

IN THE MATTER OF AUTHORIZING THE COUNTY AUDITOR TO DRAW WARRANTS FOR THEN AND NOW CERTIFICATE PAYMENTS.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of November, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, the practice of using “Then and Now Certificates” has been instituted by the County Auditor.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners, Auglaize County, Ohio, the taxing authority for Auglaize County, having thirty (30) days to approve payment by resolution from receipt of “Then and Now Certificates”, does hereby approve the following:

Check #	Amount	Vendor
419901	\$17,642.87	Perry ProTech
419933	\$ 3,884.78	Allen County Board of DD
419965	\$ 175.00	Clemans Nelson & Associates
419987	\$ 495.00	Leslie West
420014	\$ 1,392.04	PDG
420014	\$ 607.96	PDG
420014	\$ 189.23	PDG
420033	\$ 370.92	U.S. Bank Equipment Finance

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N Bergman
John N. Bergman

Douglas A. Spencer
Douglas A. Spencer

Don Regula
Don Regula

cc: County Auditor

IN THE MATTER OF ENTERING INTO AN AGREEMENT WITH BARRETT BROTHERS FOR THE AUGLAIZE COUNTY TREASURER; AND AUTHORIZING THE PRESIDENT OF SAID BOARD TO EXECUTE THE AGREEMENT.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of Treasurer, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Auglaize County Treasurer, April Bowersock, presented an Agreement between Auglaize County, Ohio and Barrett Brothers A division of DMS ink to the Board of County Commissioners for its consideration. Barrett Brothers to provide the production and mailing of the Real Estate Tax Bills for the Auglaize County Commissioners' Office. The processing of the Tax Bills shall include the production of the tax bills, outgoing envelopes, and the return envelopes, variable imaging of tax bill, inserting and mail preparation; and,

WHEREAS, the pricing contained in this proposal shall be guaranteed for a Twelve (12) month period; and,

WHEREAS, this agreement shall become effective as of the Effective Date and will continue in full force and effect for (12) months following the first mail date. In the event Auglaize County Commissioners terminates this contract, for any reason other than a material breach by Barrett Brothers, a DMA ink company, before the completion of the twelve (12) months all printed envelopes are the property of the Auglaize County Commissioners and are to be paid in full within thirty (30) days, providing that Barrett Brothers, a DMS ink company provides all material for which payment is sought to Auglaize County Commissioners. The contract can be renewed annually at a mutually agreed upon price prior to the expiration date.

THEREFORE BE IT RESOLVED that the Board of County Commissioners, Auglaize County, Ohio, does hereby approve the agreement as presented by Barrett Brothers, a DMS ink company; and,

BE IT FURTHER RESOLVED that the Board of County Commissioners does authorize the President to execute the agreement between Auglaize County, Ohio and Barrett Brother, a DMS ink company.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N. Bergman
John N. Bergman

Douglas A. Spencer
Douglas A. Spencer

Don Regula
Don Regula

cc: Treasurer – April Bowersock
Barrett Brothers

SCOPE

To provide the production and mailing of the Real Estate Tax Bills for the Auglaize County Commissioners office. The processing of the Tax Bills shall include the production of the tax bills, outgoing envelopes, and the return envelopes, variable imaging of tax bill, inserting and mail preparation.

CONTRACT TERMS

This Agreement, between Barrett Brothers, a DMS *ink* company and Auglaize County Commissioners is made and entered into this 30th day of Nov., 2017 ("Effective Date"). This Agreement shall become effective as of the Effective Date and will continue in full force and effect for (12) months following the first mail date. In the event Auglaize County Commissioners terminates this contract, for any reason other than a material breach by Barrett Brothers, a DMS *ink* company, before the completion of the twelve (12) months all printed envelopes are the property of Auglaize County Commissioners and are to be paid for in full within thirty (30) days, providing that Barrett Brothers, a DMS *ink* company provides all material for which payment is sought to Auglaize County Commissioners. The contract can be renewed annually at a mutually agreed upon price prior to the expiration date.

TERMINATION

Either party may terminate this Agreement without cause with no further obligation to the other party by giving 90 days written notice to the other party.

PRICING

The pricing contained (see Project Cost) in this proposal shall be guaranteed for a Twelve (12) month period. The price is all-inclusive and includes the following: production of the tax bills, outgoing envelopes, and the return envelopes, variable data printing, inserting, mail preparation and programming. The only cost not included is postage cost, which will be reviewed later in this proposal.

SCHEDULING

The data will be available from Auglaize County Commissioners to Barrett Brothers, a DMS *ink* company 2 times per year on a schedule yet to be determined. The data will be sent via FTP to Barrett Brothers, a DMS *ink* company. The Tax Bill Process will be imaged and mailed on a schedule that is created and agreed upon by all parties at contract signing.

QUANTITY

The pricing (see Project Cost) listed is for 37,000 tax bills mail packages, 7,000 additional insert bills and mortgage bills annually, plus or minus 3%. The actual quantity imaged and distributed will be reviewed upon the completion of the mailings to decide if a decrease or increase in per piece cost is necessary. If it is determined that a decrease or increase is necessary it will be reflected on the final invoice.

POSTAGE

The system yields the most economical postal rate for each document. This is a result of the combination of the elements of CASS certification, Coaling, Intelligent Mail Barcode and postal manifest mailing. All Tax Bill Process will be mailed First Class mail at the most economical postal rate. An U.S. Postal Form 3602 will be supplied to Auglaize County Commissioners documenting the number of pieces mailed and the rate. This form will be attached to the invoice after each mailing and act as the "bill of lading".

The postage cost will be handled by using an established postal permit or one that is specific for Auglaize County Commissioners at the United States Post Office. Postage can be paid in advance as an estimate by rendering an immediate due invoice.



FORM SPECIFICATIONS

The components of the system, with their specifications are as follows:

Tax Bill Process

Outgoing Envelope

Size: #10 Window Envelopes
Paper: 24# White Wove
Ink: One (1) Color Face
Lots: One

Return Envelope

Size: #9 Window Envelopes
Paper: 24# White Wove
Ink: One (1) Color Face

Tax Bills*

Size: 8 1/2 X 11
Paper: 24 # White HSIJ
Ink: Digital Variable Color – 4 Color Process / 4 Color Process
Perforation: One (1) Additional Full Width Perforation
Lots: One

*Barrett Brothers, a DMS *ink* company Agrees that the tax bill will comply with the requirements of the Ohio Revised Code Section 321.131.

VARIABLE DATA PRINTING

The systems used for printing are High Speed Inkjet units that allow for highest quality, state of the art digital variable color documents available in the marketplace today. The font selection and color will take place before our production programming to assure Barrett Brothers, a DMS *ink* company will image a bar code and /or OCR the to aid with remittance processing. Remittance process must be tested at time of data proof to ensure the functionality of the documents.

INSERTS

Barrett Brothers, a DMS *ink* company will insert up to 2 additional inserts into the Tax Bill mail package. The inserts must meet the standards presented by Barrett Brothers, a DMS *ink* company during implementation of the project. Standards will be established for item numbers, size, papers, folds, packaging and insertion.

DATA

The data will be supplied to Barrett Brothers, a DMS *ink* company in a Raw Data format. A record layout will be provided with the initial test tape for programming by Barrett Brothers, a DMS *ink* company. In the event, that the format of the Raw Data changes new test data and record layout must be provided.

This proposal includes an estimate for programming, data processing, and/or computer hardware. This proposal is derived from information received during our discussions with Auglaize County Commissioners regarding the project and knowledge of similar projects we have managed. Without evaluating actual or test data, programming instructions and other customer requirements not specifically stated in our discussions, it is difficult to anticipate all expenses required to complete the project. We have estimated these requirements to the best of our ability and based upon our current knowledge of your project. Upon final review of complete



specifications if additional programming costs become necessary you will receive a formal written estimate of these costs prior to the initial steps of the project being completed.

If the estimate of programming costs is increased, Barrett Brothers, a DMS ink company shall not proceed under this contract until the Auglaize County Commissioners in writing has approved such estimates. If the Auglaize County Commissioners rejects such estimates, the programming request shall become null and void.

AUDIT VERIFICATION

Barrett Brothers, a DMS ink company will provide to Auglaize County Commissioners audit verification reports upon receipt of the live data. The format of this report will appear as follows:

No. of Pieces Mailed	No. of Tax Bills Printed	No. of Records Pulled
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PROJECT COST

The pricing below includes all the above-mentioned products and services.

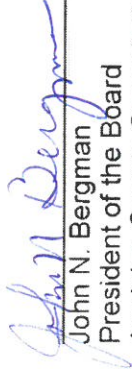
Tax Bill Process	Price per Each
Tax Bill Mail Packages	\$ 0.1865/ Ea.
Additional Pages (Ride Along & Mortgage Bills) Mapping and Programming MVP Data	\$ 0.1100/ Ea. \$ N/C


INDEMNIFICATION

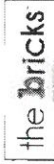
Barrett Brothers shall bear sole legal responsibility for, indemnify and defend Auglaize County against, and hold it harmless from, any claims, damages, liabilities, losses, causes of action, judgements, penalties, cost and expenses (including without limitation, cost and expenses of litigation and reasonable attorney fees) whatsoever by third parties that arise from or incidental to this Agreement, including but not limited to copyright or trademark infringements, violations of personal rights of privacy, trade secrets or delayed tax mailings. Auglaize County shall give Barrett Brothers prompt notice of such claims and permit Barrett Brothers to control the defense or settlement thereof. However, Auglaize County reserves the right to participate in the defense of any such claim through its own counsel and at its own expense provided Barrett Brothers fulfills its obligation hereunder, otherwise, Barrett Brothers shall indemnify Auglaize County for such expenses. The obligations contained within this section shall survive termination or expiration of this Agreement.

CHOICE OF LAW

This Agreement shall be construed in accordance with the laws of the State of Ohio, without reference to choice of law principals.


John N. Bergman
President of the Board
Auglaize County Commissioners


Jim Hoffman
Vice President Business Development
Barrett Brothers, a DMS ink company



IN THE MATTER OF APPROVING THE CONTRACTOR'S PAY REQUEST #1 FROM STEMEN'S CONCRETE FOR THE CITY OF WAPAKONETA 2017 CDBG MAPLE STREET IMPROVEMENT PROJECT, USING PY 2016 CDBG ALLOCATION PROGRAM FUNDS.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of November, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, on July 27, 2017, Resolution #17-308, the Board of County Commissioners awarded the bid for the PY 2016 CDBG Allocation Program project of the City of Wapakoneta 2017 CDBG Maple Street Improvement Project to Stemen's Concrete at the cost of \$66,375.00; and,

WHEREAS, on November 28, 2017 Resolution #17-_____, the Board of County Commissioners approved the Change Order No. 1 in the amount of \$10,990.00 to increase the contract to \$77,365.00; and,

WHEREAS, the Board of County Commissioners has now been presented with a Contractor's Pay Request #1 in the amount of \$77,365.00 from Stemen's Concrete through City of Wapakoneta.

THEREFORE, BE IT RESOLVED that the Board of Commissioners, Auglaize County, Ohio, does hereby approve the Pay Request #1 in the amount of \$77,365.00, and does authorize execution by the President of the Board of County Commissioners for said Contractor's Pay Request #1 from Stemen's Concrete, through the City of Wapakoneta.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N. Bergman . yes
John N. Bergman
Douglas A. Spencer . ye
Douglas A. Spencer
Don Regula . yes
Don Regula

cc: Poggemeyer Design Group – Gayle Flaczynski
-Stemen's Concrete
✓City of Wapakoneta

IN THE MATTER OF APPROVING THE RENEWAL APPLICATION FOR GOVERNMENTAL AGGREGATORS FOR AUGLAIZE COUNTY ELECTRIC GOVERNMENTAL AGGREGATION PLAN OF OPERATION AND GOVERNANCE UNDER SECTION 4928.20 (A) OF THE OHIO REVISED CODE AS REQUIRED BY PUCO REGULATIONS.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of November, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, On November 8, 2011 a majority of voters in various communities in the Auglaize County Ohio approved a referendum that authorized the formation of an "opt-out" governmental aggregation in compliance with Section 4928.20 of the Ohio Revised Code regarding the governmental aggregation of electric service consumers; and,

WHEREAS, in Resolution #11-477 the Auglaize County Board of Commissioners approved the Auglaize County Electric Governmental Aggregation Plan of Operation and Governance under section 4928.20 (A) of the Ohio Revised Code; and,

WHEREAS, the Board was presented the renewal application for Governmental Aggregators and does hereby authorize John N. Bergman to be the contact person for regulatory or emergency matters and investigating customer complaints.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, Auglaize County, Ohio does hereby approves the renewal application for Governmental Aggregators for the Auglaize County Electric Governmental Aggregation Plan of Operation and Governance Plan; and,

BE IT FURTHER RESOVLED authorizes John N. Bergman to approve the renewal application and be the contact person for regulatory or emergency matters and to investigate customer complaints.

Commissioner Regula seconded the Resolution and upon the roll being called. The vote resulted in the adoption of ~~the~~ Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

<u>John N. Bergman</u>	<u>yes</u>
John N. Bergman	
<u>Douglas A. Spencer</u>	<u>yes</u>
Douglas A. Spencer	
<u>Don Regula</u>	<u>yes</u>
Don Regula	

cc: Palmer Energy – Amy Hoffman

A-4 Exhibit A-4 Automatic Aggregation Disclosure - "Opt-out Form" provide a copy of the disclosures/"opt-out" required by Section 4928.20(D) of the Revised Code, if its aggregation program provides for automatic aggregation in accordance with Section 4928.20(A) of the Revised Code. If the opt-out is in draft form, docket the final opt-out (including beginning and ending dates of the 21-day -out period and the selected CRES supplier) with the Commission within 10 days prior to providing or offering service. See #12 in the attached Affidavit .

A-5 **Contact person for regulatory or emergency matters**

Name Mark Frye
Title Consultant for Auglaize County
Business address 5577 Airport Highway, Suite 101, Toledo, OH 43615
Telephone # (419) 539-9180 Fax # (419) 539-9185
E-mail address mfrye@palmerenergy.com

A-6 **Contact person for Commission Staff use in investigating customer complaints**

Name Mark Frye
Title Consultant for Auglaize County
Business address 5577 Airport Highway, Suite 101, Toledo, OH 43615
Telephone # (419) 539-9180 Fax # (419) 539-9185
E-mail address mfrye@palmerenergy.com

A-7 **Applicant's address and toll-free number for customer service and complaints**

Customer Service address 5577 Airport Highway, Suite 101, Toledo, OH 43615
Toll-free Telephone # (419) 539-9180 Fax # (419) 539-9185
E-mail address mfrye@palmerenergy.com

Esther M. Leffel, Commissioner
Signature of Applicant & Title

Sworn and subscribed before me this 30th day of November, 2017 Year

Esther Leffel, Clerk
Signature of official administering oath
Print Name and Title

My commission expires on 02/12/2022



ESTHER M. LEFFEL
Notary Public, State of Ohio
My Commission Expires 02/12/2022

IN THE MATTER OF AUTHORIZING BUDGET ADJUSTMENTS.

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of November, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, the Board has been requested to authorize budget adjustments as follows: and,

Prosecuting Attorney Fund:		
Amount:	From:	To:
\$ 1,700.00	001.0107.530300 (Supplies)	001.0107.530400 (Equipment)
County Home Fund:		
Amount:	From:	To:
\$ 6,360.00	097.0097.510200 (Emp. Salaries)	097.0097.510100 (Official Salaries)

THEREFORE BE IT RESOLVED that the Board of County Commissioners of Auglaize County, Ohio, does hereby authorize the budget adjustments to show the changes as tabulated above.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N. Bergman, yes
John N. Bergman

Douglas A. Spencer, yes
Douglas A. Spencer

Don Regula, yes
Don Regula

cc: County Auditor
County Administrator
Prosecuting Attorney
Auglaize Acres

County Commissioners Office
Auglaize County, Ohio
November 30, 2017

NO. 17-494

IN THE MATTER OF GRANTING THE VACATION OF DESCRIBED PLATTED STREETS IN ST. MARYS TOWNSHIP WEST OF THE CITY OF ST. MARYS, OHIO AS FILED BY DAN AND MARY WICKER TIMOTHY D. RASAWEHR, ANDREW M. MYERS, DEREK A. AND ALYSIA M. DUNLAP; ESTATE OF PAUL J HARSHBARGER AND NICHOLAS R. BUSCHUR PENSION TRUST.

The Board of County Commissioners of Auglaize County, Ohio, met in regular session on the 30th day of November, 2017.

Commissioner Regula moved the adoption of the following:

RESOLUTION

WHEREAS, pursuant to Resolution #17-456, dated November 9, 2017 the Board of County Commissioners, Auglaize County, Ohio held a public hearing in the Chambers on, November 30, 2017 at 1:00 for the purpose of vacating described platted roads within the Villa Maria Acres Subdivision, located in the W ½ of the NE ¼ Section 6, St. Marys Township, Auglaize County, Ohio as found in Plat Book B, Page 65 and Plat Book B, Page 85 in the Auglaize County Recorder's Office; and,

WHEREAS, proper notification was made by regular mail to all landowners abutting the road or portion of the road proposed to be vacated, notifying them of the Public Hearing date, time and place; and,

WHEREAS, persons present for the public hearing were Commissioners Bergman, Spencer and Regula; County Administrator Erica Preston, Clerk Esther Leffel, and Agents: Bradley Bartlett and Michael Kuck; and,

WHEREAS, there were no objections expressed, either verbally or written, to the petitioned vacations.

THEREFORE BE IT RESOLVED, after deliberation, the Board of County Commissioners, Auglaize County, Ohio, does hereby find that the the described platted streets have been abandoned and not used for a period of twenty-one years as alleged in the petition, and does hereby grant the portion of vacating the described platted streets within the Villa Maria Acres Subdivision, located in the W ½ of the NE ¼ Section 6, St. Marys Township, Auglaize County, Ohio as found in Plat Book B, Page 65 and Plat Book B, Page 85 in the Auglaize County Recorder's Office:

Streets to be vacated:

Durnell Drive from State Route 364 between lot #'s 35 and 36 of said subdivision plat; then east and south to Villa Maria Lane between Lot #'s 23 & 24.

Queen's Place from Village Maria Lane north and east between Lot #'s 24, 25, 27, 28, 29 and 30 of said subdivision.

Villa Maria Lane from SR#703 between Lot #'s 1 and 2 of said subdivision; thence north and east and thence south between Lot #'s 9 and 10 to SR #703. Legal description prepared by Douglas Reinhart, Auglaize County Engineer, PS#6507.

BE IT FURTHER RESOLVED that this Resolution be recorded in the office of the Auglaize County Recorder.

Commissioner Baraman seconded the Resolution and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N. Bergman, yes
John N. Bergman

Douglas A. Spencer, yes
Douglas A. Spencer

Don Regula, yes
Don Regula

- cc: County Engineer – Doug Reinhart
 St. Marys Township Trustees
 County Auditor – Janet Schuler
 County Recorder – Chris Lambert
 Prosecuting Attorney – Ed Pierce

**IN THE MATTER OF ACCEPTING THE RETIREMENT OF DAVE A. MASONBRINK AS THE
AUGLAIZE COUNTY MAINTENANCE DEPARTMENT.**

The Board of County Commissioners of Auglaize County, Ohio met in regular session on the 30th day of November, 2017.

Commissioner Spencer moved the adoption of the following:

RESOLUTION

WHEREAS, Dave A. Masonbrink, Auglaize County Maintenance employee, submitted the following correspondence to the Board of County Commissioners:

November 30, 2017

Dear Sirs/Madam,

Please accept this letter as formal notification of my retirement from the Auglaize County Maintenance Department as of January 31, 2018. I am giving my 60 day notice as defined in the Auglaize County Personnel Policy Handbook. It is also my desire to ensure a smooth transition and completion of outstanding projects.

I would like to thank you for all the great opportunities and experiences I have had working for Auglaize County over the last fifteen and half years.

Sincerely,
s/Dave A. Masonbrink
Dave A. Masonbrink

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Auglaize County does hereby accept the retirement of Dave A. Masonbrink as the Auglaize County Maintenance employee; same to be effective at 11:59:59 p.m., January 31, 2018; and,

BE IT FURTHER RESOLVED that the Board of County Commissioners of Auglaize County, Ohio does commend Auglaize County Maintenance employee Dave A. Masonbrink for his faithfulness and dedication to the citizenry of Auglaize County, and does further, extend its best wishes on his retirement.

Commissioner Regula seconded the Resolution and upon the roll being called, the vote resulted in the adoption of the Resolution as follows:

Adopted this
30th day of
November, 2017

BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO

John N. Bergman, yes
John N. Bergman

Douglas A. Spencer, Yes
Douglas A. Spencer

Don Regula, yes
Don Regula

cc: Dave A. Masonbrink
Maintenance Supervisor – Rick Bice
Deputy Auditor – Lori Yahl