 Community Development Block Grant (CDBG) Allocation Program.

4:30 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 28th day of November, 2023.

  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO**

**-- November 30, 2023 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, November 30, 2023 in the Commissioners' Chambers with the following members present: John N. Bergman, Douglas A. Spencer and David Bambauer. The meeting of the Board was called to order by President Bergman.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 8:30 a.m. Quarterly meeting with Maintenance Supervisor (Chambers)
- 10:00 a.m. April Bowersock – Treasurer's Office budget hearing for 2024 (Chambers)
- 11:00 a.m. ED Directors – Budget hearing for 2024 (Chambers)
- 11:30 a.m. Meeting with Ed Pierce to discuss brief re: Birch Solar (Chambers)
- 1:00 p.m. Meeting with BF&S regarding runway layout (Chambers – Virtual)
- 2:00 p.m. Jason & Steve – Coroner's budget hearing for 2024 (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:05 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:10 a.m. Commissioner Bambauer moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:35 a.m. Clerk Leffel read the minutes of November 28, 2023 meeting and the minutes were approved with some clarification.
- 8:43 a.m. Administrator Preston conveyed the following:
  - Participated in a webinar dealing with recreational marijuana.
  - Discussed Brownfield funding.
- 9:19 a.m. Commissioner Bambauer moved to go into executive session to discuss the possible purchase/sale of property and invited the County Administrator to attend. Commissioner Spencer seconded the motion. Chairman Bergman called the roll: Spencer-yes; Bambauer-yes and Bergman-yes.
- 9:30 a.m. The Board returned to regular session and authorized the County Administrator to start negotiations to purchase real estate adjacent to county property.
- 10:00 a.m. Treasurer April Bowersock presented the 2024 budget for her office.
- 10:41 a.m. The Board and County Administrator met with Martin Irving, Ralph Oen and Slade Oen to discuss the grant program for brownfield/demolition sites.
- 11:00 a.m. The County Administrator and Commissioners met with the Economic Development Directors in the County to discuss 2024 budget. Present were: Larry Kellermeyer, Don Harrod, Mike Burkholder and Brent Richter.
- 11:30 a.m. The Prosecuting Attorney discussed the amicus brief for the Birch Solar project.
- 1:00 p.m. The Commissioners and County Administrator met virtually with several airport authority board members, Airport Manager and representatives of BF&S engineering firm.
- 2:00 p.m. County Coroner Dr. Jason Stienecker presented to the Commissioners and County Administrator the coroner's budget for next year. Also present was the Assistant Coroner.
- 2:30 p.m. The resolutions for the December 5, 2023 meeting were presented for review.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#23-572 Matter of authorizing the Solid Waste District Coordinator to make application to the Ohio EPA for the 2024 Recycle Ohio Grant Application for Auglaize County Solid Waste District; and authorizes the Solid Waste District Coordinator to execute the 2024 Recycle Ohio Grant Agreement.

- #23-573 Matter of a resolution for the authorizing the Letter of Support for the NKTELCO application for the State of Ohio Residential Broadband Expansion Grant Program.
- #23-574 Matter of accepting the resignation of Matthew Broughman as a laborer for the Auglaize County Recycle Center.
- #23-575 Matter of authorizing budget adjustments.
- #23-576 Matter of approving the per gallon maintenance fee at \$0.15 for all departments utilizing the County Engineer's Fuel System through January 2, 2024 through December 31, 2024.
- #23-577 Matter of amending the annual appropriation due to moneys certified and not appropriated.
- #23-578 Matter of authorizing project work order No. 8 to the master service agreement with Butler, Fairman and Seufert, Inc. for engineering services at Neil Armstrong Airport for the Runway Sealcoat Z& Markings – Design & Construction Services Project; authorizing the local match for project work order no. 8.
- #23-579 Matter of amending the annual appropriation due to moneys certified and not appropriated.
- #23-580 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

2:45 p.m. With no further business to bring before the Board, President Bergman adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 30th day of November, 2023.


  
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John N. Bergman, President

  
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Douglas A. Spencer, Vice President

  
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David Bambauer, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

  
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Dated