

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
-- September 3, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Tuesday, September 3, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer, David Bambauer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

8:00 a.m. Commissioners sign resolutions/documents (Chambers)  
8:15 a.m. Staff Meeting (Chambers)  
10:00 a.m. Beth Miller – OSU Extension Quarterly Meeting (Chambers)  
3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

8:00 a.m. Commissioner Bambauer moved to approve the resolutions as presented.  
Commissioner Bergman seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.

8:25 a.m. Clerk Leffel read the minutes of the August 29, 2024 meeting. The minutes were approved as read.

8:30 a.m. Clerk Leffel reported the following.

- Reviewed the office calendar for the upcoming weeks.

8:32 a.m. Administrator Preston conveyed the following:

- Received the cost savings structure for health care.
- Mayor Dan Lee inquired what the policy is for renting the Courthouse.
- Probation period for an employee in the IT Department has been met.
- Granger is working to schedule a tour of the Franklin County jail to review some design features comparable to Auglaize County renovations.

8:44 a.m. Commissioner Bergman moved to go into executive session to discuss the possible termination of an employee and invited the County Administrator to attend. Commissioner Bambauer seconded the motion. Chairman Spencer called the roll: Bergman-yes; Bambauer-yes and Spencer-yes.

9:01 a.m. The Board returned to regular session with no action taken.

9:15 a.m. Commissioner Spencer left the office for the day.

10:00 a.m. Beth Miller, Sarah Amelung and Jacob Winters provided the OSU Extension quarterly update to the Commissioners.

10:45 a.m. The resolutions for the September 5, 2024 meeting were presented.

The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

#24-445 Matter of authorizing the payment of the county's mandated share of public assistance for September.

#24-446 Matter of authorizing a housing rehabilitation project under the Lead Safe Ohio Program and equipment grant.

#24-447 Matter of fixing date, time and place for Final Hearing on Engineer's reports, on estimated assessments, on the proceedings for the Frazier #3 Ditch Project.

10:45 a.m. With no further business to bring before the Board, Vice President Bambauer adjourned the meeting for the day.


The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 3rd day of September, 2024.

  
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Douglas A. Spencer, President

ABSENT  
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David Bambauer, Vice President

  
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John N. Bergman, Member

  
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Erica L. Preston, County Administrator

  
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Esther Leffel, Clerk of the Board

September 5, 2024  
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Dated

**BOARD OF COUNTY COMMISSIONERS  
AUGLAIZE COUNTY, OHIO  
September 5, 2024 --**

The Board of County Commissioners convened in regular session at 8:00 a.m. on Thursday, September 5, 2024 in the Commissioners' Chambers with the following members present: Douglas A. Spencer and John N. Bergman. The meeting of the Board was called to order by President Spencer.

**AGENDA**

- 8:00 a.m. Commissioners sign resolutions/documents (Chambers)
- 8:15 a.m. Staff Meeting (Chambers)
- 10:00 a.m. Meet and Greet with Archie Lunsey, Chief Community Officer for the Northwest District Office of Ohio EPA (Chambers)
- 11:00 a.m. Monthly meeting with Scott Cisco – Solid Waste Coordinator (Chambers)
- 3:30 p.m. Present and discuss upcoming resolutions (Chambers)

**PROCEEDINGS OF THE DAY**

- 8:00 a.m. Commissioner Bambauer was excused for the day.
- 8:00 a.m. The Commissioners received and signed the check register as presented by the County Auditor's Office.
- 8:05 a.m. Commissioner Bergman moved to approve the resolutions as presented. Commissioner Spencer seconded the motion. The resolutions were then distributed for each commissioner's vote and execution.
- 8:30 a.m. The Auglaize, Allen and Van Wert County Commissioners met as a joint Board for the Swartz joint county drainage ditch. Also present was the Allen County and Van Wert County clerks, Auglaize County Engineer and Assistant Engineer. The Joint Board passed resolution #24-450.
- 8:35 a.m. The Auglaize and Allen County commissioners met as a joint Board for the Davis, Porter-Lateral, Reichelderfer and Sprague drainage ditches. Also present was the Allen County Clerk, Auglaize County Engineer and Assistant Engineer. The Joint Board passed resolution #24-451.
- 9:23 a.m. Clerk Leffel read the minutes of the September 3, 2024 meeting. The minutes were approved as read.
- 9:24 a.m. Clerk Leffel reported the following:
  - Informed the Board the monitoring for the twelve grants should be finished soon.
- 9:25 a.m. Administrator Preston conveyed the following:
  - She will be meeting with the new fair manager to discuss open items, including a tree that needs attention on the fairgrounds.
  - Boxes of records have been moved to another location as the transition to the ACDC building begins.
  - There will be a moment of silence for the remembrance of September 11, 2001.
  - Minster demolition projects will be the first to be bid out under the 2022 Demolition and Site Revitalization grant supplement.
- 10:00 a.m. The Commissioners and County Administrator met with Archie Lunsey, Chief Community Officer for the Northwest District Office of Ohio EPA.
- 11:17 a.m. Recycling Coordinator Scott Cisco presented his monthly report. The center is down a person and that he will be interviewing tomorrow to fill the vacant position.
- 12:00 p.m. The resolutions for the September 10, 2024 meeting were presented.


The following Resolutions were presented to the Board, for its consideration (the entire texts of same are documented in the Board's Journal by the Clerk of the Board):

- #24-448 Matter of amending the annual appropriation as requested by the Auglaize County Board of Elections Director.
- #24-449 Matter of authorizing a pay increase for Connor Foor as the Full-time Tech Support Position for Auglaize County.


- #24-450 Matter of the Joint Board of Commissioners, Allen, Van Wert and Auglaize County, Ohio, certifies collection assessments for maintenance on a ditch to the Allen Van Wert and Auglaize County Auditors.
- #24-451 Matter of the Joint Board of Commissioners, Allen and Auglaize County, Ohio, certifies collection assessments for maintenance on ditches to the Allen and Auglaize County Auditors.
- #24-452 Matter of certifying delinquent sewer bills to the County Auditor for placement on the property real estate tax duplicates; ratifying the execution of sewer delinquencies listing as submitted by the Sanitary Engineer's Dept.
- #24-453 Matter of ratifying the employment of Brittany Bowersock as the Eligibility Referral Specialist II position at the Auglaize County Department of Job and Family Services.
- #24-454 Matter of setting dates and times to receive proposals for the demolition of one residential structure located at 31 N. Hanover Street, Minster, Ohio and one commercial structure located at 19 S. Main Street, Minster, Ohio.
- #24-455 Matter of authorizing the County Auditor to draw warrants for then and now certificate payments.


12:00 p.m. With no further business to bring before the Board, President Spencer adjourned the meeting for the day.

The MINUTES constitute a synopsis on matters brought to the attention of the Board of County Commissioners of Auglaize County, Ohio on this 5th day of September 2024.

  
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Douglas A. Spencer, President

  
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Erica L. Preston, County Administrator

  
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David Bambauer, Vice President

  
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Esther Leffel, Clerk of the Board

  
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John N. Bergman, Member

  
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Dated