

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- September 28, 2010 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, September 28, 2010 in the Commissioners Chambers with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign Resolutions/Documents (Chambers)
- 8:30 a.m. Staff meeting (Chambers)
- 9:00 a.m. Troy Anderson – EMA (Chambers)
- 10:00 a.m. TJ Place – Soil & Water – Final Hearing – Bennett Ditch (Assembly)
- 1:30 p.m. Russ Bailey – Monthly meeting for County Dog Warden (Chambers)
- 2:30 p.m. Todd Cummins – WLIO-TV Interview (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:10 a.m. The Commissioners reviewed and signed the check register as presented by County Auditor's Office.
- 8:20 a.m. Clerk Esther Leffel read the minutes for the September 23, 2010 meeting. The minutes were then approved as read.
- 9:00 a.m. The BOCC met with EMA Coordinator Troy Anderson who confirmed that the EMA Office will be moving to Auglaize Acres in the middle of October. Troy also reported that the Commissioner's Office and the City of St. Marys entered into an agreement in 1970 for a Joint Emergency Operations Center. Apparently both entities contributed matched dollars for a federal grant for the EOC.
- 10:00 a.m. The Commissioners attended the Bennett Ditch second hearing. After the presentation those landowners in attendance were in approval of the project. The group is in favor of an eight year note and a completion date of December 31, 2011.
- 1:30 p.m. The Commissioners met with Dog Warden Russ Bailey who gave his monthly update.
 - Reviewed the number of dog licenses sold to date.
 - Inquired about the Board's thoughts on having an Assistant Dog Warden position that could be called upon as needed.
 - The Commissioners asked Russ to draw up a job description for said position.
- 2:30 p.m. Commissioners Regula and Spencer met with Todd Cummins from WLIO TV and gave an update on the business of the County. They also toured the Adult Probation Offices in the house across the street west of the Court House.
- 3:30 p.m. Clerk of Courts Sue Ellen Kohler expressed her concerns about the work being done at the Title Office. She inquired about when the safes needed for her office would be obtained.
- 4:00 p.m. The Board and County Administrator Lenhart met with Maintenance Supervisor Rick Bice and discussed the Court House Renovation Project.
- 4:30 p.m. County Administrator Lenhart presented the resolutions to be considered at the September 30, 2010 meeting.

STAFF MEETING

Clerk Leffel reviewed scheduled appointments through October 31, 2010. Commissioners discussed with the Clerk that 9 a.m. should be the earliest appointment time scheduled to allow the Board sufficient time to take care of the daily items for the Commissioners Office. County Administrator Lenhart asked if the arrangements for the MPRMA and MEBC insurance meetings are ready. Clerk Leffel has booked the Lockkeeper's House in New Bremen for the meeting and has reserved the back room at LaPiazza for the luncheon. Janet Schuler and Marty Metz will be attending the meeting.

County Administrator Lenhart shared the following items:

1. Maintenance Supervisor Rick Bice looked at the safe located in the Court House and looked at the smaller safe in the Treasurer's Office. No one had the combination for the small safe. Rick Bice called Roger's Lock & Key and the man stated if the safe is open he can get a combination for the safe. Commissioner Bergman had the combination in his files. County Administrator Lenhart asked if the Board would like to proceed with moving the safes. Rick stated the safes could be moved providing that the elevator can handle the weight of the safes. The Board will talk to Clerk of Courts Sue Ellen Kohler about what size and color of safes should be obtained. If the safes are not going to be used then the safes can be disposed of and new used safes can be purchased to replace them. The cost for the small safe is \$1600 and the larger one is \$2200 plus \$1000 for delivery for a total of \$4800.
2. County Administrator Lenhart called Bruce Miller about the remodeling in the basement and Mr. Miller stated that the County will need to have state-approved plans and a building permit from the City of Wapakoneta. Two to three days to complete the drawings and/or plans. Mr. Miller stated it would take about a week to have approval from the State and the whole process should take about two weeks. The price to complete the remodeling will depend on temporary or permanent walls and if the price goes over \$25,000 then add about 30 days to the project due to the bidding process. The Board will have to speak with the Judge and see what type of walls would be needed. Rick Bice needs to make some changes to the layout for the Judge's approval.
3. John Zwez is taking pictures of the Court House today.
4. Brad Bartlett called and stated the office space is almost ready. County Administrator Lenhart has noticed that Rosebud Commercial Properties had delinquent property taxes on two different parcels. County Administrator Lenhart will do some more checking and make sure everything is in order with the taxes.
5. County Administrator Lenhart is proceeding with the new counter at the Title Office. Lenhart is trying to get a date from Laura Kelly to complete the counter and still be able to operate the office during the remodeling. Lenhart is getting a quote from Miami & Erie Contractors. Lenhart also spoke with Dianne Guenther from Poggemeyer about the additional changes.
6. Lenhart met with Steve Rimmer & Chad Meyer and gave them the list of signs to be made for the BOCC and EMA Offices at Auglaize Acres.
7. County Administrator Lenhart got back most of the responses concerning the mailboxes and will review.
8. County Administrator Lenhart working on a resolution for the establishing the compensation for the Humane Agent at \$175.00 per month and then the Humane Agent would need to provide a monthly report to the Commissioners. Lenhart had Prosecuting Attorney Ed Pierce review this resolution. Ed suggested having Sandy review the section about the monthly report. Lenhart stated the written report is to demonstrate the numbers of hours worked for Humane Agent.

Commissioner Bergman stated that he did not think we should be responding to the dog emails. Bergman also informed Clerk Leffel of an appointment that needs to be added to the BOCC calendar for November 16th.

Commissioner Spencer had nothing to report.
Commissioner Regula had nothing to report.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#10-381 Authorizing Budget Adjustment for Auglaize County Department of Job & Family Services PCSA Fund.

#10-382 Authorizing the County Auditor to Draw Warrants for Then & Now Certificate Payments.

4:45 p.m. With no further business to bring before the Board, Commissioner Regula adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 28th day of September, 2010.



Don Regula, President



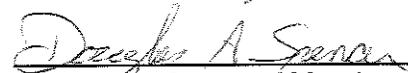
Joseph R. Lenhart, County Administrator



John N. Bergman, Vice President



Esther Leffel, Clerk of the Board



Douglas A. Spencer, Member



Dated

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO**

**SPECIAL SESSION
-- September 29, 2010--**

- 10:00 a.m. The Court House Renovation Committee and representatives of Garmann and Miller Architects met with the BOCC to discuss the Court House Renovation Project. Those present were: Bruce Miller, Julie Sabourin and Kathy Trejo, representing Garmann and Miller Architects; Judge Spees; John Hoge, representing Judge Pepple; Clerk of Courts Sue Ellen Kohler; Deputy Mike Baeumel; Commissioners Don Regula, Doug Spencer and John Bergman; Maintenance Supervisor Rick Bice and Assistant Computer Operations Nate Schumacher.
- 10:01 a.m. Chairman Regula welcomed everyone to the meeting. Commissioner Bergman moved to approve the minutes with one correction. Commissioner Spencer seconded the motion. The minutes from the August 25, 2010 committee meeting were approved.
- 10:07 a.m. Bruce Miller distributed an agenda for the meeting. The committee discussed the number of exits on the third and fourth floors. We have some discretion since this is a historical building. Garmann/Miller met with Fred Brown, State Examiner, who indicated a variance, should be requested. Bruce met with Fire Chief Krites on September 27, 2010 about the third and fourth floors concerning fire protection. The Chief suggested dry suppression on the 3rd & 4th floors and use a code compliant fire alarm and strobe system in the building. Bruce would like to move forward with the variance request on the ingress and egress of the 3rd and 4th floors. The timeline for variance is two to three weeks. The fee for variance is around \$350.00
- 10:20 a.m. Julie Sabourin spoke about the color scheme and discovered that there appears to be three different periods where there was a change of colors. Which "layer" and what cost does the committee want to look at? A full report with costs will be available in a few weeks.
- 10:30 a.m. CTL Testing shows that the 3rd and 4th floors can be accomplished. The moisture goes up - looking for a specialist to review the moisture issue. It was suggested the County stay away from the cistern concept unless it is no deeper than 8 foot.
- 10:50 a.m. Julie reported that she met with Tom Brown and Deputy Baeumel and reviewed security issues. Male and female prisoners both adult and juvenile need to be held separate. Is there a need for motion detectors in the building? Number of cameras and locations were discussed. Sue Ellen Kohler moved to have the Court House Renovation Committee to ask the Court House Security Committee to formulate the security needs for the Court House and present those to the Court House Renovation Committee. Commissioner Spencer seconded the motion. Motion passed.
- 11:00 a.m. Bruce suggested that Auglaize County get state-approved plans for the changes made in the basement. Judge Spees moved to seek state-approved plans. Sue Ellen Kohler seconded the motion. Motion passed.
- 11:06 a.m. Kathy Trejo reviewed the handicapped accessibility plan. The east side entrance (ground floor) will drop 3 feet approximately to accommodate the handicapped. Sue Ellen Kohler moved to approve the east handicap entrance as presented. John Hoge seconded the motion. Motion passed. A decision on the entrance surface will be determined later.
- 11:27 a.m. Doug discussed the furniture that will be kept and will need to be stored during the renovation process. A box will be built around the statue for protection. The gas lights will be restored. The phone booth will be stored off site by the contractor. Sue Ellen asked if there is enough time, after everyone is in their temporary facility, to review what furniture can be utilized that remains in the Court House.

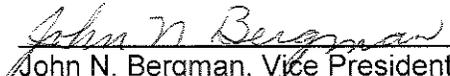
Next meeting date will be November 3, 2010 at 10 a.m. at the Auglaize Acres – Chambers.

11:45 a.m. Having completed the business of the day, President Regula adjourned the Special Session for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 29th day of September, 2010.



Don Regula, President



John N. Bergman, Vice President



Douglas A. Spencer, Member

ATTEST:


Joseph R. Lenhart, County Administrator

Esther Leffel, Clerk

October 7, 2010

Date

**BOARD OF COUNTY COMMISSIONERS
AUGLAIZE COUNTY, OHIO
-- September 30, 2010 --**

The Board of County Commissioners convened in its Chambers in regular session at 8:00 a.m. on Thursday, September 30, 2010 with the following members present: Don Regula, John N. Bergman and Douglas A. Spencer. The meeting of the Board was called to order by President Regula.

AGENDA

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:30 a.m. Staff meeting (Chambers)
- 9:30 a.m. Ron Schneider – Soil & Water & Kevin Schell Meeting on Moulton Ditch Proposed Assessments (Chambers)
- 1:00 p.m. Joint Board of Mercer & Auglaize County – Grand Lake St. Marys Southeast Sewer District (Auglaize County Chambers)
- 1:15 p.m. Jared Ebbing & Mercer County Commissioners – Formation of a Conservancy District Meeting (Auglaize County Chambers)
- 2:00 p.m. – 4:00 p.m. Retirement Recognition for Sue Harrod (ACDJFS)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

PROCEEDINGS OF THE DAY

- 8:00 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each Commissioner's vote and execution.
- 8:15 a.m. Clerk Esther Leffel read the minutes of the September 28, 2010 meeting. The minutes were approved as read.
- 8:30 a.m. Staff meeting was held.
- 9:30 a.m. The Board met with Ron Schneider from SWCD and Kevin Schnell from the Engineer's Office to review the Moulton Ditch assessment schedule. The Commissioners were satisfied with the Schedule of Assessments.
- 1:00 p.m. Commissioners Regula, Bergman and Spencer and along with Mercer County Commissioners John Bruns, Bob Nuding and Jerry Laffin to sign a joint resolution concerning terminating the assessments at the Grand Lake St. Marys Southeast Sewer District.
- 1:15 p.m. Jared Ebbing join the Commissioners from Auglaize and Mercer Counties and gave a presentation and possible formation of another new entity of public subdivision regarding Grand Lake St. Marys.
- 2:15 p.m. Commissioner Regula was excused from the rest of the day's session.
- 2:15 p.m. The Board attended Sue Harrod's retirement party.
- 3:30 p.m. County Administrator presented the resolutions to be considered at the October 5, 2010 meeting.

STAFF MEETING

Clerk Leffel added two scheduled appointments for the October 2010 calendar.
County Administrator Lenhart shared the following:

- Attended a County Loss Control meeting at the CCAO Office in Columbus. Very interesting meeting with reviewing and breaking down each concern like stairs, exits and fire extinguishers and what an employer should be looking for as possible hazards. OSHA has no jurisdiction on public property.
- County Administrator Lenhart questioned about the safe for the St. Marys Court. Commissioner Spencer and Maintenance Supervisor purchased a safe for the St. Marys Court.

- County Administrator Lenhart stopped by the Title Office and moved the boards that could possibly be a hazard. Lenhart did not have time to look at the lip in the floor. Hans Steinke is hoping to finish the bathroom at the Title Office. Lenhart looked at the cove molding at the bottom of the wall that was moved that the contractors used smaller pieces and patched it together suggested using one long piece to it make look better.

Commissioner Bergman asked Commissioner Spencer if he was attending the luncheon hosted by Darke County Commissioners at the Inn at Versailles. Commissioner Spencer is planning on attending.

Commissioner Spencer had a question for Lenhart concerning the quote from Hans Steinke. County Administrator stated the work quoted is for demo of the existing cabinets, removing the old floor and installing the new floor and painting the walls. Lenhart informed the Board that the quote for the cabinets is from a place in Lima which is around \$11,000.00 and \$2500.00 to install the cabinets. County Administrator Lenhart contacted Dianne Guenther from Poggemeyer and asked if the County should draw on the money from the grant and whatever money is left from Buckland, Cridersville and Moulton projects will try and apply the money to the Title Office project.

Commissioner Spencer also stated it would be a good faith gesture to send a letter to the neighbors at Municipal Court St. Marys and temporary Court House in Wapakoneta that Auglaize County Board of Commissioners will effectively communicate to their employees and the general public to utilize the designated parking areas and not occupy their private parking areas. Clerk Leffel will get the addresses from the Tax Map Department and send the letters out Thursday or Friday.

Commissioner Regula will be excused from the rest of the day's session after the Joint meeting with Mercer County Commissioners.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #10-383 Ratifying the Employment of Kendra Linger as an Eligibility/Referral Specialist 2 Position Assistance Unit at the Auglaize County Department of Job and Family Services.
- #10-384 Authorizing the Renewal of CA Etrust Antivirus Licensing from the SMS Group.
- #10-385 Authorizing Cisco Smartnet Maintenance Contracts, through SMS Protech, for Auxiliary Equipment to the Cisco County Phone System.
- #10-386 Authorizing a Transfer of Funds from Ditch Debt Service Fund to Appropriate Maintenance Funds as Requested by County Auditor.
- #10-387 Authorizing Budget Adjustment for Auglaize County Auditor's Office.
- #10-388 Authorizing the County Auditors of Mercer and Auglaize County to Terminate the Collection of the Construction Sewer Assessments for the Grand Lake St. Marys Southeast Sewer District; and Authorizing the Rules and Regulations for Future Development, Fee Structures, and Future Maintenance at the Grand Lake St. Marys Sewer District.

4:30 p.m. With no further business to bring before the Board, Commissioner Bergman adjourned the meeting for the day.

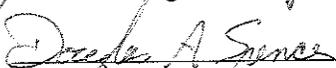
The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 30th day of September, 2010.



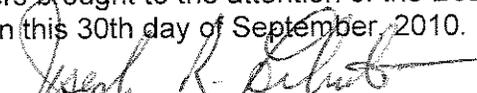
Don Regula, President



John N. Bergman, Vice President



Douglas A. Spencer, Member



Joseph R. Lenhart, County Administrator



Esther Leffel, Clerk of the Board



Dated: