

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- October 21, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, October 21, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

8:00 a.m. Commissioners sign resolutions/documents (Chambers)
8:15 a.m. Staff Meeting (Chambers)
1:00 p.m. Meet & Greet with Kristine Morris (Chambers)
1:30 p.m. Monthly Meeting with the County Engineer (Chambers)
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

8:05 a.m. Commissioner Spencer moved to approve the resolutions as presented. Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

8:38 a.m. Clerk Holtzapple read the minutes of the October 16, 2025 meeting. The minutes were approved as read.

8:45 a.m. Clerk Holtzapple reported the following:

- Reviewed the office calendar for the upcoming weeks.
- Discussed that there is a vacancy for the Western Ohio Child Abuse and Child Neglect Regional Prevention Council as Carrie Knoch left; Julie Gossard with JFS reached out to Jennifer Zwiebel with Wapakoneta City Schools to see if she is interested in filling the spot, with Jen responding affirmatively; the Board approved the drafting of a resolution appointing Ms. Zwiebel to the Council.

8:55 a.m. Administrator Preston conveyed the following:

- Discussed the progress of the IT storage room.
- Confirmed that the Board was okay with the required Airport Master Plan Update open house being held the first week of December.
- Confirmed that the Board was okay with the provided letter for the draft press release related to the Vancrest project in Auglaize County.
- Discussed a newly released Auditor of State bulletin # 2025-013. The County Administrator will work with the County Auditor to determine if an additional policy is needed.
- Informed the Board that several departments are inquiring about County issued credit cards. Such departments will be provided with a copy of the County's Credit Card Policy.
- Discussed the possibility of allowing the Solid Waste Department to conduct first round interviews independently without the involvement of the County Administrator.
- Informed the Board that she is waiting on the initial report from the structural engineer after the engineer's review of the LEC and Auglaize Industries on October 20th.
- Informed the Board that the Auditor's office was moving forward with the purchase of a new check printer but the toner cost will not be included in the overall maintenance contract.

9:10 a.m. Commissioner Bergman moved to enter into executive session to discuss union negotiations. The County Administrator was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes and Bambauer-yes.

9:15 a.m. The Board returned to regular session. No action taken.

9:20 a.m. Commissioner Bergman moved to enter into executive session to discuss a complaint against a county employee. The County Administrator was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes and Bambauer-yes.

9:33 a.m. The Board returned to regular session. No action taken.

1:00 p.m. The Board and County Administrator met with Kristine Morris at her request to discuss her candidacy.

1:30 p.m. The Board and County Administrator met with the County Engineer to discuss monthly updates.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#25-539 Matter of approving the agreement with Stellar Services, LLC, for the inmate banking & commissary service for the County Jail; ratifying the execution of said agreement.

#25-540 matter of accepting the retirement from an employee of the Job and Family Services Department.

2:00 p.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

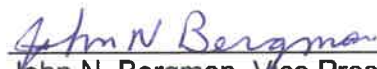
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 21st day of October, 2025.



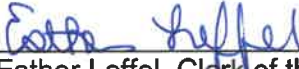
David Bambauer, President



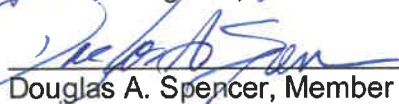
Erica L. Preston, County Administrator



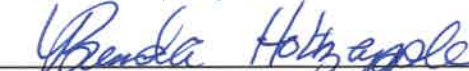
John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member



Brenda Holtzapple, Clerk of the Board

10-23-25

Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- October 23, 2025 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, October 23, 2025 in the Commissioners' Chambers with the following members present: David Bambauer, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Bambauer.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 9:00 a.m. Fairground Manager - Quarterly Meeting for Fairground update (Chambers)
- 10:00 a.m. Doug - Auglaize County Arts & Culture Master Plan 2025 – 2035 (Meeting Room)
- 10:00 a.m. Engineer – Legal Hearing for Floodplain Regulations (Assembly Room)
- 11:30 a.m. Museum Meeting (Armstrong Stem Inspiration Center)
- 2:00 p.m. Erica - CCAO Webinar - Understanding Ohio's New Cyber Law (Erica's Office)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. The Commissioners received and signed the check register as presented by the county auditor's office.
- 8:05 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:35 a.m. Clerk Holtzapple read the minutes of the October 21, 2025 meeting. The minutes were approved with some clarification.
- 8:40 a.m. Clerk Holtzapple reported the following:
 - Informed the Board that they received a resignation letter from Don Regula from the CIC board and the Auglaize County Regional Planning Commission.
 - Mentioned the special session at 9 a.m. on Monday, October 27, 2025, for Meeting to discuss ODOD Bldg. Demolition & Site Revitalization Program & Brownfield Remediation Program with Cities, Villages & Townships.
 - Mentioned Dave attending AES Ohio Update Project Open House on Monday, October 27, 2025, at 5 p.m. at the First Church of New Knoxville (Annex) 200 W Bremen Street, New Knoxville, Ohio.
- 8:45 a.m. Administrator Preston conveyed the following:
 - Discussed the information on upcoming Demolition and Brownfield grants at which the County will apply to potentially secure funding.
 - Informed the Board that she is waiting on a report from the structural engineer who has no current concern regarding occupancy, but he is coming back for another review of the LEC and Auglaize Industries.
 - Informed the Board that they were moving forward with a Phase 1 on the City of St. Marys Administration Building in anticipation of applying for a Brownfield Grant.
 - Confirmed that the Board was okay with the drafted letter to Senator Manchester
 - Informed the Board of a Health Department CHIP meeting that she will be attending on MS Teams on Wednesday, November 5th from 9 a.m. to 12 p.m.
 - Updated the Board that she has had one department put in a request for a County issued credit card after reviewing the County's Credit Card Policy.
 - Discussed with the Board changes to the Physician Certification Form.
- 9:11 a.m. Commissioner Spencer left the Chambers.
- 9:12 a.m. Administrator Preston conveyed the following:
 - Discussed with the Board the progress with the funding by the City of St. Marys for the Flexible Grant related to the St. Marys Theater. The second public hearing will be on November 19th at 10 a.m.
- 9:20 a.m. Commissioner Spencer returned to the Chambers.

9:20 a.m. Commissioner Bergman moved to enter into executive session to discuss a complaint against a county employee. The County Administrator was invited to attend. Commissioner Spencer seconded the motion. Chairman Bambauer called the roll: Bergman-yes; Spencer-yes and Bambauer-yes.

9:48 a.m. The Board returned to regular session. No action taken.

10:00 a.m. Commissioner Spencer attended the Auglaize County Arts & Culture Master Plan 2025 – 2035 meeting in the Meeting Room downstairs.

10:00 a.m. Chairman Bambauer, Commissioner Bergman, and Administrator Preston attended the Engineer's Legal Hearing for Floodplain Regulations in the Assembly Room on the 2nd Floor.

10:40 a.m. Commissioner Bergman left for the day.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#25-541 Matter of Authorizing Budget Adjustment.

#25-542 Matter of Setting Date, Time, and Location at which to convene Special Session of the Auglaize County Board of Commissioners.

#25-543 Matter of Appointing Jennifer Zwiebel as the replacement for one of the vacant Auglaize County's Prevention Specialists to the Western Ohio Child Abuse and Child Neglect Regional Prevention Council Pursuant To O.R.C. 3109.172.

#25-544 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.

11:30 a.m. With no further business to bring before the Board, President Bambauer adjourned the meeting for the day.

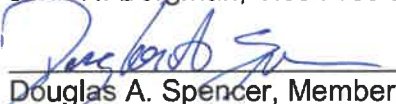
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 23rd day of October, 2025.



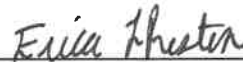
David Bambauer, President

- ABSENT -

John N. Bergman, Vice President



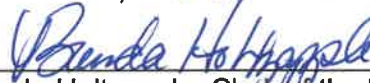
Douglas A. Spencer, Member



Erica L. Preston, County Administrator



Esther Leffel, Clerk of the Board



Brenda Holtzapple, Clerk of the Board

10-28-2025

Dated